

BOUGHTON MONCHELSEA PARISH COUNCIL

Minutes of the Parish Council Meeting held on 3rd July 2018 in the main hall of Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.00pm

Present:

Cllrs S. Munford
 I. Ellis
 P. Herrin
 J. Skinner
 R. Martin
 N. Wilde (7pm to 8.05pm)
 A. Humphries
 R. Edmans
 D. Smith

Parish Clerk
KCC Warden, Adam McKinley
3 x residents

1. **Apologies:** Apologies were received from Cllrs Brown, Whybrow, Gershon, Redfearn and Date.
2. **Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item**
No person expressed any intention of filming, photographing or recording any item.
3. **Notification of late items for inclusion on the agenda**
No late items.
4. **Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**
No excluded items.
5. **Reports from Maidstone Police / PCSO and KCC Rural Community Warden**
PCSO Pete Gardner was not present at the meeting. A Police report had been compiled by the clerk using the E-watch.co website. During May and June there had been 4 crimes in south ward (3 thefts and 1 incident of criminal damage) and 2 crimes in north ward (1 incident of criminal damage and 1 burglary)

It was noted that another pedal cycle had been stolen at the village fete on 30th June.

KCC Warden, Adam McKinley spoke regarding the anti-social behaviour taking place in the village hall car park. He stated that he would be attending the next meeting of the Friendship Circle.

6. Open Quarter :

A north ward resident spoke regarding the Furfield Park open space and stated that she and her friends used the area regularly for dog walking but that it was in need of some attention due to litter and fly tipping. She added that she had recently set up a Facebook page – Friends of Furfield Park Open Space, which had already attracted 32 members. She stated that several people and organisations (Scouts and a local gym) had also come forward to volunteer their time to tidy the area up.

Another resident spoke regarding the speed of traffic on Brishing Road, between Brishing Lane and Roman Way. He also expressed concern regarding off road motorbikes using Parkwood recreation ground and roads surrounding it. He asked whether it would be possible to install traffic calming on Brishing Road and a gate on the edge of the rec ground, next to the new path, to prevent motorbikes speeding off the rec onto Brishing Road, whilst maintaining access for pedestrians.

A resident spoke about the war memorial in the village hall and expressed concern that a number of names appeared to be missing from the plaque. This issue had been discussed previously and it was noted that detailed evidence would be required. It was agreed that Cllr Brown would meet with the resident to discuss this further.

CLLR BROWN

It was agreed to bring forward items 12.1 and 12.2 on the agenda.

12. Correspondence:

12.1 Resident – request for traffic calming on Brishing Road :

Further to the discussion during the open quarter, Cllr Munford explained that Brishing Road is the boundary of Boughton Monchelsea parish. It was agreed that the clerk should get in touch with Borough Councillors, Matt Burton and Daniel Rose, to make them aware of the issues. In addition, County Councillor, Gary Cooke, would be approached for his input.

CLERK

Cllr Munford suggested that it may be possible for a new Speedwatch site to be set up on Brishing Road and it was agreed that Cllr Date should pursue this with the Police.

CLLR DATE

The resident was advised to report any illegal motorbike use to the Police via 101. Cllr Munford noted that the Police have the power to issue section 69 prohibition notices to riders.

12.2 Resident – Furfield Park open space, including request for dog waste bins :

It was agreed that the Parish Council would engage its contractor to clear any fly tipped material from BMAT land, using funds from the budgeted BMAT grant. The resident expressed concern that fly tipping appears to be coming in via the motorbike barrier at the Brishing Road entrance to the land. It was agreed that the clerk would speak to KCC regarding the possibility of an alternative form of barrier (stile or staggered fence).

CLERK

It was agreed that Cllr Wilde and the clerk would meet on site with the resident to discuss the issues in more detail and report back to members at the next meeting.

CLLR WILDE / CLERK

Post meeting note : Clerk and Cllr Wilde met with resident on 9th July. This was followed up by a meeting with the KCC footpaths officer on 10th July. The officer has agreed to install a staggered barrier at Brishing Road and KCC will also cut back vegetation on public rights of way KM110 and 115. This will be done before the end of the summer.

It was noted that the chainlink fencing around the Skinner Trust land had been damaged in a number of places. Cllr Skinner declared an interest in this as a trustee of the Skinner Trust but would report this to other trustees. **CLLR SKINNER**

7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations :

As BMAT trustees (except Cllr Munford), all members were given dispensation to discuss and vote on any items relating to Boughton Monchelsea Amenity Trust.

