

## BOUGHTON MONCHELSEA PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 5<sup>th</sup> May 2015 in Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.00pm

#### **Present:**

Cllrs        S. Munford  
              P. Herrin  
              S. Evans  
              A. Whybrow  
              D. Smith  
              J. Skinner  
              C. Bracking  
              J. Gershon  
              L. Date  
              B. Brown  
              M. Bray  
              K. Williams

Parish Clerk  
PCSO Dougie Muir  
3 parishioners

1. **Apologies:** Apologies were received from Cllr Clarke, Cllr Ellis and Borough Councillor Gary Cooke.
2. **Elections :**
  - 2.1 Chairman (& Declaration of Acceptance of Office) : Cllr Evans proposed that Cllr Munford be elected as Chairman. Seconded by Cllr Skinner and agreed by all members. Cllr Munford signed the Chairman's Declaration of Acceptance of Office.
  - 2.2 Vice Chairman : Cllr Munford proposed that Cllr Ellis, in his absence, be elected as Vice Chairman. Seconded by Cllr Bray, agreed by all members.
3. **Appointments :**

The following appointments were made :

  - 3.1 Planning & Licensing Committee : Cllr Smith as Chairman, Cllr Bray as Vice Chairman. All planning committee members agreed to remain.
  - 3.2 KALC Representatives : Cllr Ellis to remain as representative with Cllr Munford as second voting rep
  - 3.3 Village Hall & Recreation Ground Representatives : Cllr Bray.  
Post meeting note : Cllr Bray advised on 6<sup>th</sup> May that due to a long stint in this position and other commitments he will not be taking on this role after all. Cllr Gershon agreed to act as rep for 2015/16
  - 3.4 Allotment Representative : Cllr Bracking
  - 3.5 Neighbourhood Watch Representatives : Cllr Slater, with Cllr Williams as second
  - 3.6 Communication Co-ordinators : Cllr Gershon (website) and Cllr Date (newsletter)
  - 3.7 PACT Representative : Cllr Date

- 3.8 Bus Group Representative : Cllr Whybrow
- 3.9 Grants Co-ordinator : Cllr Brown
- 3.10 Highways Representatives : Cllr Williams and Cllr Herrin
- 3.11 Footpaths Co-ordinator : Cllr Skinner
- 3.12 Tree Preservation Order Co-ordinator : Cllr Evans
- 3.13 Loose Valley Conservation Area Association representatives : It was noted that this organisation had now disbanded
- 3.14 Litter group co-ordinator : Cllr Evans

Cllr Munford thanked all those members who had taken on the above roles.

The following points were agreed in relation to the above :

- Fly tipping at Walk Meadow – Cllr Munford agreed to report this
- Dog fouling was a regular occurrence in Walk Meadow, Church Street and the path between Haste Hill Road and Heath Road. Clerk to report this to the KCC Warden. Cllr Bray suggested that issues with litter and dog mess should be reported to one Councillor to collate.

**CLERK**

**4. Notification of late items for inclusion on the agenda**

The following late items were agreed :

- 16.6 Purchase of laptop and printer for the Parish Council
- 16.7 Village hall committee AGM

**5. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**

The following excluded items were agreed :

- 13.2 Letter from local landowner
- 16.2 Recipient of 'Parishioner of the Year' award

**6. Reports from Maidstone Police / PCSO and KCC Rural Community Warden**

The clerk noted that a Police crime report had been received in advance of the meeting, as follows :

For the March / April reporting period there had been four incidents of theft (two in south ward, two in north ward) and one incident of criminal damage (north ward).

PCSO Dougie Muir advised that the boundaries for PCSO's were changing and that Boughton Monchelsea would now be joined with Chart Sutton, Sutton Valence and Langley. This new area would be covered by PCSO Edward Money, who would be starting work shortly. PCSO Muir advised that he would attend the Parish Council's annual parish meeting on 19<sup>th</sup> May, along with his new colleague.

PCSO Muir advised that PCSO's now have stay in their job for at least two years before progressing to a new role within the Police. It was noted that there had been a quick succession of PCSO's in Boughton Monchelsea over the last few years and it was hoped that this new PCSO would stay with us for longer.

Cllr Williams spoke regarding a recent grass fire that had occurred on Furfield Quarry land owned by Boughton Monchelsea Amenity Trust. A fire engine had attended to extinguish the flames. Cllr Williams queried whether this incident would

have been reported to the Police by the fire service. PCSO Muir agreed to look into this and report back to the Parish Council.

