

## BOUGHTON MONCHELSEA PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 5<sup>th</sup> September 2017 in the main hall of Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.00pm

#### Present:

Cllrs        S. Munford (Chairman)  
              I. Ellis  
              S. Evans  
              P. Herrin  
              L. Date  
              N. Wilde  
              R. Martin  
              J. Gershon  
              B. Brown  
              R. Edmans  
              D. Redfearn  
              D. Smith

Parish Clerk  
KCC Warden, Liz Lovatt  
Rev Steven Sivyer, from St Peters Church, Boughton Monchelsea  
1 resident

Cllr Ellis chaired the start of the meeting, in Cllr Munford's absence.

1.    **Apologies:** Apologies were received from Cllr Whybrow and Cllr Williams. Cllr Munford had previously advised that he would be slightly late due to a clash with another meeting.
2.    **Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item**  
No person expressed any intention of filming, photographing or recording any item
3.    **Notification of late items for inclusion on the agenda**  
No late items
4.    **Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**  
No excluded items
5.    **Reports from Maidstone Police / PCSO and KCC Rural Community Warden**  
PCSO Pete Gardner was not present at the meeting but a Police report had been compiled by the clerk using various sources, including the Kent Police and E-watch.co websites, PCSO information and local knowledge. There had been 13 reported crimes in July and August, including 2 incidents of criminal damage, 8 thefts, 1 burglary and 2 incidents of arson

KCC Warden, Liz Lovatt was present at the meeting but had also provided a written report in advance :

- Rogue trader in Loose, demanding additional cash once work complete
- Cold caller in Boughton Monchelsea offering to do painting. Residents are advised not to employ cold callers but to obtain 2 or 3 written quotations before proceeding. There is a 14 day cooling off period, unless a waiver has been signed
- Several recent neighbourhood disputes regarding noise nuisance and parking complaints
- Continued home visits to vulnerable residents

Cllr Martin advised that there had been a cold caller in Haste Hill Road recently, offering to fell trees.

Cllr Gershon suggested that the Parish Council should contact the Police Crime Commissioner regarding the reporting of crime figures to parishes. **CLERK**

## **6. Open Quarter :**

A resident spoke regarding noise nuisance from the Rockin Robin brewery during live outdoor music events. Cllr Ellis advised that Cllr Munford was taking this forward within MBC, in his role as Borough Councillor.

Cllr Smith noted that verbal assurance had been given to Cllr Munford some time ago that no further outdoor music events would take place, aside from a 70<sup>th</sup> birthday celebration. The Parish Council had confirmed this in writing to the brewery but unfortunately live music events had continued.

Cllr Ellis proposed that the Parish Council should write to MBC requesting that they investigate as follows :

- Is the business operating within the use class that it has permission for?  
Investigation to include use as a retail pub and open air event venue
  - Is the business operating within all the terms of the licence and are the activities and events that are taking place on the site in accordance with the relevant noise conditions of that licence?
- CLERK**

Rev Sivyier asked whether goal posts would be re-erected on the Church Street recreation ground. Cllr Gershon advised that they would be going back up.

It was agreed to bring forward the following items :

10 Clerk's Report

12.2 Libby Abson – World Challenge Fundraising Appeal

## **10. Clerk's Report**

The contents of the clerk's report were noted. The clerk gave the following update :

- Following a complaint from the Parish Council, KCC have now scraped off topsoil and vegetation from the footpath on Heath Road, allowing the full width of the path to be utilised

- A £200 grant had been awarded to the Boughton Monchelsea toddler group in May 2017 but the cheque had been returned to the Council as the group had folded. Correspondence had since been received from Rev Steven Sivyer of St Peters Church, stating that the group would re-open on Monday mornings, at the church. Rev Sivyer had requested a start-up grant from the Parish Council.