As a trustee of the adjacent Skinner Trust land, Cllr Skinner declared an interest in any item relating to Furfield Park open space.

8. Matters outstanding from minutes (1st May and 6th June) not included in agenda:

Item 10 : New Speedwatch site next to primary school : Outstanding. **CLLR DATE**

Item 17.8 : Risk assessment and maintenance inspection of BMAT land. Sub-group of Cllrs Ellis, Martin and Humphryes to meet for further discussion.

CLLRS ELLIS / MARTIN / HUMPHRYES

Item 17.11 : Litter bins. Cllr Edmans to advise suitable locations for new rural bins.

Cllr Munford stated that he would set up a meeting with MBC's John Edwards to take this forward.

CLLR EDMANS / CLLR MUNFORD

9. Minutes of the meeting held on 1st May and 6th June 2018. Agreement of and signature by Chairman of the Parish Council :

The minutes of the Parish Council meetings held on 1st May and 6th June were agreed as correct. Proposed by Cllr Ellis, seconded by Cllr Humphryes and agreed by all members.

10. Clerk's report

The contents of the clerk's report were noted. The clerk advised that she had recently submitted Community Right to Bid applications to MBC relating to the social club, the Albion, the village shop and post office and Boughton Monchelsea primary school.

11. Finance Report:

Payments since last meeting (incl VAT) :

| | | |
|------------------|--|----------|
| South East Water | Allotment water bill 21/10/17 to 13/4/18 | 260.80 |
| KALC | Annual subscription | 1,062.41 |
| KALC | Training course for Cllr Humphryes | 72.00 |
| Parish Clerk | Clerk's salary - April | 814.93 |
| Parish Clerk | Clerk's expenses – April | 240.28 |
| HMRC | Employer / Employee NI - April | 33.88 |

| | | |
|---------------------------------|--|----------|
| RIP Cleaning Services | Dog bin emptying - April | 57.60 |
| Satswana | Data protection officer fee | 180.00 |
| L. Date | Newsletter delivery | 200.00 |
| Kall Kwik | Newsletter printing | 299.00 |
| Boughton Monchelsea Scouts | Grant | 300.00 |
| Boughton Monchelsea Brownies | Grant | 200.00 |
| Boughton Mon. Friendship Circle | Grant | 300.00 |
| Boughton Mon. Village Fete | Grant | 350.00 |
| Boughton Mon. Helping Hands | Grant | 300.00 |
| Boughton Mon. Comm. Choir | Grant | 300.00 |
| Boughton Monchelsea WI | Grant | 300.00 |
| Boughton Mon. Regency Dancers | Grant | 250.00 |
| Boughton Mon. Bowls Club | Grant | 200.00 |
| Parish Clerk | Clerk's expenses | 204.50 |
| Boughton Mon. baby & toddlers | Grant | 200.00 |
| I. Ellis | Parishioner of the year gift | 156.94 |
| Fusion | Catering for Annual Parish Meeting | 185.00 |
| Parish Clerk | Clerk's expenses | 99.42 |
| KCC | 20mph zone – additional TRO fee | 1000.00 |
| Tantons Tree Surgeons | Tree surgery work at Pested Bars Road | 3,180.00 |
| Parish Clerk | Clerk's salary - May | 1,006.82 |
| Parish Clerk | Clerk's expenses - May | 66.51 |
| HMRC | Employer / Employee NI + PAYE - May | 159.75 |
| Curious Eatery | Voucher for winner of NHP survey prize | 50.00 |
| RIP Cleaning Services | Dog bin emptying - May | 72.00 |
| The Registrar of Companies | BMAT expense | 40.00 |
| Village hall committee | Hall hire - May | 72.00 |
| KCC | A4 copier paper | 15.54 |
| Boughton Mon. village institute | Hall hire for planning meeting | 30.00 |
| EDF Energy | Electricity to parish hut | 67.57 |

Receipts:

| | | |
|------|------------------------|----------|
| HMRC | VAT reclaim 2017/18 | 9,017.31 |
| MBC | Parish Services Scheme | 2,782.92 |

Balances as at 26th June 2018 :

| | |
|-------------------------------|-------------------|
| Current Account | 111,733.60 |
| Business Reserve | 424.85 |
| National Savings | 301.14 |
| Total Financial Assets | 112,459.59 |

Note : Bold / asterisked items indicate payments made prior to authorisation by the Council but certified as to correctness and urgency by the Chairman and Clerk.