Cllr Munford asked PCSO Muir to speak to PCSO Neil Denney with a request for him to attend the Parish Council meetings, including the Annual Parish Meeting.

It was noted that KCC community warden, Liz Lovatt, was currently off sick. Clerk to pass on best wishes on behalf of the Parish Council and invite Liz's supervisor to attend the APM on 19<sup>th</sup> May. **CLERK**

**7. Open Quarter:**

A resident spoke regarding the constitution of the village hall committee and asked whether the Parish Council could provide a copy of the relevant documents. Cllr Munford stated that the Parish Council would research this and respond back accordingly. **CLERK**

Cllr Whybrow noted that she had received a copy of the latest village hall committee meeting minutes which detailed how the rugby club had recently asked permission for their senior team to play on the rec and also for a multi team event to take place. Both applications had been declined by the village hall committee.

**8. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations :**

Cllr Brown declared an interest in item 13.2

**9. Matters outstanding from minutes (3<sup>rd</sup> March) not included in agenda:**

All the outstanding matters related to allotments therefore it was agreed to discuss these during item 15.2

**10. Minutes of the meeting held on**

The minutes of the Parish Council meeting held on 3<sup>rd</sup> March 2015 were agreed as correct.

**11. Clerk's report**

The contents of the clerk's report were noted. The following points were highlighted:

- The clerk confirmed that MBC had still not provided a full copy of the conservation area management plan, despite chasing. Cllr Munford stated that he was escalating this **CLLR MUNFORD**
- It was noted that following the recent resignation of Patricia O'Toole, a new Neighbourhood Watch leader was required. Cllr Munford stated that he would attempt to recruit for this position at the Annual Parish Meeting. **CLLR MUNFORD**
- The clerk confirmed that the refurbishment work to the existing items of play equipment in the Church Street play area would be carried out during May / June
- The clerk noted that funding for further work to the road edge outside the primary school had been sought from Cllr Hotson. The anticipated cost was around £10,000 but Cllr Hotson had only been able to offer £1000 towards this. It was agreed that the Parish Council would be unable to take this forward without further KCC funding

- The clerk noted that Friends of St Peters Church (FOSP) had sold 5 copies of the 'Upon the Quarry Hills' book and had passed on £25 to the Parish Council, with the remaining 50% retained by FOSP, as previously agreed.

## 12. Finance Report:

### **Payments since last meeting ( incl VAT) :**

Parish Clerk	Clerk's expenses – PWLB payment, stationery, agenda printing	32.05
EDF Energy	Electricity to parish hut	5.52
KCC	Stationery	16.54
Gill Turner Tucker	Legal fees (Boughton Lane option)	360.00
RIP Cleaning Services	Dog bin emptying / February	47.52
Village hall committee	Hall hire	34.00
RIP Cleaning Services	Dog bin emptying / January	59.40
Solmco Ltd	Refurbishment work to parish hut	372.00
EDF Energy	Electricity to parish hut	34.00
Hook Survey Partnership	Survey work to land off Brishing Lane	534.00
Paul Waring	Landscape maintenance work for 2014/15 (inclusive of £2500 grass cutting grant to St Peters Church)	6769.86
N. Tuck	Newsletter delivery	100.00
RIP Cleaning Services	Dog bin emptying / March	47.52
Village hall committee	Hall hire	17.00
South East Water	Water bill – allotments	44.58
KALC	Subscription for 2015/16	966.02

### **Receipts:**

Community Development Foundation	Remainder of Neighbourhood Plan grant	700.00
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### **Balances as at 29<sup>th</sup> April 2015 :**

Current Account	30,949.34
Business Reserve	424.29
National Savings	295.72
<b>Total Financial Assets</b>	<b>31,669.35</b>

The above financial statement was accepted by members.

#### 12.1 Agreement of Parish Council accounts for 2014/15 :

Parish Council accounts for 2014/15 were approved by all members (proposed by Cllr Bracking, seconded by Cllr Date).

The annual governance statement on the Audit Commission annual return was approved by all members. The clerk confirmed that the internal audit was yet to be completed but that the Annual return would be submitted to the Audit Commission by the required deadline.

