

## BOUGHTON MONCHELSEA PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 3<sup>rd</sup> September 2019 in the main hall of Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.00pm

#### Present:

Cllrs S. Munford  
I. Ellis  
R. Martin  
D. Redfearn  
A. Humphryes  
H. Stevens  
C. Jessel  
D. Smith  
J. Skinner  
N. Wilde

Parish Clerk

North Ward Borough Councillor, Daniel Rose

1. **Apologies:** Apologies were received from Cllrs Gershon, Brown, Date, Whybrow and Edmans. KCC Warden, Liz Lovatt also sent her apologies.
2. **Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item**  
No person expressed any intention of filming, photographing or recording any item.
3. **Notification of late items for inclusion on the agenda**  
No late items.
4. **Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**  
Excluded items : Item 15.4 Clerk's salary review and admin support
5. **Reports from Maidstone Police / PCSO and KCC Rural Community Warden**  
PCSO Pete Gardner was not present at the meeting. A Police report had been compiled by the clerk using the E-watch.co website. During July and August there had been 5 crimes in south ward including garage and shed break-ins and incidents of theft. There had been 4 crimes in north ward including a shop break in, a stolen vehicle, theft and damage to vehicles.

The PCSO had advised of several other issues :

- Youths on a motorbike with no helmets on Green Lane. PCSO attended but the youths had gone
- Drunk male causing problems outside the post office
- Youths who caused damage within the Boughton Mount site have been identified and are being dealt with

KCC Warden, Liz Lovatt, was not at the meeting but had provided a written report in advance which is summarised as follows :

- Rogue trader offering to install patios and driveways in a neighbouring village. Residents should source tradespeople via the Trading Standards Approved Trader Scheme or by recommendations from family and friends. Two or three written quotations should be obtained before agreeing to any work
- A white Mercedes Sprinter van was stolen from a driveway on 18<sup>th</sup> / 19<sup>th</sup> August
- A quantity of cash was stolen from a vehicle in Joywood. Residents should not leave valuables in cars
- Properties and sheds should be kept secure following three burglaries in neighbouring villages. There are a number of home security products that can be purchased from Maidstone Neighbourhood Watch [www.maidstonenhw.co.uk](http://www.maidstonenhw.co.uk) or 01622 604398

**6. Open Quarter :**

Borough Councillor, Daniel Rose advised that he would be attending MBC's crime and disorder oversight committee meeting on 24<sup>th</sup> September and encouraged members to contact him with any items for inclusion. **ALL CLLRS**

**7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations :**

As BMAT trustees, all members (except Cllr Munford) were given dispensation to discuss and vote on any items relating to Boughton Monchelsea Amenity Trust.

Cllr Skinner declared an interest in item 16. Furfield Quarry

**8. Matters outstanding from minutes (2<sup>nd</sup> July) not included in agenda:**

Item 8/10/8/12.2 MBC Community Right to Bid : Cllrs Martin and Munford to arrange meeting with MBC **CLLR MARTIN / CLLR MUNFORD**

Item 8 /17.7 Finger post sign in The Quarries : Cllr Humphryes to chase up with the wood yard **CLLR HUMPHRYES**

Item 8/17.10 : War memorial plaque : Cllr Brown was not present at the meeting but it was noted that the plaque was on order **CLLR BROWN**

Item 8/10 : MBC Local Plan Review Consultation : Cllr Smith advised that the planning committee had met to discuss the documents and a number of Councillors had compiled individual responses. A further meeting with Cllrs Smith and Munford and the clerk would be held on 6<sup>th</sup> September, to begin putting together the Parish Council's draft response. Cllr Smith added that the Parish Council's Neighbourhood Plan consultant had also provided her comments.

Item 8/12.1 Rifgins Trust : The clerk had received a copy of the Rifgins Trust constitution document and had e-mailed this to members.