11.1 Finance report - Agreement of payments made and income received since last meeting : The above financial statement was accepted. Proposed by Cllr Smith, seconded by Cllr Ellis and agreed by all members.

- 11.2 Budget monitoring report : The budget monitoring report to 26/6/18 was included in the agenda papers and was agreed by all members.

It was agreed that due to recent CCTV installation by the village hall committee, the Parish Council would no longer pursue any further CCTV for Church Street.

It was agreed that the clerk should amend the 2018/19 budget to suit the clerk's recent salary increase. **CLERK**

12. **Correspondence:**

12.1 Covered above.

12.2 Covered above.

12.3 Resident – Request for footpath on Green Lane, close to the Curious Eatery : The clerk advised that this would be brought up with County Councillor, Eric Hotson, and officers at the next Highways meeting on 24th July. **CLERK**

12.4 Resident – Post office van parking on Church Street : It was agreed that the clerk should write to the owner of the post office regarding this issue. **CLERK**

12.5 Kent, Surrey and Sussex Air Ambulance – funding request : It was agreed that this was a very worthy charity but that it was not appropriate for the Parish Council to make further donations following the one off grant last year. Cllr Ellis proposed that no action be taken. Seconded by Cllr Smith and agreed by all members.

Cllr Wilde left the meeting at this point.

12.6 KCC – Rural transport – public consultation : It was noted that Cllr Munford would be attending the 'Big Conservation' meeting on 18th July and would report back to members at the next Parish Council meeting. **CLLR MUNFORD**

12.7 MBC – Maidstone Local Plan – stakeholder survey : Cllrs Munford and Smith agreed to respond to this on behalf of the Parish Council. **CLLR MUNFORD / CLLR SMITH**

12.8 MBC – Older person's champion : Following discussion, it was agreed not to appoint a Councillor as 'Older Persons Champion'. The reason for this was that Boughton Monchelsea Helping Hands is already performing this role, providing voluntary assistance and friendship to many residents in the parish. Clerk to respond to MBC and copy in to Helping Hands. **CLERK**

12.9 Marden Parish Council – consultation on Marden Neighbourhood Plan : Cllrs Munford and Smith agreed to respond on behalf of the Parish Council. **CLLR MUNFORD / CLLR SMITH**

Cllr Humphryes advised that he had attended a planning training course in Bearsted recently at which Boughton Monchelsea's emerging Neighbourhood Plan had received some very positive feedback.

13. **Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

MBC notified

| | | |
|-----------|--|---------|
| 18/501945 | <p>Boughton Service Station, Heath Road, Boughton Monchelsea</p> <p>Change of use of redundant petrol station forecourt to car wash and valet services</p> <p>DECISION :</p> <p>The Parish Council would like to comment on the application as follows :</p> <ul style="list-style-type: none">• We have concerns regarding road safety due to the lack of queueing space for drivers waiting to have their vehicles cleaned• Point 4.3.6 of the Borough Council's emerging Cock Street conservation area management plan states : 'The very large illuminated signs associated with the petrol station immediately outside the CA boundary (Fig. 3) are very prominent in views into and out of the conservation area from the east, and detrimental to its character and appearance. As and when the opportunity arises, every effort should be made to reduce the visual impact of signage on this site, and/or secure a use that is more sympathetic to the setting of the conservation area'. The Borough Council should therefore seek the views of the conservation officer prior to deciding this application• The emerging conservation area management plan also states : 4.2.1 'The petrol station and its signage still dominate views into and out of the area to the east' 4.3.1 'Negative impact of the petrol station on the setting of the conservation area' 4.3.2 'The following have been identified as key opportunities for enhancement of the area.....reduction in density of road signage' The above points should be taken into account prior to deciding the application | 22/5/18 |
| 18/501820 | <p>Toby Carvery, Langley Park, Sutton Road, Maidstone</p> <p>Minor material amendment to application 16/506567/REM being variation of condition 1 (approved plans) to vary the ground and first floor plans, elevations, site layout and landscaping plan</p> <p>DECISION :</p> <p>No objection / comment</p> | 22/5/18 |
| 18/502155 | <p>11 Lockham Farm Avenue, Boughton Monchelsea</p> <p>Proposed rear loft conversion, front and rear elevations and partial remodelling to the front elevation</p> | 22/5/18 |

