

## BOUGHTON MONCHELSEA PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 5<sup>th</sup> July 2011 In Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.30pm

#### Present:

Cllrs S. Munford (Chairman)  
S. Witherington  
L. Date  
C. Bracking  
S. Evans  
J. Thompson  
M. Bray  
N. White  
L. Oliver  
W. Clarke  
I. Ellis  
P. Herrin

Cllr Mike Fitzgerald  
KCC Warden, Liz Lovatt  
Parish Clerk  
7 residents

- 1. Apologies:**  
Apologies were received from Cllr Smith (work), Cllr Williams (work), Borough Cllrs Rob Field and David Burton, PCSO Richard Chainey
- 2. Notification of late items for inclusion on the agenda**  
No late items
- 3. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**  
It was agreed that items 14.4 and 14.6 should be considered as exempt items due to their commercially confidential nature.
- 4. Reports from Maidstone Police / PCSO and KCC Rural Community Warden**  
PCSO Richard Chainey was not present at the meeting but had provided a written report in advance which is summarised as follows :  
There were nine reported crimes in May and June including six incidents of theft (copper and oil, wood, lead, catalytic convertor, motor vehicle and a rug) and two incidents of burglary (lawnmower, jewellery).  
There were ten reported crimes over the same two-month period last year.  
There have been a number of reported thefts of lead in neighbouring parishes in the past month, including six in Coxheath.

KCC Warden, Liz Lovatt had provided a written report in advance of the meeting and this is summarised as follows :

- Kent Police will be working with the Fire Service to educate children about the dangers of playing near water and how to stay safe during the summer holidays
- Two complaints received recently regarding door step callers
- Fuel and copper stolen recently from St Peters church
- Handyvan service available for residents aged 60+ with savings of less than £20,000
- Two section 59 notices served on off road motorcyclists by PCSO Richard Chainey. Action taken in relation to motorbikes in Furfield Quarry appears to have been successful
- Evidence currently being pursued by MBC following the discovery of fly tipping at Lower Farm Road

KCC Warden, Liz Lovatt confirmed that she had nothing further to add and Cllr Munford thanked Liz for attending the meeting.

5. **Open Quarter:**

The clerk confirmed that she had received the following update from Cllr Rob Field regarding the Pested Bars landscaping strip :

The Borough Council's legal department now has all of the relevant paperwork relating to the land adoption issue for the Boughton Court Estate. They will draw up a proposal for the transfer of the land excluding the balancing pond to be put to Taylor Wimpey. Subject to their agreement, MBC will adopt the land and will at that point be in a position to negotiate with the Parish Council and the Amenity Trust regarding subsequent adoption as deemed agreeable to all parties at that time. Clerk to copy Cllr Field's e-mail to resident, as requested. **CLERK**

A resident expressed concern at the overgrown vegetation along the verge on the east side of Brishing Lane. The resident stated that he had cut back some of the vegetation recently himself but that it needed mowing and flailing in order to make a safe pathway for pedestrians. Cllr Munford thanked the resident for taking action himself and stated that the Parish Council would look into cutting the verge growth back at this location. **CLERK**

A resident explained the latest situation regarding the sale of the Albion and the recent efforts of a group of parishioners to put together a bid to buy the pub at the forthcoming auction. Cllr Munford explained that the pub is currently being run as a business and as such it would not be appropriate for the Parish Council or Amenity Trust to consider supporting the group's efforts financially. Cllr Munford formally proposed that the Parish Council not support the group financially. A vote was taken with 11 in favour of Cllr Munford's proposal and 1 abstention. The proposal was therefore agreed by a majority.

Cllr Munford suggested that the Parish Council would be happy to help the group in other ways, for example, using the Parish Council's website to garner support.

The owner of the Cherry Tree caravan park spoke regarding the recent planning application for removal of the condition regarding length of stay and return limitations. It was agreed by Councillors that it was important that this condition be preserved and that no changes would be made to the Parish Council's original objections to the application.

Cllr Fitzgerald stated that he had attended a Police meeting recently and gave the clerk a copy of information he had been given. Clerk to distribute to Councillors.