Item 8/12.3 Pavilion : The village hall and recreation ground committee had decided to downgrade the refurbishment work to the pavilion, to be used only in relation to sports. This would be funded from S106 monies associated with the Fernham Homes development. The clerk had requested draw down of funds from MBC.

Cllr Munford advised that Crest Nicholson had agreed to a £50,000 contribution to the Parish Council towards refurbishment of the village hall. He added that Crest require further details and plans of the proposed work before any funds can be released.

Cllr Ellis proposed that the Parish Council assist the village hall committee in refurbishment of the village hall. Seconded by Cllr Redfearn and agreed by all members. As a first step, it was agreed that Cllr Smith would arrange a surveyor to produce plans of the existing building. **CLLR SMITH**

Item 8/12.4 Marden Neighbourhood Plan consultation : The clerk noted that the Parish Council's response had been submitted.

Item 8/12.5 North ward litter bins : Borough Councillor, Daniel Rose stated that he would speak to the MBC depot manager in Park Wood to see if a bin could be provided in Brishing Lane. **CLLR ROSE**

**9. Minutes of the meeting held on 2<sup>nd</sup> July 2019. Agreement of and signature by Chairman of the Parish Council :**

The minutes of the Parish Council meeting held on 2<sup>nd</sup> July were agreed as correct. Proposed by Cllr Redfearn, seconded by Cllr Humphryes and agreed by all members.

**10. Clerk's report**

The contents of the clerk's report were noted. The clerk provided a further update as follows :

- 20mph scheme : Road safety audit has been carried out, now awaiting comments from design consultants, MLM
- Speed reduction on Green Lane : Crest Nicholson had asked the Parish Council for comments on their proposed TRO for Green Lane. The 30mph limit extended only to the junction with Gandys Lane / Old Tree Lane therefore the Parish Council had commented that this should be extended to the junction with Brishing Lane. Crest have now included this in their TRO
- New toddler swing seats had to be purchased for the Church Street play area due to damage / wear and tear
- Accounts for 2018/19 have now been signed off by the auditor, PKF Littlejohn
- New signatories have now been added to the Parish Council's bank account

Cllr Munford noted that the local needs affordable housing at Lyewood Farm will go to people with a connection to Boughton Monchelsea but if the homes cannot all be filled using this criteria then the net will be cast wider, to the parishes of Linton, Loose and Chart Sutton.

Cllr Humphryes advised that the oak bus shelter is on order and will be delivered and installed in October.

**Payments since last meeting ( incl VAT ) :**

Parish Clerk	Clerk's salary - June	1,050.26
Parish Clerk	Clerk's expenses - June	55.23
HMRC	Employer / Employee tax & NI - June	114.96
Fusion	Catering for APM in 2017 (late invoice)	167.50
Ian Ellis	BMAT cost – Companies House payment	13.00
Gill Turner Tucker	BMAT cost – legal fees ref Campfield encroachment	606.00
Coakley Cleaning Services	Dog bin emptying - June	130.00
KCC	Stationery	46.86
Buttercups Sanctuary for Goats	Grant	460.00
Parish Clerk	Clerk's salary – July	1,050.26
Parish Clerk	Clerk's expenses - July	60.65
HMRC	Employer / Employee tax & NI - July	114.96
ICO	Data protection fee	40.00
Mole Ember Ltd	Neighbourhood Plan consultant fees	5,355.00
Coakley Cleaning Services	Dog bin emptying - July	130.00
CLF Fencing	BMAT cost – tree surgery and planting work to cliff top and face at Walk Meadow	1,620.00
Gill Turner Tucker	BMAT cost – legal fees relating to formation of company limited by guarantee and charity commission registration	1,361.40
Village hall committee	Hall hire - July	36.00
Village hall committee	Parish office hire for 2019	557.08
Zurich Municipal	Parish Council insurance – annual premium	1,340.81
Davis Architectural Services Ltd	War memorial plaque	1,495.20
Oak Frames Direct	Supply and delivery of oak bus shelter – 20% payment	535.92
Parish Clerk	Clerk's salary – August	1,050.26
Parish Clerk	Clerk's expenses - August	77.77
HMRC	Employer / Employee tax & NI - August	114.96