Rev Sivyer explained to members that the group would be a continuation of 'Boughton Monchelsea baby and toddler group' but would be held on Monday mornings at St Peters church. He added that the old sessions on Wednesday afternoons had proved unpopular due to toddlers needing to nap in the afternoon. The entry fee to the new group would be £2 per family, down from the £2.50 that had been previously charged. It was agreed that the £200 grant that had been awarded previously (but returned) should be given to the new toddler group. Proposed by Cllr Ellis, seconded by Cllr Edmans and agreed by all members. Cllr Ellis further proposed that if nothing remained from the previous grant money given by either Eric Hotson or the Parish Council then the total grant could be increased, up to a maximum of £500.

**CLERK**

Cllr Munford joined the meeting at this point and took over from Cllr Ellis as Chair.

## **12. Correspondence:**

### **12.2 Libby Abson – World Challenge Fundraising Appeal :**

The clerk explained that a letter had been received from Libby regarding her forthcoming World Challenge to Cambodia next summer. Libby spoke to members regarding this and asked whether the Parish Council would consider awarding a grant towards the cost.

Cllr Munford explained that Parish Councils cannot give grants to individuals but reminded members of a £200 grant that had been previously awarded (but not yet claimed) for a public event accessible to residents in north ward. Cllr Date proposed that if Libby were to organise this then any profit or donations could be used towards the cost of her World Challenge. Seconded by Cllr Edmans and agreed by all members. Cllrs Date and Edmans offered to provide further assistance to Libby, if required. Cllr Gershon added that the village hall committee may also be able to assist with any further fundraising event, in the hall.

## **7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations :**

As trustees of BMAT, all members (except Cllr Munford) declared an interest in item 15.5 Pested Bars landscaping strip.

As a choir member, Cllr Herrin declared an interest in item 12.3 Boughton Monchelsea Community Choir – funding request

## **8. Matters outstanding from minutes (4<sup>th</sup> July) not included in agenda:**

Item 8 CCTV signage: outstanding.

**CLERK**

Item 14.5 New speedwatch site next to primary school : Cllr Date to pursue.

**CLLR DATE**

Item 15.1 Heath Road hedges : Piper's hedge has now been cut back.  
 Item 17.5 Overgrown footpath in north ward : Reported by Cllr Wilde  
 Item 17.7 Website : Cllr Gershon advised that he has been updating the website and adding content. Photos and Cllr details still required. **ALL CLLRS**

**9. Minutes of the meeting held on 4<sup>th</sup> July 2017. Agreement of and signature by Chairman of the Parish Council :**

The minutes of the Parish Council meeting held on 4<sup>th</sup> July were agreed as correct. Proposed by Cllr Martin, seconded by Cllr Munford and agreed by all members.

**10. Clerk's report**  
 Covered above

**11. Finance Report:**

**Payments since last meeting ( incl VAT ) :**

Buzzlines	Transport for Boughton Monchelsea	225.00
	Friendship Circle seaside trip	
Parish Clerk	Clerk's salary and expenses - June	881.96
HMRC	Employer / Employee NI - June	39.56
Gill Turner Tucker	BMAT legal fees - various	67.20
RIP Cleaning Services	Dog bin emptying - June	64.80
Maidstone Signs Ltd	Lettering for honour boards	18.00
L. Date	Newsletter delivery	150.00
Kall Kwik	Newsletter and dog walking leaflet printing	489.00
Solmco Ltd	Repairs to defibrillator kiosk	40.00
Information Commissioner	Data protection registration – annual fee	35.00
Parish Clerk	Clerk's salary and expenses - July	914.80
HMRC	Employer / Employee NI - July	39.56
RIP Cleaning Services	Dog bin emptying - July	51.84
Gill Turner Tucker	BMAT legal fees – land at Green Lane	765.00
Tantons Tree Surgeons	Tree surgery work to Walk Meadow	1,176.00
Kent County Council	A4 copier paper	15.24
Boughton Monchelsea village hall committee	Hall hire	57.50
S. Munford	New padlock for parish hut	16.50
Maidstone Borough Council	Repairs to play equipment (slide and rockers) and fixing bolt to gate	1,488.60