**CLERK**

**6. Declarations of Interests:**

Cllrs Ellis and Bray both declared an interest in item 11.3 as trustees of the village hall committee. It was noted that both would be able to speak on this item but would not be able to vote.

**7. Matters arising from minutes not included in agenda**

Item 10 – Cllr Munford again expressed concern at the lack of response from MBC on enforcement issues. Cllr Munford requested Cllr Fitzgerald's help in pursuing this with MBC. Cllr Fitzgerald agreed to assist.

**CLLR FITZGERALD**

Item 10 – Cllr Munford again expressed concern at the lack of response from Kent Highways on issues affecting the parish and asked the clerk to chase up all outstanding items once again.

**CLERK**

Item 11 – The clerk explained that MBC Spatial Planning Officer, Flo Churchill, had stated at the recent clerks training day that she would be happy to meet with Parish Councils to give a presentation on the Localism Bill. It was agreed that the clerk should arrange this meeting.

**CLERK**

Item 11 – Cllr Bray advised that the village hall committee had not agreed to the use of the village hall car park at weekends for the parking of post office vans. It was agreed that the clerk should therefore make a request with the Post Office for vans to park up at weekends at the far south end of Church Street, away from residential properties.

**CLERK**

Item 13.2 – Cllr Witherington advised that he was still waiting for information from the village hall committee in order to set up a 'village hall' page on the Parish Council website. Clerk to request that the relevant village hall committee member liaise directly with Cllr Witherington regarding this.

**CLERK / CLLR WITHERINGTON**

Item 15.7 – To ensure up to date bus timetable information, Cllr Witherington to add link to Arriva website from Parish Council website.

**CLLR WITHERINGTON**

Item 16.6 – Cllr Williams was not at the meeting but had advised the clerk in advance that she has designed an outline footpath for Brishing Lane and is currently looking at using any existing footpaths in order to bypass some of the more problematic sections such as at the Cock Inn end of the road. Cllr Williams further advised that she intends to carry out a proper survey of the Parkwood end

and will have an outline proposal for the next Parish Council meeting for the section between the new estates and the stream.

**CLLR WILLIAMS**

**8. Minutes of the last meeting:**

The minutes of the meeting held on 3 May 2011 were agreed as correct. Proposed by Cllr Ellis, seconded by Cllr Bray. Agreed by all Councillors.

**9. Clerk's Report:**

The contents of the Clerk's Report were noted.

**10. Finance Report:**

**Payments since last meeting ( incl VAT ) :**

Clerk	Agenda printing	30.00
J. Thompson	Community Plan expenses – postage	12.96
KALC	Annual subscription	925.57
N. White	Allotment Society expenses	12.96
South East Water	Water supply to allotments	37.88
Boughton Monchelsea Friendship Circle	Grant	200.00
1 <sup>st</sup> Boughton Monchelsea Brownies	Grant	250.00
Boughton Monchelsea Mother & Toddler	Grant	150.00
Boughton Monchelsea Scout Group	Grant	300.00
RIP Cleaning Services	Dog bin emptying / April	43.20
Clerk	Clerk's salary and expenses	1676.08
Clerk	Wine for Annual Parish Meeting	20.00
B. Bush	Catering for Annual Parish Meeting	150.00
Service Point	Community Plan booklet printing	798.00
Dominion Business Supplies	Projector screen	171.60
Clerk	Photocopying Beresfords Hill footpath drawings, stamps	34.69
Village hall committee	Hall hire	97.00
N. Tuck	Community Plan booklet delivery	120.00
Clerk	Stamps for posted newsletters	62.66
RIP Cleaning Services	Dog bin emptying / May	43.20
Kent County Council (KCS)	Stationery	24.53
Gill Turner Tucker	Legal costs – BMAT	1009.00

**Receipts:**

Maidstone Borough Council	Precept	37865.00
Allotment leaseholders	Allotment rent	36.00
Maidstone Borough Council	Concurrent functions grant (first instalment)	5730.00
Tovil Parish Council	Refund from TRAMP grant	1059.40
Allotment leaseholder	Allotment rent	12.00

**Balances as at 28 June 2011 :**

Current Account	66264.95
Business Reserve	423.47
National Savings	277.21
<b>Total Financial Assets</b>	<b>66965.63</b>

It was proposed by Cllr Ellis, seconded by Cllr Thompson that the finance report should be accepted. Agreed by all Councillors.