**Receipts:**

Nat West Bank	Apology payment following complaint by the Parish Council	100.00
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**Balances as at 27<sup>th</sup> August 2019 :**

Current Account	112,242.33
Business Reserve	425.58
National Savings	303.32
<b>Total Financial Assets</b>	<b>112,971.23</b>

Note : Bold / asterisked items indicate payments made prior to authorisation by the Council but certified as to correctness and urgency by the Chairman and Clerk.

11.1 Finance report - Agreement of payments made and income received since last meeting : The above financial statement was accepted. Proposed by Cllr Ellis, seconded by Cllr Skinner and agreed by all members.

11.2 Budget monitoring report : The budget monitoring report to 27/8/19 was included in the agenda papers and was agreed by all members.

## 12. **Correspondence:**

12.1 MBC Local Plan Review consultation :

Cllr Smith advised that the planning committee had met to discuss the consultation and a number of Councillors had compiled individual responses. A further meeting with Cllrs Smith and Munford and the clerk would be held on 6<sup>th</sup> September, to begin putting together the Parish Council's draft response. Cllr Smith added that the Parish Council's Neighbourhood Plan consultant had also provided her comments.

Lengthy discussion took place regarding how MBC have assessed larger villages. Cllr Munford proposed that if, at the meeting on 6<sup>th</sup> September, himself and Cllr Smith felt it necessary to engage a consultant to challenge Boughton Monchelsea's status as a larger village then they should be given delegated powers to proceed. Seconded by Cllr Ellis and agreed by all members. **CLLR MUNFORD**

Cllr Munford advised that a flyer had been prepared to notify residents of the Local Plan Review consultation. It was agreed that this should be printed and delivered to residents in the village. **CLERK**

Cllr Munford encouraged members to send their individual responses to the consultation to MBC.

Lengthy discussion took place regarding how MBC have assessed larger villages.

12.2 Otham Neighbourhood Plan consultation :  
It was agreed that no response should be sent.

12.3 KCC consultation on draft Energy and Low Emissions Strategy :  
Following discussion, it was agreed that Cllr Jessel would produce a draft response to this consultation for members to feed into. Clerk to submit response in advance of the 23<sup>rd</sup> September deadline. **CLLR JESSEL / CLERK**

12.4 Kent PCC – Annual Policing Survey : It was agreed that Cllr Date should respond to the consultation on behalf of the Parish Council. **CLLR DATE**

12.5 DEFRA consultation on reducing personal water use : It was agreed that any comments should be fed back to the clerk, to allow a response to be produced. **ALL CLLRS / CLERK**

12.6 KALC – consultation on Kent and Medway Housing Strategy 2019-23 :  
Cllrs Munford and Smith agreed to look at this. **CLLR MUNFORD / CLLR SMITH**

12.7 KCC Community Transport Grant Scheme : It was agreed that the Parish Council are not in a position to run such a scheme but would support anybody in the parish who wishes to take it forward. It was agreed that an article should be included in the next newsletter. **CLLR DATE**