**Receipts:**

Maidstone Borough Council	Parish Services Scheme – first instalment	1,821.50
Allotment leaseholders	Allotment rent	43.00

**Balances as at 29<sup>th</sup> August 2017 :**

Current Account	106,912.38
Business Reserve	424.70
National Savings	299.73
<b>Total Financial Assets</b>	<b>107,636.81</b>

Note : Bold / asterisked items indicate payments made prior to authorisation by the Council but certified as to correctness and urgency by the Chairman and Clerk.

11.1 Finance report - Agreement of payments made and income received since last meeting : The above financial statement was accepted. Proposed by Cllr Ellis, seconded by Cllr Munford and agreed by all members.

11.2 Budget monitoring report : The budget monitoring report to 31/8/17 was included in the agenda papers and was agreed by all members.

It was noted that the audited accounts for 2016/17 would need to be added to the website, when received back from the external auditor. Cllr Gershon suggested that further financial information should be added to the website. It was agreed that the finance committee should discuss and agree this. **CLERK**

**12. Correspondence:**

12.1 Zurich – insurance renewal for 2017/18 : The insurance renewal quote for 2017/18 was agreed. Proposed by Cllr Ellis, seconded by Cllr Gershon and agreed by all members. Clerk to return payment to Zurich. **CLERK**

12.2 Libby Abson – World Challenge Fundraising Appeal : Covered above

12.3 Boughton Monchelsea Community Choir – Fundraising request : Cllr Martin noted that the choir now has over 40 members and performed at various events in and around the parish, including the village fete and carols on the green. Cllr Martin proposed that the Parish Council award a grant of £300 to the community choir. Seconded by Cllr Ellis and agreed by all members, except for Cllr Herrin who did not vote due to his previously declared interest. Clerk to arrange cheque. **CLERK**

12.4 KALC – KCC Consultation on public rights of way improvement plan : It was agreed that Cllr Skinner should respond to this consultation on behalf of the Parish Council. Consultation deadline was noted as 17<sup>th</sup> September. **CLLR SKINNER**

**13. Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

		<b>MBC notified</b>
17/503007	8 Harling Close, Boughton Monchelsea Erection of a single storey rear extension with part tiled roof and part flat roof, incorporating roof light <b>DECISION :</b> No objection / comment	12/7/17
17/503089	Haynes Bros Ltd, Sutton Road, Maidstone	12/7/17

Erection of 15 units for use in association with Use Class B1(c) (light industrial), B2 (general industrial) and B8 (storage and distribution) with associated works

**DECISION :**

Screening should be adequate enough to preserve the privacy of those living in the two adjacent residential properties

17/503318 Land east of 92 The Quarries, Boughton Monchelsea  
Erection of a detached dwelling

1/8/17

**DECISION :**

The Parish Council would like to comment on the application as follows :

- 1.The proposal is within the curtilage of the adjacent listed building. As such, we believe that listed building consent may be required
- 2.The proposal is out of scale and context with the adjacent listed buildings
- 3.The ground floor of the proposal is elevated from the natural ground level around it and the dwelling as a whole would negatively impact on the private amenity space of neighbouring properties
- 4.We note that new soakaways are proposed but we question whether these will be effective based on the natural ground water level that exists in The Quarries
- 5.We have been informed by residents that the orange site notice has only gone on display on 1<sup>st</sup> August. The deadline for commenting on the application is 3<sup>rd</sup> August therefore we believe that insufficient time has been given for residents to respond