DECISION :

No objection / comment

| | | |
|-----------|--|---------|
| 18/501269 | Wierton Hall Farm, East Hall Hill, Boughton Monchelsea Erection of annex to back garden (retrospective) DECISION : The Parish Council would like to comment on the application as follows : <ul style="list-style-type: none">• We question the purpose of this annex based on previously approved planning applications, as detailed below. All the previous applications, including this one, appear to share the same purpose, ie accommodation for one elderly relative. We hear that one of the previously approved annexes is now allegedly being used as a holiday let. 17/500740 The Cart Lodge, The Nursery, Wierton Hall Farm 16/501423 The Barn, The Nursery, Wierton Hall Farm 15/504178 Barn, The Nursery, Wierton Hall Farm 15/500706 Wierton Hall Farm (detached annex) 13/0210 Yard Cottage, Wierton Hall Farm 13/0105 Wierton Hall Farm (detached annexe) | 22/5/18 |
| 18/502177 | 1 Boughton Bottom Cottages, Lower Farm Road, Boughton Monchelsea Demolition of existing front and side extension and erection of two storey front, side and rear extension, including additional accommodation on second floor DECISION : No objection / comment | 5/6/18 |
| 18/501338 | 8 Cock Cottages, Green Lane, Boughton Monchelsea Demolition of existing porch and erection of a single storey front extension DECISION : No objection / comment | 5/6/18 |
| 18/502486 | 26 Furfield Chase, Boughton Monchelsea Erection of a single storey rear extension DECISION : No objection / comment | 5/6/18 |
| 18/502423 | Toby Carvery Restaurant, Langley Park Centre, Laight Road, Maidstone Advertisement consent for 5 no internally illuminated fascia signs, 2 no internally illuminated double sided totem signs, 2 no externally illuminated post mounted signs, 2 no wall writing signs and associated lighting DECISION : | 5/6/18 |

The Parish Council would like to comment on the application as follows :

- a. The signs should be illuminated during restaurant opening hours only, to protect the amenity of adjacent residents and to avoid light pollution on the edge of the countryside.
- b. We note that MBC included a specific condition regarding hours of illumination for planning application 17/501619 (new Aldi store) 'The sign(s) shall not be illuminated before 07.00 and after 23.00 on any day; Reason : To safeguard the enjoyment of their properties by adjoining occupiers'. A similar condition should be incorporated for this application.
- c. When approaching the new roundabout on Sutton Road (from Langley) we have concerns that the proposed illuminated signs could detract driver concentration from the roundabout ahead. This should be taken into consideration by MBC when deciding on the application

18/502683

Lyewood Farm, Green Lane, Boughton Monchelsea
Demolition of the existing chicken sheds and associated structures, the erection of 85 residential dwellings, together with associated access, parking, landscaping and drainage

18/6/18

DECISION :

The Parish Council's response to the application was agreed as follows:

1. We are concerned at the impact of the proposal on road safety, including the speed of traffic along Green Lane. We would expect mitigation measures to include improvement work to the Green Lane / Heath Road / Brishing Lane junction, a suitably designed permanent access onto Green Lane and a speed limit reduction along the length of Green Lane
2. We have concerns regarding the number of vehicle movements that will result from the new development and seek reassurance that the traffic surveys used to inform the transport assessment were performed during term time and not school holiday periods. This is especially relevant given that the site is close to three schools (Boughton Monchelsea primary, Cornwallis Academy and Linton Park)
3. The landscaping buffer zone at the south east corner of the site should be increased to reduce the visual impact of the development on the surrounding countryside

4. There should be no street lighting within the development, only low level, downward pointing lights within the boundary of individual properties
5. We feel that the current access road to the site is not suitable for the construction phase of the work and would like to see a temporary access road constructed across the field on the east side of the existing access. This would allow existing residents to access their properties safely and would enable a safer access point out on to Green Lane for construction traffic
6. We would like to see full details of the construction methodology to be used. In particular, it is vital that construction traffic is not allowed to use the narrow and already congested lanes around the site. All construction traffic should enter and leave site via the Cock Inn junction, exiting onto Heath Road and then A-roads thereafter (eg Sutton Road, Loose Road)

18/502393 96 The Quarries, Boughton Monchelsea 18/6/18
Erection of a single storey rear extension and internal alterations