**11. Correspondence:**

11.1 Mr Lewis – Letter of application to become a Parish Councillor : Mr Lewis had advised the clerk that he would not be able to attend the start of the meeting due to a prior commitment. It was therefore agreed to defer this item until Mr Lewis was in attendance. Mr Lewis attended the meeting at approximately 9.30pm and Councillors interviewed him then.

11.2 Mrs Tarleton-Hodgson – letter of application to become a Parish Councillor : Councillors interviewed Mrs Tarleton-Hodgson. Cllr Munford thanked Mrs Tarleton-Hodgson for attending and stated that due to the fact there had been two applicants for the one remaining vacancy on the Council, a vote would be taken during the exempt part of the meeting and both applicants informed of the decision the next morning.

Post meeting note : Voting resulted in Mr Lewis being co-opted onto the Parish Council and both applicants were informed of the outcome the next day. The clerk met with Mr Lewis who signed the Declaration of Acceptance of Office form. The Clerk then handed Cllr Lewis a copy of the Council's Standing Orders and information pack. Clerk to inform MBC accordingly. **CLERK**

11.3 Village hall committee – village hall refurbishment : Further to the letter from the village hall committee requesting funding from the Parish Council for various upgrade works, Cllr Ellis suggested that a small group of Councillors meet with members of the village hall committee to discuss their proposals further. Agreed by all members. Councillors Ellis, Oliver, Bray and Bracking agreed to attend this meeting. Cllr Bray to arrange. **CLLR BRAY**

11.4 Tovil Parish Council – refund cheque from TRAMP grant : The clerk explained that due to the recent disbanding of TRAMP, a cheque for £1059.40 had been received from Tovil Parish Council to cover Boughton Monchelsea Parish Council's share of the original TRAMP grant. Cllr Munford proposed that this money be put towards the cost of the Beresfords Hill footpath project. Seconded by Cllr Ellis, agreed by all Councillors.

11.5 Cllr Clive English – agriculture survey : Cllr Munford explained that an agricultural survey questionnaire had been received and that he would be distributing this to local farmers and asking them to respond accordingly. **CLLR MUNFORD**

**12. Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

		<b>MBC notified</b>
MA/11/0515	<p>Cherry-Tree Park, Church Hill, Boughton Monchelsea Variation of condition 3 of MA/09/2004 (change of use of land to holiday caravan site for up to ten static caravans, including access, hardstanding, cesspool, reception building, boundary treatment and security barrier) to remove the stay limitation of one month and no return within 4 weeks</p> <p><b>DECISION</b> : The Parish Council maintain that condition 3 should remain in order to ensure that the site is not used for permanent, or near permanent residential accommodation, pursuant to policy ENV28 of the Maidstone Borough-Wide Local Plan 2000. If the condition were removed then the same occupants could live on the site for the entire forty six week open period each year. This would be completely unacceptable and would be contrary to the permission already granted, which was for change of use of land to a <u>holiday</u> caravan site. Without condition 3, the site could potentially be used for permanent residential use with occupants only needing to find alternative accommodation for six weeks each year. In this situation, the site would not be a holiday caravan site at all.</p>	8/5/11
MA/11/0511	<p>Wierton Place, Wierton Road, Boughton Monchelsea Change of use of existing nightclub and apartments to 1 dwelling and 6 apartments, including extensions and internal works; conversion and extension of the existing ballroom to 2 dwellings; demolition of existing garage block and erection of 4 terraced properties; conversion and extension of existing glasshouses to 6 dwellings; and the erection of 5 detached dwellings to the north and south of the access track, together with associated access and landscape works</p> <p><b>DECISION</b> : Refuse (see planning meeting minutes 6/5/11 for full response to MBC)</p>	9/5/11
MA/11/0512	<p>Wierton Place, Wierton Road, Boughton Monchelsea An application for listed building consent for internal alterations and extensions to facilitate the change of use of existing nightclub and apartments to 1 dwelling and 6 apartments, including extensions and internal works; conversion and extension of the existing ballroom to 2 dwellings; demolition of existing garage block and erection of 4 terraced properties; conversion and extension of existing glasshouses to 6 dwellings; and the erection of 5 detached dwellings to the north and south of the access track, together with associated access and landscape works</p>	9/5/11