17/503390 River Farm, Chart Hill Road, Staplehurst

1/8/17

**DECISION :**

The Parish Council would like to see the above application

**REFUSED** for the following planning reasons and wish to see it reported to MBC's planning committee.

- 1.Access to the site is via a country lane and is reliant on a long, narrow medieval bridge. We question what would happen if the bridge failed or required significant maintenance. The transport statement makes reference to the high quality of the junction between Chart Hill Road and the A229 but fails to mention that the road immediately narrows to a single track with a blind bend. We understand that HGVs have great difficulty negotiating this bend and, as such, it poses a huge danger to vehicles approaching from the other direction
- 2.We note and concur with the comments made by KCC's highway officer, Terry Drury, in his letter to MBC dated 28<sup>th</sup> July 2017. Mr Drury notes that the information received is insufficient and that a full Transport Impact Assessment needs to be undertaken. He has also requested further information as follows :

- A formal review of recorded injury crash records in the area
  - The effects on transport movements locally (to / from River Farm) from the increase in storage bins from 10,840 to 28,000 ( a factor of 2.5 + times)
  - Whether there are any seasonal variations to processing, storage and thereby transport movements
  - The number of staff to be employed and the car parking requirements of the site
3. We question whether the traffic assessment has been carried out based on an assumption that all traffic will enter and leave the site via the bridge. If this is the case we would like to know what measures would be put in place to prevent traffic entering and leaving the site from the other direction
4. A significant number of pedestrians use this section of Chart Hill Road, including school children and workers from River Farm, going to and from the bus stops on the A229. The road is extremely narrow with no footpath (there is no room for one). The transport statement notes that 'this road system is safe and commodious to serve the existing and proposed development'. This is simply not the case. We believe that any increased HGV use of this road would compromise safety for both pedestrians and drivers
5. Loss of amenity to neighbouring properties from an unacceptable level of light pollution that would result from the proposal. In addition, we understand that there is already a problem with lights from the loading bays confusing drivers at night and leaving them unsure whether it is safe to cross the single lane bridge
6. Loss of amenity to neighbouring properties from an unacceptable level of noise pollution that would be generated by the proposal, including noise from lorries parking overnight with cooling systems running
7. The site is an industrial, rather than agricultural facility and is wholly inappropriate and unnecessary in this rural location.
8. The Borough Council should satisfy themselves of the integrity of the flood risk assessment that has been submitted by the applicant. Anecdotal evidence from residents is that flood water reached levels of 17.09m in 2000 and 16.56m in 2013. We note that the flood risk assessment states that 'The 1.0% AEP predicted fluvial flood level including climate change at the site is considered to be 16.902m AOD.
9. There appears to have been a complete lack of public consultation on the application. The Parish Council's planning meeting was attended by 23 residents, all of

whom spoke out against the proposal. None of these residents has been informed of the application by MBC.

- |                         |   |         |
|-------------------------|---|---------|
| 17/503378               | <p>T Mex House, Bircholt Road, Maidstone</p> <p>Change of use from class B8/B2 to sui generis (car sales).<br/>         Refurbishment of building including replacement mezzanine floor for customer refreshment area and office accommodation. New façade to front elevation. Workshop building to be demolished and site at front of existing building to be levelled off removing existing ramps to create a levelled platform for parking and car display.<br/>         Two new canopies across front of building</p> <p><b>DECISION :</b><br/>         No objection / comment</p>  | 1/8/17  |
| 17/503726               | <p>F G Barnes &amp; Sons Ltd, Bircholt Road, Maidstone</p> <p>Advert application for 1 no. illuminated fascia sign and 1 no. free standing pylon</p> <p><b>DECISION :</b><br/>         No objection / comment</p>   | 1/8/17  |
| 17/503727               | <p>F G Barnes &amp; Sons Ltd, Bircholt Road, Maidstone</p> <p>Advert application for 1 no. double sided projecting sign mounted to 4m high pole</p> <p><b>DECISION :</b><br/>         No objection / comment</p>  | 1/8/17  |
| 17/503802               | <p>57 The Quarries, Boughton Monchelsea</p> <p>Proposed new vehicular access with 900mm ragstone wall</p> <p><b>DECISION :</b><br/>         No objection / comment</p>  | 1/8/17  |
| 17/504090               | <p>Unit 6, Langley Park Centre, Laight Road, Maidstone</p> <p>Advertisement consent for 2 x internally illuminated totem signs</p> <p><b>DECISION :</b><br/>         The Parish Council would like to know how many hours a day the signs will be illuminated. We are concerned at potential light pollution on the edge of the countryside</p>   | 30/8/17 |
| 17/503852<br>&17/503853 | <p>Wierton Place, Wierton Road, Boughton Monchelsea</p> <p>Proposed development of 4 no. new dwellings and associated external works</p> <p><b>DECISION :</b><br/>         The Parish Council wish to comment on the application as follows :</p> <ol style="list-style-type: none"> <li>1. The Greensand Way runs directly along the back of the proposed gardens and it is vital that the open feel of this historic public right of way is retained. The drawings and details provided are unclear as to the way this boundary would be marked. 'Proposed railings' are mentioned however railings would be wholly unsuitable in this natural, rural location. Low level chestnut (post and rail) fencing would be appropriate</li> <li>2. The houses are very large and would create an impenetrable wall, restricting view from the greensand</li> </ol> | 30/8/17 |