13. **Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

		MBC notified
19/503174	Lyewood Farm Oast, Green Lane, Boughton Monchelsea Change of use of outbuilding to additional accommodation incidental to the use of the principle dwelling house <b>DECISION :</b> No objection / comment	16/7/19
19/503190	Nuthatch, Back Lane, Boughton Monchelsea Erection of a two storey rear extension <b>DECISION :</b> No objection / comment	16/7/19
19/503301	Land rear of 92 The Quarries, Boughton Monchelsea Construction of two self-contained detached dwellings <b>DECISION :</b> The Parish Council wish to see the application refused for the following reasons. The application should be reported to MBC's planning committee for decision. <ul style="list-style-type: none"> <li>• Two properties on this site would be overbearing, trapped at the back between existing homes. The buildings are out of scale and context with the adjacent listed building</li> <li>• The proposal is within the curtilage of the adjacent listed building. As such, we believe that listed building consent may be required</li> <li>• The ground floors of the properties are elevated from the natural ground levels around them and the dwellings would negatively impact on the private amenity space of neighbouring properties</li> <li>• We note that new soakaways are proposed but we question whether these will be effective based on the natural ground water level that exists in The Quarries</li> <li>• For the record, the upstream facility at Parkwood Farm reservoir was installed by Boughton Monchelsea Parish Council but we are not the statutory body and it does not appear in KCC's emergency plan. The facility is there but the Parish Council are not responsible for deciding whether it should be operated or not</li> </ul>	30/7/19

- We are concerned at the planning process relating to the approval of 17/505457. The case officer has made reference to 17/503318 and 08/0864 in his report however no mention has been made of the remaining planning history relating to this site. Application ref 11/1381 was refused by MBC on the grounds of harm to the setting of the listed building. Although this application related to an extension to 92 The Quarries and not a separate dwelling it is still relevant planning history and should be taken into account when deciding this application
- There is only one parking space provided for one of the proposed properties
- The application, by reason of its siting, design and location, would result in a prominent and incongruous development which would provide two houses in an unsustainable development detrimental to the openness of the countryside and the Landscape of Local Value, contrary to policies SS1, SP17, DM1 and DM30 of the Maidstone Local Plan and NPPF policies

19/503484

Loddington Lane Cottage, 2 Loddington Lane, Boughton Monchelsea 30/7/19

Demolition of existing dwelling and outbuilding and erection of a terrace of 4 no. cottages with associated parking

**DECISION :**

The Parish Council wish to see the application refused for the following reasons. The application should be reported to MBC's planning committee for decision

- The proposal is contrary to the Parish Council's emerging Neighbourhood Plan. Following consideration over a long period of time, the backbone of the plan is that, apart from exceptional circumstances, there should be no development to the south of Heath Road
- We have serious concerns at the proximity of the proposal to the junction with Heath Road, particularly as Loddington Lane is a narrow road with no footpaths. At least 8 additional vehicles and associated vehicle movements would result from the proposal
- The proposal would be detrimental to the openness of the countryside and the Greensand Ridge Landscape of Local Value that it sits within
- The design is out of context with the adjacent building which is over 200 years old. There is extremely poor juxtaposition between this existing building and the urban parking to the front of the proposed houses

- The proposed development of 4 homes would be significantly larger and more visually obtrusive than the property it seeks to replace
  - The proposal is immediately adjacent to the Linton Conservation Area
  - No design and access statement has been provided
- 19/503430 Romany Stables, Stilebridge Lane, Linton 30/7/19
- Variation of condition 1 of application 16/506241 for 1 no. timber framed amenity block, 2 no. mobile homes, 2 no. touring caravans with associated parking and 2 no. timber stables – with the addition of 2 no. further mobile homes with associated parking
- DECISION :**
- The Parish Council wish to see the application refused and fully support the comments made by Linton Parish Council :
- There is no justification for allowing this development with the harm it would cause to the openness of the countryside, and the visual impact in the rural character and appearance of the area. The proposed development would represent inappropriate development in the countryside for which no justification has been demonstrated. The proposal is therefore contrary to policies SS1, SP17, DM1 and DM30 of Maidstone Local Plan (2017) and the National Planning Policy Framework (2012)
  - This application is also retrospective and the work has been undertaken without planning permission
- 19/505/138 Chart Hill Paddock, Chart Hill Road, Staplehurst 30/7/19
- Change of use of land to gypsy caravan site to extend existing site to accommodate stationing of 5 additional mobile homes, including laying of hardstanding, landscaping and erection of a day room (NOTIFICATION OF APPEAL)
- DECISION :**
- The Parish Council wish to see the appeal refused as in accordance with MBC’s decision notice, the proposal would create a new residential settlement in the open countryside causing significant material harm to the Low Weald, an identified rural area of local landscape value, due to the resultant significant encroachment into the countryside involving the laying of hardstanding areas and the introduction of domestic paraphernalia. This is contrary to the aims and requirements of Policies SS1, SP17, DM3, DM15 and DM30 of the Maidstone Local Plan (2017) and also Policy PW2 of the Staplehurst Neighbourhood Plan.
- 19/503510 Motorline Maidstone, Bircholt Road, Maidstone 30/7/19
- Creation of new customer entrance lobby and recladding, including alterations to existing customer parking
- DECISION :**