	<b>DECISION</b> : Refuse (see planning meeting minutes 6/5/11 for full response to MBC)	
MA/10/1555	Stilebridge Paddock, Stilebridge Lane, Linton Use of land for the stationing of two mobile homes and two touring caravans for gypsy / traveller occupation and the keeping of horses plus erection of stables, two utility / day rooms, hardstanding and septic tank (AMENDED / ADDITIONAL DETAILS ONLY) <b>DECISION</b> : No comments on additional details therefore no response returned	--
MA/11/0531	65 The Quarries, Boughton Monchelsea Listed building consent for the removal of steel flue from roof and for roof to be repaired with peg tiles <b>DECISION</b> : No objection / comment	6/5/11
MA/11/0576	Autoplanet, Bircholt Road, Maidstone Erection of an internally illuminated fascia sign, two number non-illuminated directional signs and an internally illuminated totem sign replacing the existing Autoplanet totem sign <b>DECISION</b> : No objection / comment	9/5/11
MA/11/0636	19 Church Street, Boughton Monchelsea Erection of a two storey rear extension <b>DECISION</b> : Approve subject to building materials matching existing	1/6/11
MA/11/0585	Scout Hut, Church Hill, Boughton Monchelsea Replacement of existing building with a new building to be used as a place of religious worship <b>DECISION</b> : No objection / comment	13/6/11
MA/11/0744	The Orchards, Snowey Track, Off Park Lane, Boughton Monchelsea The change of use of the site to a residential caravan site for 4 gypsy families involving the siting of 4 mobile homes, 4 touring caravans, the erection of 4 brick-built amenity blocks with associated parking areas <b>DECISION</b> : Refuse (see planning meeting minutes 31/5/11 for full response to MBC)	17/6/11
MA/11/0764	92 The Quarries, Boughton Monchelsea Erection of a two storey rear extension <b>DECISION</b> : Refuse however this refusal is based only on the choice of external building materials used in the extension. If the Borough Council insisted on the following then the Parish Council would have no objections to the application : The materials used in the extension should be the same as the existing building, that is, ragstone with red brick borders. In addition, the architectural detail to the eaves should be followed. This building is very visible and is an excellent example of a ragstone cottage of its time. This should be reflected in any additions to the building.	9/6/11

MA/11/0769	Land to the east of Beresfords Cottage, The Quarries, Boughton Monchelsea Creation of a patio area to the rear of new dwelling including retaining wall. <b>DECISION</b> : Not yet decided	--
MA/11/0864	Boughton Mount Oast, Boughton Lane, Boughton Monchelsea Creation of new first floor window openings to roundels, installation of rooflights to roundel roofs, replacement of rear ground floor window with French doors, replacement of existing grilles on front elevation with boiler flue, creation of parking area, erection of detached double garage with rooms in the roof, and removal of conditions 2 of MA/82/0227 to allow conversion of internal garage to a study involving external alterations <b>DECISION</b> : Not yet decided	--
MA/11/0845	Lime House, Old Tree Lane, Boughton Monchelsea Erection of 2.75m high chainlink fencing to enclose tennis court <b>DECISION</b> : Not yet decided	--
MA/11/0055	Stilebridge Stableyard, Stilebridge Lane, Linton Change of use of land for the stationing of 3 caravans for residential use of which at least two will be touring caravans, erection of a utility block, hardstanding, fencing, installation of septic tank and keeping of horses (ADDITIONAL / AMENDED DETAILS ONLY) <b>DECISION</b> : Original response to application still stands, i.e. Refuse	17/6/11
MA/11/0974	Cavallino Building, Boxmend Industrial Estate, Bircholt Road, Maidstone Erection of a single storey extension to existing industrial building <b>DECISION</b> : Not yet decided	--