way. The landscaping scheme should be carefully designed in order that glimpses of the Victorian greenhouse can be seen, as has been the case for many years. The landscaping design should retain an open feeling for users of the adjacent public right of way. This open feel will also be important for the new residents, due to the limited amenity space at the back of each property. It is vital not to close these properties in from their surroundings

3. The houses are substantially larger than those originally proposed. This significant increase in footprint means that we would not want any changes to the design or increase in footprint anywhere else on the overall site
4. We are encouraged by the approach taken with the Victorian greenhouse and would like public access to this to be considered. This is a heritage asset that the Parish Council has worked hard over the years to preserve and we feel it is only right that public access, in some way, should be achieved
5. There should be no revisiting of the design if there are any future changes of title, prior to the commencement of construction work

17/503847 Church Farm, Church Hill, Boughton Monchelsea 30/8/17  
Listed building consent for installation of oil fired, pressurised, central heating comprising external oil tank, with boiler and cylinder in cellar. Radiators in every room on ground floor, first floor and attic with associated internal alterations

**DECISION :**

The conservation officer should pay attention to the detail of this application. Minimum damage should be caused to the fabric of the listed building

17/504290 Swallows, Heath Road, Boughton Monchelsea 30/8/17  
& Demolition of existing rear porch and erection of a single storey  
17/504291 rear extension to provide new kitchen / family room

**DECISION :**

No objection / comment

**The following applications have been APPROVED by MBC :**

17/502610 Shibblers, Brishing Lane, Boughton Monchelsea  
Office and utility room to be demolished to make a utility room link to the garage. Storage space above the Garage. Approved first floor bedroom reduced

17/502367 Aldi Stores Ltd, Langley Park, Sutton Road, Maidstone  
Advertisement consent for 3 x internally illuminated fascia signs, 5 x non-illuminated fascia signs and 2 x internally illuminated poster board signs

17/502320 Sharrow, 6 Haste Hill Road, Boughton Monchelsea  
Erection of a 2 storey and single storey rear extension and front single storey bay window extension matching neighbouring property

17/501734 4 Lockham Farm Avenue, Boughton Monchelsea

- 17/503007 Erection of a rear conservatory (retrospective)  
8 Harling Close, Boughton Monchelsea  
Erection of a single storey rear extension with part tiled roof and part flat roof, incorporating roof light
- 17/502583 Units 2 to 3 Parkwood Trading Estate, Cuxton Road, Maidstone  
Demolition of two storey offices to Unit 2 – new façade and creation of additional parking and loading
- 17/501251 Stable Cottage, Wierton Hill, Boughton Monchelsea  
Internal alterations to existing dwelling including two new rear dormer windows to match existing, removal of existing conservatory and erection of a new raised decking area to rear of ground floor

**The following applications have been REFUSED by MBC:**

- 17/502863 The Hermitage, Hermitage Lane, Boughton Monchelsea  
Prior Notification for change of use of 2no. (B8) storage buildings to 2no. (C3) one bedroom residential dwellings.  
Prior approval refused.