19/503483	<p>No objection / comment Langley Park Centre, Laight Road, Maidstone</p> <p>Removal of existing concrete kerb edges and raised planting areas, to be replaced by new tarmac and hatched white line area, flush with existing car park</p> <p><b>DECISION :</b> No objection / comment</p>	30/7/19
19/503336	<p>Swiss Cottage, Bottlescrew Hill, Boughton Monchelsea</p> <p>Listed Building Consent for replacement of broken tiles on the roof with similar clay tiles, re-render chimney stacks, remove soil stack attached to chimney stack and replace with shorter stack, replace concrete round base of stacks and dormer with lead flashing and replace soffit boards</p> <p><b>DECISION :</b> The Parish Council wish to see the application approved. The materials used should obviously be sympathetic to the existing building</p>	30/7/19
19/503641	<p>Land south of Sutton Road, Langley</p> <p>Approval of Reserved Matters of appearance, landscaping layout and scale for the erection of four dwellings (that will be used as a temporary sales area) following the approval of outline planning permission ref. 15/509015/OUT</p> <p><b>DECISION :</b> No objection / comment</p>	30/7/19
19/509015	<p>Land south of Sutton Road, Langley</p> <p>Approval of Reserved Matters of phase 1 of outline planning permission 15/509015/OUT, for the erection of 173 dwellings, and associated highway works and landscaping. (Appearance, landscaping, layout and scale being sought)</p> <p><b>DECISION :</b> No objection / comment</p>	30/7/19
19/503193	<p>2 Stone Cottages, Heath Road, Boughton Monchelsea</p> <p>Erection of first floor rear extension and conversion of garage into a habitable room, including removal of roof light to existing conservatory and replacement with a flat roof</p> <p><b>DECISION :</b> No objection however MBC should confirm that there is no detriment to the amenity space of adjacent properties</p>	13/8/19
19/503536	<p>11 Bridge Cottages, The Quarries, Boughton Monchelsea</p> <p>Listed Building Consent for the proposed re-roofing of property like for like</p> <p><b>DECISION :</b> No objection / comment</p>	13/8/19
19/503705	<p>15 Thomas Rider Way, Boughton Monchelsea</p> <p>Demolition of existing conservatory and erection of single storey rear extension</p> <p><b>DECISION :</b> No objection / comment</p>	13/8/19
19/504073	<p>Motorline Maidstone, Bircholt Road, Maidstone</p>	27/8/19

Advertisement consent for 3 no. internally illuminated fascia signs, 2 no. free standing information signs, 5 no. customer parking signs, 1 no. DDA sign and 2 no. pylon signs

**DECISION :**

No objection / comment

19/503990 Land to rear of 70 Church Street, Boughton Monchelsea 27/8/19

Submission of details pursuant to Conditions 2: Details of materials, 5: Details of pedestrian priority junction, 13: Reptile mitigation strategy, & 16: Archaeological field evaluation / investigation (original application ref: 16/502993)

**DECISION :**

The Parish Council could only ever accept a pedestrian priority crossover at the junction with Church Street due to the high number of children using the path to walk to and from school and the fact that there is no footpath available on the other side of the road