**The following applications have been APPROVED by MBC :**

MA/10/1836	Honeymellow Springs, The Maltings, Boughton Monchelsea Retrospective planning permission for the erection of a carport, construction of pond & stream and alterations to ground levels
MA/11/0318	Lookers Motor Group, Bircholt Road, Maidstone An application for discharge of conditions relating to MA/09/0361 (demolition of existing showroom and workshop buildings, erection of new car dealership incorporating MOT facility and associated works)
MA/11/0347	60 The Quarries, Boughton Monchelsea An application for discharge of conditions relating to MA/10/2089 (two storey side extension) being details pursuant to condition 4 – flood mitigation measures received on 8/3/11
MA/11/0371	Wierton Chase, Back Lane, Boughton Monchelsea



- Alterations to fenestration
- MA/11/0409 Beresfords, Beresfords Hill, Boughton Monchelsea  
Amendment to MA/09/0392 (construction of permissive footpath) to include erection of 1.6m high fencing
- MA/11/0427 Birch Lodge and Heath Farm Bungalow, Haste Hill Road, Boughton Monchelsea  
Joint application for the erection of a new single storey garage for Birch Lodge and a replacement garage for Heath Farm Bungalow
- MA/11/0531 65 The Quarries, Boughton Monchelsea  
Listed building consent for the removal of steel flue from roof and for roof to be repaired with peg tiles
- MA/11/0576 Autoplanet, Bircholt Road, Maidstone  
Erection of an internally illuminated fascia sign, two number non-illuminated directional signs and an internally illuminated totem sign replacing the existing Autoplanet totem sign
- MA/11/0409 19 Church Street, Boughton Monchelsea  
Erection of two storey rear extension

**The following applications had been REFUSED by MBC:**

None

**The following application(s) have been notified as WITHDRAWN**

- MA/11/0310 92 The Quarries, Boughton Monchelsea  
Erection of two storey rear extension

**The following APPEALS have been notified:**

- MA/10/1543 Plot 1, Land west of Church Hill, Boughton Monchelsea  
Retrospective planning application for change of use of land for stationing of caravans for residential occupation with associated works
- MA/10/1544 Plot 2, Land west of Church Hill, Boughton Monchelsea  
Retrospective application for change of use of land for stationing of caravans for residential occupation with associated works
- MA/10/1545 Plot 5, Land west of Church Hill, Boughton Monchelsea  
Retrospective planning application for change of use of land for stationing of caravans for residential occupation with associated works

**The following APPEAL DECISION(S) have been notified :**

None

**The following APPEALS have been notified as WITHDRAWN:**

None

- 12.1 Cllr Munford noted that an 1100 signature petition organised by local residents regarding new or proposed development in Wierton had been submitted to MBC on 4<sup>th</sup> July. It was noted that the Parish Council had objected to both the recent planning applications in Wierton, i.e. Wierton Place and The Orchards.

12.2 Cllr Munford explained that the Parish Council's comments on the government's gypsy and traveller consultation document had been returned and thanked Cllr Evans for her work on this.

### 13. **Representatives' Reports:**

13.1 KALC: Cllr Ellis explained that a number of meetings had taken place regarding concurrent functions and that a further meeting with MBC had been requested.

13.2 Allotments: Cllr Bracking advised that he had procured a 24' x 12' portacabin using previously awarded grant money from the Parish Council and that this would be delivered to the allotments this week. He also explained that several allotment holders had arranged to privately lease a piece of land adjacent to the allotments so that they could keep chickens on it. Cllr Munford thanked Cllr Bracking for all his hard work at the allotments on behalf of the Parish Council.