**The following application(s) have been notified as WITHDRAWN:**

- 17/501120 Cliff House, Cliff Hill, Boughton Monchelsea
- 17/501124 Demolition of existing garage, erection of new ancillary accommodation and garage building for use by elderly relative
- 15/504322 Land at junction of Bircholt Road and Sutton Road, Bircholt Road, Maidstone  
Advertisement – externally illuminated ragstone plinth mounted directional sign

**The following APPEALS have been notified:**

None

**The following APPEAL DECISION(S) have been notified :**

None

**The following APPEALS have been notified as WITHDRAWN :**

None

13.1 Cllr Smith ran through the contents of the above planning report and noted that the Parish Council had objected to the recent River Farm planning application. It was noted that the previous application relating to this site had gone through unopposed but had related to increased canteen and office space only. Cllr Munford thanked Cllr Smith for the professional way the planning meeting had been run, with a large number of residents in attendance.

13.2 It was noted that Cllr Smith had attended the recent MBC planning meeting and spoken on behalf of the Parish Council against planning application 16/508513 Lewis Court Cottage. The application was refused.

13.3 The issue of informing neighbours of planning applications was discussed. Members asked the clerk to obtain MBC's written policy and procedure on this.

**CLERK**

**POST MEETING NOTE :** Policy obtained and relevant extract is shown below.

*'For all planning applications, legislation requires that either a written notification be sent to properties that adjoin the application site or that a site notice be posted at or near the site. This planning authority generally does both. We will also notify those who have previously commented on a proposal when a second or subsequent application of the same type and on the same site is submitted within a reasonable period of time. Discretion will be used to determine the time period.'*

**14. Representatives' Reports:**

14.1 KALC: Cllr Ellis had nothing to report.

14.2 Allotments : Cllr Martin had nothing to report.

14.3 Village Hall & Recreation Ground : Cllr Gershon noted that minor works were ongoing, such as touching up paintwork in the village hall.

14.4 Neighbourhood Watch : Cllr Williams was not present at the meeting. It was noted that the resident who had expressed an interest in taking on the role of NHW Co-ordinator was no longer able to do so, for personal reasons. It was agreed that the clerk should contact Linda Sinclair with a view to finding out more about the extent of the role.

**CLERK**

14.5 Police Liaison : Cllr Date advised that the next Police liaison meeting would be taking place on 20<sup>th</sup> September. He added that he may not be able to attend due to other commitments. Cllr Edmans agreed to attend, if required.

14.6 Bus group : Nothing to report.

**15. Items for Discussion:**

15.1 Health and Safety Issues :

The clerk asked if the Parish Council could purchase an ergonomic mouse and keyboard for use with the Parish Council laptop. This was agreed, up to £100.

**CLERK**

Cllr Munford spoke regarding further damage to the ragstone wall on Bottlescrew Hill. It was noted that this wall belongs to the owner of the property below but the Parish Council may consider repairing the small section of wall at the junction with The Quarries (from a conservation point of view only). The original 'Bottlescrew Hill' road sign will need to be built back in to the wall and bed joint reinforcement will be required to minimise the risk of further damage. Clerk to obtain quotations.