DECISION :

No objection / comment

18/503001 Boxmend Industrial Estate, Cavallino Building, Bircholt Road, -
Maidstone
Proposed infill extension to existing automotive repair facility

DECISION :

Not yet decided

18/502831 River Farm, Chart Hill Road, Staplehurst --
Lawful Development Certificate for the existing use of the land and buildings for the grading, packing, storage and distribution of fruit

DECISION :

Not yet decided

The following applications have been APPROVED by MBC:

18/501463 Amber Green Cottage, Back Lane, Boughton Monchelsea
Erection of a two storey infill extension and part conversion of garage into a habitable space

18/501094 79 The Quarries, Boughton Monchelsea
Proposed outbuilding

The following applications have been REFUSED by MBC:

18/501945 Boughton Service Station, Heath Road, Boughton Monchelsea
Change of use of redundant petrol station forecourt to car wash and valet services

The following applications have been notified as WITHDRAWN :

17/503853 Wierton Place, Wierton Road, Boughton Monchelsea
Listed building consent for a proposed development of 4 no new dwellings and associated external works

The following APPEALS have been notified:

16/508513 Lewis Court Cottage, Green Lane, Boughton Monchelsea
Demolition of existing lean to garage and erection of 2 no detached dwellings with parking and landscaping

The following APPEAL DECISIONS have been notified:

None

The following APPEALS have been notified as WITHDRAWN:

None

13.1 Cllr Smith advised that 30 questionnaires had been received from residents, following the recent informal consultation on the Neighbourhood Plan. The clerk had carried out some preliminary analysis and the Parish Council's consultant would be looking into this in more depth. Cllr Smith stated that the Neighbourhood Plan steering group would be meeting again in the next few weeks. **CLLR SMITH**

Cllr Smith advised that, as planning committee Chair, he had written to MBC's case officer regarding Lyewood Farm, confirming the Parish Council's support for the recent planning application. It was agreed that the clerk should follow this up, confirming the full support of the Parish Council, subject to the comments originally made. **CLERK**

Cllr Martin stated that further mobile homes had recently been delivered to the traveller sites on Church Hill. Cllr Munford advised that Cllr Martin should report the details of this via the MBC website. **CLLR MARTIN**

14. Representatives' Reports:

14.1 KALC: Cllr Ellis had nothing to report.

14.2 Allotments : The clerk advised that several plots had been leased out recently, leaving just a few vacant half plots.

14.3 Village Hall & Recreation Ground : Cllr Edmans noted the recent anti-social behaviour taking place in the village hall car park. The clerk advised that this had been reported to the Police and KCC Warden but that no further complaints from residents had been received.

14.4 Neighbourhood Watch : Nothing to report

14.5 Police Liaison : Cllr Date was not present at the meeting.

14.6 Bus group : Cllr Whybrow was not present at the meeting. Cllr Munford would be attending the 'Big Conservation' rural transport meeting, later in July.

15. Items for Discussion:

15.1 Health and Safety Issues : Nothing to report.

15.2 Parkwood Farm reservoir update : Cllrs Edmans advised that he was arranging a meeting with the Environment Agency and would provide an update to members at the next Parish Council meeting.
CLLR EDMANS

15.3 North Ward update : Cllr Munford spoke about the 'Lorry Watch' scheme, as advised in a recent e-mail from KCC. This would be discussed further at the Highways meeting on 24th July.
CLERK / CLLR MUNFORD

15.4 Concerns expressed by residents at Annual Parish Meeting on 15th May

15.4.1 Alleged business use of residential property on Green Lane and associated parking issues : The clerk noted that since the Annual Parish Meeting, contact had been made with the relevant housing association who had made contact with the resident regarding the allegations. The clerk had also forwarded responses to residents from the Police and KCC Warden.

15.4.2 Footpath and potholes adjacent to new houses on Green Lane, close to Church Street junction : Path issue covered under item 12.3 above. Potholes have now been filled.

15.4.3 Concern regarding noise from beer barn on Haste Hill Road : It was noted that noise from the beer barn had been heard recently as far away as Heath Road and Boughton Monchelsea Place.

15.4.4 Damage to grass verges on Church Hill : This would be discussed further with County Councillor, Eric Hotson, at the meeting on 24th July.
CLERK

15.4.5 Footpath along Green Lane : It was noted that a new path along Green Lane had been included as part of the recent Lyewood Farm planning application.