13.2.1 Review of allotment rent : Cllr Bracking proposed that the allotment rent be increased from 1<sup>st</sup> October from £20 to £25 per annum for a full plot and from £12 to £14.50 per annum for a half plot. Cllr Munford asked whether this level of rent would cover the allotment running costs. Cllr Bracking responded that he believed it would, especially now that a water storage system had been established and the use of hosepipes was no longer allowed. Cllr Bracking's proposal was seconded by Cllr Oliver and a vote was taken with 11 for and 1 abstention. The proposal was therefore agreed by a majority. Clerk to inform allotment leaseholders of rent increase when rent reminder letters are sent out in September. **CLERK**

13.3 Village Hall & Recreation Ground: Cllr Bray explained that the village hall committee had been in discussions regarding various fundraising opportunities such as the holding of farmers markets in the village hall car park. Cllr Munford suggested that the village hall committee could advertise for new members in the Parish Council newsletters and on the website. Cllr Bray to follow up with committee members. **CLL R BRAY**

13.4 Neighbourhood Watch: Cllr Williams was not present at the meeting.

13.5 Neighbourhood Forum : Cllr Herrin had nothing to report.

13.6 PACT: Cllr Oliver had nothing to report.

13.7 Bus group: Cllr White advised that the next bus group meeting would be taking place on 11<sup>th</sup> July and that he would be attending on behalf of the Parish Council.

13.7.1 Review of 59 bus service : Cllr White explained that he had carried out a survey of bus use which had proved that the 59 service was well used.

### 14. **Items for Discussion:**

14.1 Proposed amendment to Parish Council's standing orders : The clerk proposed that standing order 66a of the Parish Council's standing orders be amended to read

‘Where the value of a contract exceeds £60,000 it should be subject to tender, .....

Cllr Ellis proposed that the above amendment to the standing orders be accepted. Seconded by Cllr Munford. Agreed by all members. **CLERK**

14.2 Community plan report recommendations : A long list of actions compiled following review of the returned community plan questionnaires was tabled by Cllr Thompson. Cllr Ellis proposed that a sub-committee be formed to review, prioritise and take forward these actions. Cllrs Munford, Thompson, Evans and Date agreed to join. It was also agreed that Cllr Thompson should approach several members of the original community plan steering group to see if they would like to remain involved. Cllr Thompson to set up first meeting of sub-committee

**CLLR THOMPSON**

14.3 Parkwood Farm reservoir scheme : Cllr Herrin advised that since the last Parish Council meeting, the Environment Agency had confirmed that the grant money could be carried over to 2011/12. He explained that planning consent had still not been achieved and that the following information now needed to be submitted to MBC but all were in hand :

- Tree survey (recently completed)
- Archaeological report (report obtained)
- Emergency plan (Cllr Herrin approached scheme designer for assistance. – designer can assist but there will be a charge for this)

Cllr Herrin explained that one price for the work had been obtained so far but that further quotes would need to be obtained. The price obtained had been more than the grant money awarded so any excess would need to be funded by the Parish Council. Cllr Herrin to continue pursuing planning permission and quotes.

**CLLR HERRIN**

14.4 Beresfords Hill footpath : The clerk explained that KCC had produced a draft creation agreement which was currently being considered by the landowner. It was hoped that this would be agreed and signed in the near future, allowing the Parish Council to commence work on the footpath. It was noted that several quotations had been received for the work but these would be discussed during the exempt part of the meeting.

14.5 Footpaths : Cllr White explained that a revised schedule had been sent to Countryside Access Services (CAS), detailing the number of vegetation clearance cuts per year required to each particular public right of way in the parish. It was noted that CAS had written to the Parish Council in advance of this, asking for any suggested amendments to the cutting schedule with the proviso that the overall linear metreage of cuts remained the same.