19/503378 The Old Farmhouse, The Green, Boughton Monchelsea 27/8/19

Erection of 2 no. pairs of 5 bar timber entrance gates

**DECISION :**

No objection / comment

19/504188 Norrington, Heath Road, Boughton Monchelsea 27/8/19

Erection of a part single storey, part two storey rear extension and two dormers to front. Works include replacement windows and application of render to existing walls

**DECISION :**

The Parish Council wish to see the application refused and reported to MBC planning committee for decision. Grounds for refusal are as follows :

- The proposed extension is completely out of scale with the footprint of the existing building
- The reconfiguration of the roof at the back of the property is not in keeping with the local vernacular, ie extensive flat roofing
- The proposed materials are not consistent with the local vernacular, ie extensive use of white render
- The proposal would potentially cause overlooking and shading to adjacent properties

**The following applications have been APPROVED by MBC:**

19/502737 Land to rear of 70 Church Street, Boughton Monchelsea  
Submission of Details to Discharge Condition 7 – Construction Method Statement subject to 16/502993

19/502452 Selby Shaw, Heath Road, Boughton Monchelsea  
Erection of a single storey rear extension

19/502116 Heathcot, Heath Road, Boughton Monchelsea  
Erection of a detached garage / workshop

19/502059 59 Haste Hill Road, Boughton Monchelsea  
Demolition of existing garage and outbuildings. Erection of a porch to

19/503336	the front, two storey side extension, single storey rear extension and changes to fenestration Swiss Cottage, Bottlescrew Hill, Boughton Monchelsea Listed Building Consent for replacement of broken tiles on the roof with similar clay tiles, re-render chimney stacks, remove soil stack attached to chimney stack and replace with shorter stack, replace concrete round base of stacks and dormer with lead flashing and replace soffit boards
19/503190	Nuthatch, Back Lane, Boughton Monchelsea Erection of a two storey rear extension
19/503174	Lyewood Farm Oast, Green Lane, Boughton Monchelsea Change of use of outbuilding to additional accommodation incidental to the use of the principal dwelling house

**The following applications have been REFUSED by MBC:**

None

**The following applications have been notified as WITHDRAWN :**

None

**The following APPEALS have been notified:**

None

**The following APPEAL DECISIONS have been notified:**

None

**The following APPEALS have been notified as WITHDRAWN:**

None

13.1 Cllr Smith noted that the final draft of the Landscape Masterplan had now been completed. This will be submitted to MBC with the Neighbourhood Plan, hopefully by the end of the year.

Cllr Humphries queried how and when the recommendations of the masterplan will be implemented. Cllr Smith noted that this would be taken forward once the document is finalised. Cllr Ellis stated that the Parish Council will need to produce an implementation policy and precept accordingly.

**14. Representatives' Reports:**

14.1 KALC: Cllr Humphries advised of anti-social behaviour involving drink and drugs taking place in the town centre in the evenings. He stated that it is a worrying environment to come out to after meetings in the town hall. Cllr Munford stated that no member of the Parish Council should do anything they feel uncomfortable with.

14.2 Allotments : Cllr Martin noted that all allotment plots are now leased out.

14.2.1 Cllr Martin proposed that the allotment rent for 2019/20 should be the same as last year, ie £30/year for a full plot and £17.50/yr for half. Seconded by Cllr Jessel and agreed by all members. Clerk to send rent reminder letters to tenants. **CLERK**

Cllr Martin explained that a number of plot holders were keen to turn the area of shut down plots into a wildflower meadow / wildlife habitat and this was being progressed.

14.3 Village Hall & Recreation Ground : Cllr Ellis advised that the legal costs associated with the mergers would be as follows :

Merger of charities £3,000 + VAT

Merger of endowment funds £2,000 + VAT

Cllr Ellis proposed that Gill Turner Tucker be instructed to proceed with the mergers, with the Parish Council paying the above fees. Seconded by Cllr Munford and agreed by all members. **CLLR ELLIS**

14.4 Neighbourhood Watch : Cllr Stevens stated that new residents were joining the group and that Facebook alerts were posted on a regular basis.