**CLERK**

15.2 Parkwood Farm reservoir update : Cllr Herrin spoke regarding KCC's 'Flood Risk to Communities' document. Some members expressed concern regarding the following wording contained within the document :

*'The Shaw Stream is an ordinary watercourse that flows west along the northern boundary of the ward. It flows into the ground immediately upstream of The*

*Quarries at Boughton Monchelsea, re-emerging downstream on the western side. During periods of particularly heavy or prolonged rainfall, houses located in The Quarries are at risk of flooding from overland flow from this stream if the underground capacity of its channel is exceeded. A small flood alleviation scheme has been constructed upstream of the settlement, owned, operated and maintained by Boughton Monchelsea Parish Council.'*

It was noted that the Parish Council is the statutory undertaker of the reservoir. Reference was made to the minutes from the Parish Council meeting of 3<sup>rd</sup> November 2015, extracted below :

*'A further vote based on Cllr Herrin's original proposal was taken with 9 for, none against and 3 abstaining. Motion carried. The Parish Council will therefore repair the reservoir, keep it in working order and make it available to the relevant authorities (including KCC) to be used as part of a co-ordinated action plan in the event of a potential flood situation.'*

- 15.3 North Ward update : Cllr Wilde advised that he had heard nothing further regarding the new path from Roman Way to the shops at Parkwood. Clerk to chase up with MBC. **CLERK**  
**POST MEETING NOTE** : Clerk and Cllr Munford met on site with MBC's Darren Rouse on 25<sup>th</sup> September. MBC were proposing an alternative path route parallel to Brishing Lane however they have agreed to amend this, based on the original discussions between MBC and Cllrs Munford and Williams.

- 15.4 Speed limits on Heath Road, Church Hill, Brishing Lane and the village centre : Cllr Ellis thanked the clerk and Cllr Munford for their hard work to date in lobbying KCC for speed limit reductions around the parish. It was suggested that for this to progress further the best course of action would be to form a sub-committee of members and obtain independent professional advice. Cllrs Evans, Martin, Ellis and Edmans agreed to join this sub-committee.

Cllr Ellis proposed that the Parish Council engage a traffic consultant to look into the above, to a maximum fee of £5000. Seconded by Cllr Smith and agreed by all members. Cllr Smith advised that he may be able to provide details of a suitable consultant. **CLLR SMITH / CLERK**

Members asked the clerk to chase up KCC regarding the installation of an interactive road sign next to Linton Park school. It was noted that this was a condition of planning and would be paid for by the school. **CLERK**  
**POST MEETING NOTE** : KCC now state that the sign will not be installed

Members expressed concern regarding a new entrance way that has been created on to a field (BMAT land) on the west side of Brishing Lane. Clerk to check terms and conditions of lease. **CLERK**

- 15.5 Pested Bars landscaping strip : It was agreed that Cllrs Ellis, Wilde and Redfearn would visit site with a view to deciding whether any immediate maintenance work is required or not. **CLLRS ELLIS, WILDE, REDFEARN**

- 15.6 Allotment rent for 2017/18 : It was agreed that allotment rent should remain unchanged for the year ahead, ie £30 per year for a full plot and £17.50 for a half.
- 15.7 Confirmation of Cllr Whybrow's continuation as a Parish Councillor : Cllr Whybrow's continued place on the Parish Council was agreed by all members.
- 15.8 Quiet Lanes : It was noted that KCC apparently have a new written policy on quiet lanes. Cllr Evans proposed that the Parish Council contact Cllr Eric Hotson to request his support for this policy. Seconded by Cllr Gershon and agreed by all members. **CLERK**

Cllr Munford spoke regarding the gate from Pested Bars Road to the Police site and it was noted that this could be contributing to increased traffic on Pested Bars Road. It was agreed not to request any action on this.