15.4.6 Speeding vehicles on Heath Road, next to the primary school : Cllr Date to speak to the Police regarding the possibility of a new Speedwatch site at this location.
CLLR DATE

15.4.7 Road safety at junction Heath Road / Green Lane / Brishing Lane : This would be discussed further with County Councillor, Eric Hotson, at the meeting on 24th July.
CLERK

15.5 Updated Parish Council standing orders, Financial Regulations, Publication Scheme and Planning Committee Terms of Reference : Cllr Ellis proposed that the documents be adopted by the Parish Council. Seconded by Cllr Edmans and agreed by all members.

15.6 Community Infrastructure Levy : Cllr Munford advised that, once the Neighbourhood Plan is in place, the Parish Council will get 25% of the £99/sq m

Community Infrastructure Levy for any new development over 100 sq m. It was noted that C2 development is exempt.

16. Deferred items schedule :

- 16.1 The annual Furfield Quarry methane monitoring meeting with MBC and John Taylor took place in June, attended by Cllrs Ellis and Martin. It was agreed that BMAT should write to John Taylor requesting a discounted cash flow analysis relating to the methane monitoring plant.

BMAT SECRETARY

17. Any Other Business :

- 17.1 Cllr Skinner noted that KCC are consulting on their draft rights of way improvement plan. It was agreed that Cllr Skinner should respond to this consultation on behalf of the Parish Council.

CLLR SKINNER

Cllr Edmans advised that tree branches from BMAT land on Cliff Hill are overhanging the road and into a private garden on the other side. Clerk to obtain quote for tree surgery work.

CLERK

Cllr Martin congratulated members of the fete committee on another very successful village fete. Cllr Munford advised that profits would be divided between village organisations.

18. Date of Next Meeting:

The next full Parish Council meeting will be held on Tuesday 4th September 2018 at 7pm in the village hall.

There being no further business the meeting closed at 8.45pm.

MINUTE 16 (Parish Council meeting 3rd July 2018)

SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:

| BMPC DATE : | ITEM: | ACTION: | POSITION AS OF PARISH COUNCIL MEETING 3 July 2018 |
|-------------|-----------------|--------------------|--|
| 16.1.07 | Furfield Quarry | Methane monitoring | Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11, 6/9/11). Latest report requested. Page & Wells to set up meeting with relevant parties to discuss (1/11/11). Meeting took place 9/12/11. Next meeting due December 2012. Clerk to request financial information from MBC (3/7/12). Correspondence received 23/7/12. Cllr Ellis to arrange further meeting with relevant parties (4/9/12, 6/11/12). Clerk to arrange further meeting (8/1/13). Meeting with MBC arranged for 17 th June. Cllrs Ellis and Evans to attend (7/5/13). Further meeting to be arranged (2/7/13). Meeting arranged for 5 th September. Cllrs Ellis and Evans to attend (3.9.13). Cllr Ellis and Evans attended meeting on 5 th Sept (5.11.13). Clerk to arrange further meeting (6/5/14, 1/7/14). Contacted MBC's Duncan Haynes 12/8/14 to arrange meeting. My Haynes has advised that he will be meeting with the consultant who manages the methane monitoring system on site in September and will arrange a meeting following this (2/9/14). Meeting with Duncan Haynes arranged for Weds 10 th Dec at 10am. Cllrs Ellis and Evans to attend (4/11/14). Cllrs Ellis and Evans attended meeting on 10 th Dec. Borough Council officer, Duncan Haynes is now arranging an annual meeting between MBC, the Parish Council and trustees of the Skinner Trust. Awaiting confirmation of date (13/1/15, 3/3/15, 5/5/15). Clerk to write requesting financial information on cost of maintaining facility compared to capital sum available (12/1/16, 1/3/16, 3/5/16, 5/7/16). Meeting with John Taylor has now taken place. Further information on whether the funds will meet anticipated future costs is expected at the end of 2018 (6/9/16). Annual meeting with John Taylor now due (4/7/17). Meeting will be held in June, awaiting confirmation of date from Duncan Hayes (6/3/18). Meeting took place on 5 th June, attended by Cllrs Ellis and Martin (3.7.18) |
| 3.5.18 | The Green | Replacement trees | To agree replacement trees to be planted in place of the beech tree that was felled earlier in the year. MBC have approved a walnut tree at present. To be discussed further in October 2018 |