14.6 Land opportunity: Exempt item

14.7 Dog walking : Cllr Munford explained that he had been contacted by the manager of Firmin Farms regarding dog walkers leaving dog waste in the orchard on Campfield Farm. The manager had asked if the Parish Council could point out to

residents that dog walking was not allowed on the farm. It was agreed that this would be advertised on the website and in the noticeboards. Cllr Munford advised that the farmer was currently arranging for fencing to be erected around the perimeter of the farmland. **CLERK / CLLR WITHERINGTON**

14.8 Tree preservation orders : Cllr White advised that he had carried out a tree survey in the parish and that three targets for new tree preservation orders had been identified. Cllr White to follow up with MBC. **CLLR WHITE**

14.9 Noticeboard for Woodlands housing development : Following a request from a parishioner, Councillors again discussed the possibility of providing a noticeboard at the entrance to the Woodlands housing development. It was noted that Cllr Williams had discussed this with members of the Woodlands residents association prior to the meeting but members were not in support of the need for a board at this location. As such, and also due to the proximity of the Furfield Park noticeboard, Councillors decided against purchasing and installing a noticeboard at Woodlands. Clerk to inform resident accordingly. **CLERK**

14.10 Improvements to Church Street : Cllr Evans questioned whether there was likely to be any support from residents in making improvements to Church Street, such as alleviating parking problems, lowering the speed limit and introducing more greenery. Cllr Evans suggested that a flyer might be sent out locally asking people to get in touch if they are interested in forming a residents group to take this idea forward. Agreed by all members. Cllr Evans to action. **CLLR EVANS**

14.11 Donation of land to Boughton Monchelsea Amenity Trust : Cllr Munford explained that the Parish Council had been in discussions with Mr Fergus Wilson and that Mr Wilson had kindly donated a small piece of land on Church Hill to the Boughton Monchelsea Amenity Trust. He explained that the piece of land forms the access from Church Hill onto the woodland to the west of the primary school. Cllr Munford expressed thanks to Mr Wilson on behalf of the Parish Council.

## **15. Deferred items schedule :**

15.1 The contents of the deferred items schedule were noted. Clerk to chase up the following deferred items : Footpath link from Furfield Park to Pested Bars, Furfield Quarry - methane monitoring **CLERK**

## **16. Any Other Business :**

16.1 Cllr Thompson explained that the next edition of the newsletter would go to press before the next Parish Council meeting and that any items should be sent to her for inclusion. **ALL COUNCILLORS**

16.2 Cllr Bray expressed concern that the Cliff Hill nature reserve was being used for dog walking. It was agreed that the clerk should contact the landowner, Barratt Homes, with a request for fencing to be secured and signs erected to suit. **CLERK**

16.3 Cllr Munford explained that the newly refurbished village sign would be re-erected on the Green on Friday and a re-launch ceremony would take place as part of the Tour de Franc event. Cllr Munford thanked Graham Clarke for refurbishing the sign on behalf of the Parish Council.

**17. Date of Next Meeting:**

The next meeting will be held on 6<sup>th</sup> September 2011 in the main hall of the village hall. There being no further business, the meeting was closed at 10.30pm.

**MINUTE 15** (Parish Council meeting 5 July 2011)

**SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:**

<b>BMPC DATE :</b>	<b>ITEM:</b>	<b>ACTION:</b>	<b>POSITION AS OF PARISH COUNCIL MEETING 5 July 2011</b>
11.3.03	Wierton Place	Victorian Greenhouses – conservation	MBC set up liaison group with owner’s agent & architect. Considering enabling development. Meeting requested with MBC’s Conservation Officer. Clerk to complain to CE MBC about lack of action and commitment to preserve these listed buildings (4.7.06). Response discussed mtg 5.9.06. Update report received from MBC (6.3.07). Clerk to write to MBC requesting that this is added to the enforcement action report. (7/7/09). E-mail sent to MBC (Denise Roy) on 22/8 requesting that this case is added to the report and requesting information on its status (1/9/09). Requested update on this case 4/4/11 however planning application MA/11/0511 received 14/4/11 incorporating proposal to convert greenhouse into houses. MA/11/1511 remains undecided by MBC (5/7/11)
16.1.07	Furfield Quarry	Methane monitoring	Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11)
6.1.09	Footpath link from Furfield Park to Pested Bars	Wimpey to provide	Letter received from Wimpey 4.12.08 agreeing to construct footpath link once they have obtained approval from Kent Highways (6.1.09). Clerk to chase (6/7/11)