It was noted that Pested Bars Road is unsuitable for HGV's and appropriate signage should be installed. It was agreed to bring this up with Cllr Hotson at the next highways meeting. **CLERK**

**POST MEETING NOTE** : Signage is already in place at the following locations however it is overgrown with vegetation or knocked over in places therefore this has been reported to KCC for action – jct Joywood / Pested Bars Road, jct Old Tree Lane / Green Lane, jct Boughton Lane / Cliff Hill Road

- 15.9 Cllr for remembrance day service : Cllr Martin agreed to ask Cllr Whybrow if she would like to lay the wreath on behalf of the Parish Council. **CLLR MARTIN**

#### **16. Deferred items schedule :**

- 16.1 Furfield Quarry : Cllr Ellis noted that the annual meeting with John Taylor was now due. **CLERK**

#### **17. Any Other Business**

- 17.1 Cllr Evans stated that the autumn litter pick would be taking place sometime in October, date to be confirmed. **CLLR EVANS**

- 17.2 Cllr Wilde noted that public access defibrillators can be registered on [www.heartsafe.org.uk](http://www.heartsafe.org.uk) . The clerk explained that the AED is registered with the ambulance service so that, on phoning 999, the existence and location of the defib is available to the call handler. She added that she would register the device on the heartsafe website however so that residents can check where their nearest defib is. Cllr Martin noted that the AED training session in July had been very worthwhile. **CLERK**

- 17.3 Cllr Edmans queried progress on the puffin crossing for Heath Road. Cllr Munford noted that there was nothing further to advise, at this stage.

- 17.4 The clerk advised that the KCC volunteer warden role was still vacant. Anyone interested in applying should contact KCC via <https://www.kent.gov.uk/leisure-and-community/volunteering/volunteer-support-warden-vacancy> or by calling 03000 413455.

- 17.5 The clerk stated that Cllr Skinner had asked for the issue of domestic waste bins on Church Hill to be discussed. It was agreed that the Parish Council should make efforts to engage with these residents. Cllr Munford and Ellis to pursue, assisted by Cllr Martin, if required.
- CLLRS MUNFORD / ELLIS / MARTIN**

**18. Date of Next Meeting:**

The next full Parish Council meeting will be held on Tuesday 7<sup>th</sup> November at 7pm in the village hall.

There being no further business the meeting closed at 10.00pm

## MINUTE 16 (Parish Council meeting 5 September 2017)

### SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:

BMPC DATE :	ITEM:	ACTION:	POSITION AS OF PARISH COUNCIL MEETING 5 September 2017
16.1.07	Furfield Quarry	Methane monitoring	Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11, 6/9/11). Latest report requested. Page & Wells to set up meeting with relevant parties to discuss (1/11/11). Meeting took place 9/12/11. Next meeting due December 2012. Clerk to request financial information from MBC (3/7/12). Correspondence received 23/7/12. Cllr Ellis to arrange further meeting with relevant parties (4/9/12, 6/11/12). Clerk to arrange further meeting (8/1/13). Meeting with MBC arranged for 17 <sup>th</sup> June. Cllrs Ellis and Evans to attend (7/5/13). Further meeting to be arranged (2/7/13). Meeting arranged for 5 <sup>th</sup> September. Cllrs Ellis and Evans to attend (3.9.13). Cllr Ellis and Evans attended meeting on 5 <sup>th</sup> Sept (5.11.13). Clerk to arrange further meeting (6/5/14, 1/7/14). Contacted MBC's Duncan Haynes 12/8/14 to arrange meeting. My Haynes has advised that he will be meeting with the consultant who manages the methane monitoring system on site in September and will arrange a meeting following this (2/9/14). Meeting with Duncan Haynes arranged for Weds 10 <sup>th</sup> Dec at 10am. Cllrs Ellis and Evans to attend (4/11/14). Cllrs Ellis and Evans attended meeting on 10 <sup>th</sup> Dec. Borough Council officer, Duncan Haynes is now arranging an annual meeting between MBC, the Parish Council and trustees of the Skinner Trust. Awaiting confirmation of date (13/1/15, 3/3/15, 5/5/15). Clerk to write requesting financial information on cost of maintaining facility compared to capital sum available (12/1/16, 1/3/16, 3/5/16, 5/7/16). Meeting with John Taylor has now taken place. Further information on whether the funds will meet anticipated future costs is expected at the end of 2018 (6/9/16). Annual meeting with John Taylor now due (4/7/17)