14.5 Police Liaison : Cllr Date was not present at the meeting.

14.6 Bus group : Cllr Whybrow was not present at the meeting.

14.7 Speedwatch : Cllr Date was not present at the meeting.

**15. Items for Discussion:**

15.1 Health and Safety Issues : Several members stated that the new chairs in the hall were very uncomfortable to sit on for long periods of time, offering little back support.

15.2 Parkwood Farm reservoir update : Cllr Munford advised that a letter had been sent out to residents in The Quarries in 2013 to assist them in obtaining house insurance. Lengthy discussion followed which concluded with Cllr Munford proposing that himself and Cllr Edmans re-write the letter, for delivery to all residents in The Quarries. Seconded by Cllr Redfearn and agreed by all members.

**CLLR MUNFORD / CLLR EDMANS**

15.3 North Ward update : Cllr Stevens advised that residents from Langley Park would be joining the litter pick on 5<sup>th</sup> October.

15.4 Clerk's salary review and admin support : exempt item

15.5 Emergency Plan : Cllr Munford noted that Cllr Brown had done a good job producing the original plan.

It was agreed that the sub-group comprising Cllrs Edmans, Redfearn, Martin and Brown should meet to agree recommendations which should then be brought before the next full Council meeting.

**CLLRS EDMANS / REDFEARN / MARTIN / BROWN**

15.6 Succession planning : Cllr Humphries noted that key members of the Parish Council had expert knowledge in certain areas which may be lost if they ever left.

Key areas were planning, finance, BMAT, local knowledge and Borough Council issues. Cllr Humphryes felt that new and existing members' experience and knowledge should be nurtured, to allow successors to take over in the future.

Cllr Ellis stated that he would be happy for another member to take his place as Vice Chair, to facilitate the above.

15.7 Dog waste / litter bin at Campfield Farm : Cllr Date was not present at the meeting.

15.8 Climate change :

Cllr Munford spoke on a recent decision made by MBC regarding climate change and the biodiversity emergency. This was a result of the recent Intergovernmental Panel on Climate Change (IPCC) report on global climate change impacts and the recent Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES) reports on global species and habitat loss. He felt it important that the Parish Council should support MBC in its ambition to make the Borough carbon neutral by 2030 and to state its own position regarding these twin threats.

He went on to propose that Boughton Monchelsea Parish Council :

- (1) Declare its recognition of global climate and biodiversity emergencies;
- (2) Support Maidstone Borough council in its ambition for the whole of the Borough of Maidstone to be carbon neutral with a target date of 2030
- (3) In addition, the Parish Council will support Boughton Monchelsea Amenity Trust (BMAT) in its current plans to re-wild and carry out tree planting on its existing land, to enhance species, habitats and the ecosystems where practical and appropriate, this would including any land acquired by the trust in the future.

Following lengthy discussion amongst members, Cllr Munford's proposal was seconded by Cllr Jessel and agreed by all Councillors.

Cllr Jessel proposed that BMAT hold a specific meeting in order to create a detailed plan relating to the above. Seconded by Cllr Humphryes and agreed by all members.

**CLLR ELLIS**

**16. Deferred items schedule :**

It was agreed that the following should be added to the deferred items schedule :

- Encroachment on to BMAT land adjacent to Harling Close, to be reviewed on a 3 yearly basis
- Clerk's salary, to be reviewed on an annual basis

**17. Any Other Business :**

17.1 The clerk advised that BT had written to the Parish Council regarding laying 5m of ducting on the green, to facilitate superfast broadband. Clerk to sign and return authorisation document.

**CLERK**

**18. Date of Next Meeting:**

The next full Parish Council meeting will be held on Tuesday 5<sup>th</sup> November 2019 at 7pm in the village hall.

There being no further business the meeting closed at 9.55pm.

**MINUTE 16** (Parish Council meeting 3<sup>rd</sup> September 2019)

**SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:**

<b>DATE :</b>	<b>ITEM:</b>	<b>ACTION:</b>	<b>POSITION AS OF PARISH COUNCIL MEETING 3<sup>rd</sup> September 2019</b>
16.1.07	Furfield Quarry	Methane monitoring	Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write To planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11, 6/9/11). Latest report requested. Page & Wells to set up meeting with relevant parties to discuss (1/11/11). Meeting took place 9/12/11. Next meeting due December 2012. Clerk to request financial information from MBC (3/7/12). Correspondence received 23/7/12. Cllr Ellis to arrange further meeting with relevant parties (4/9/12, 6/11/12). Clerk to arrange further meeting (8/1/13). Meeting with MBC arranged for 17 <sup>th</sup> June. Cllrs Ellis and Evans to attend (7/5/13). Further meeting to be arranged (2/7/13). Meeting arranged for 5 <sup>th</sup> September. Cllrs Ellis and Evans to attend (3.9.13). Cllr Ellis and Evans attended meeting on 5 <sup>th</sup> Sept (5.11.13). Clerk to arrange further meeting (6/5/14, 1/7/14). Contacted MBC's Duncan Haynes 12/8/14 to arrange meeting. My Haynes has advised that he will be meeting with the consultant who manages the methane monitoring system on site in September and will arrange a meeting following this (2/9/14). Meeting with Duncan Haynes arranged for Weds 10 <sup>th</sup> Dec at 10am. Cllrs Ellis and Evans to attend (4/11/14). Cllrs Ellis and Evans attended meeting on 10 <sup>th</sup> Dec. Borough Council officer, Duncan Haynes is now arranging an annual meeting between MBC, the Parish Council and trustees of the Skinner Trust. Awaiting confirmation of date (13/1/15, 3/3/15, 5/5/15). Clerk to write requesting financial information on cost of maintaining facility compared to capital sum available (12/1/16, 1/3/16, 3/5/16, 5/7/16). Meeting with John Taylor has now taken place. Further information on whether the funds will meet anticipated future costs is expected at the end of 2018 (6/9/16). Annual meeting with John Taylor now due (4/7/17). Meeting will be held in June, awaiting confirmation of date from Duncan Hayes (6/3/18). Meeting took place on 5 <sup>th</sup> June, attended by Cllrs Ellis and Martin (3.7.18). BMAT to write to MBC's Duncan Hayes requesting further information (4.9.18). MBC advised they cannot insist on a meeting therefore Ian Ellis arranging meeting directly with John Taylor (6.11.18). Members agreed to take legal advice on exercising the option agreement. This would be funded from the previously agreed BMAT grant money (15.1.19). Agreement not to exercise option at present. To be reviewed again prior to option expiry in September 2024

			(5.3.19). Further meeting with MBC / John Taylor required. Clerk to arrange (3.9.19)
3.5.18	The Green	Replacement trees	To agree replacement trees to be planted in place of the beech tree that was felled earlier in the year. MBC have approved a walnut tree at present. To be discussed further in October 2018. Discussed at PC meeting 4.9.18 where it was agreed to defer tree choice and planting until completion of the Neighbourhood Plan and Landscape Management Master Plan (4.9.18). MBC tree officer confirmed OK to defer tree planting until next year (6.11.18)
2.7.19	Campfield Farm	Encroachment	BMAT issue. Review July 2022
2.7.19	59 Linton Road	Encroachment	BMAT issue. Review July 2022
3.9.19	11 Harling Close	Encroachment	BMAT issue. Review September 2022
3.9.19	Clerk's salary	Review	Review clerk's salary on an annual basis. Next review due September 2020.