**CLERK**

13. **Correspondence:**

- 13.1 MBC – Community Payback Scheme : It was noted that when the Parish Council had looked into this in the past the health, safety and welfare requirements had proved too onerous. It was agreed that the clerk should pass on details of the scheme to the village hall committee who may be able to provide the required facilities whilst making use of the services on offer. **CLERK**

14. **Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

**MBC notified**

- |           |  |        |
|-----------|--|--------|
| 15/500817 | Wierton Cottage, Wierton Hill, Boughton Monchelsea<br>Demolition of existing single storey conservatory and erection of a replacement garden room with slate roof<br><b>DECISION</b> : The Parish Council wish to see the application approved as it replaces the existing conservatory with a more architecturally appropriate structure  | 5/3/15 |
| 15/500820 | Wierton Cottage, Wierton Hill, Boughton Monchelsea<br>Listed building consent for demolition of existing single storey conservatory and erection of a replacement garden room with slate roof<br><b>DECISION</b> : The Parish Council wish to see the application approved as it replaces the existing conservatory with a more architecturally appropriate structure  | 5/3/15 |
| 15/500723 | Tanglewood, Heath Road, Boughton Monchelsea<br>Conversion of outbuilding to two storey residential building with associated single storey side and rear extension<br><b>DECISION</b> : No objection / comment  | 5/3/15 |
| 15/501195 | 56 The Quarries, Boughton Monchelsea<br>Erection of two storey side extension with rear infill and creation of one off street parking bay<br><b>DECISION</b> : The Parish Council wish to comment on the application as follows : <ul style="list-style-type: none"><li>• We are unable to comprehend from the drawings how the off street parking bay would fit at the front of the property without encroaching onto the highway</li><li>• We are concerned at the minimal 1300mm gap between the proposal and the boundary and query whether this is sufficient for neighbouring residents' access rights</li><li>• The drawings provided do not show how the proposal relates to neighbouring properties. This information should be provided as part of the overall application</li></ul> | 5/3/15 |

- We support use of local materials in the proposal

14/505131	<p>The Piggeries, The Quarries, Boughton Monchelsea Demolition of existing structure and erection of detached house (REVISED DETAILS ONLY)</p> <p><b>DECISION :</b> The proposal would become a prominent feature within the existing conservation area and would sit at an elevated position in comparison to neighbouring properties. The design of the proposed property is entirely unsuitable for the setting.</p> <p>We concur with the Conservation Officer's views contained within his letter dated 10/12/14. Relevant details from this are extracted below :</p> <p><i>As a two storey building the proposed house would be more visible than the existing building and would have an impact on the conservation area, disrupting the rural character of the site which it presently possesses. In my view it would neither preserve nor enhance the character of the conservation area; the enhancement stemming from the removal of the Nissen hut is already secured by the extant permission and the loss of openness engendered by the proposal would not preserve the existing character (the approved Conservation Area Appraisal identifies as a prime characteristic of the conservation area the dominance of wooded and open land). The proposed dwelling, whilst not of a poor standard of design, is not of outstanding architectural quality either. It would be sited prominently on the highest part of the site and have a far greater visual impact than the house already permitted at the other end of the site.</i></p>	26/3/15
14/505969	<p>East Lodge, Loddington Lane, Linton Two storey side extension to existing detached residential property and re-positioning of vehicle entrance gate and fencing</p> <p><b>DECISION :</b> No objection / comment</p>	26/3/15
15/500706	<p>Wierton Hall Farm, East Hall Hill, Boughton Monchelsea Detached annex within the grounds of Wierton Hall Farm</p> <p><b>DECISION :</b> The Borough Council should satisfy themselves that there will be no negative effect from the proposal on the adjacent listed property</p>	26/3/15
15/501717	<p>13 Lockham Farm Avenue, Boughton Monchelsea</p>	26/3/15

	Replacement of existing rear conservatory	
	<b>DECISION</b> : No objection / comment	
15/502114	Land at Langley Park, Sutton Road, Boughton Monchelsea	16/4/15
	Reserved matters (Appearance, Landscaping, Layout and Scale) – 162 dwellings, access roads and paths, hard and soft landscaping and foul and surface water pumping station on Phase 2 pursuant to Condition 1 of outline planning permission MA/13/1149	
	<b>DECISION</b> :	
	Boughton Monchelsea Parish Council would like to comment on the application as follows :	
	1.The design of the properties is bland and unimaginative. Although a variety of materials are present these could be used in a much more fragmented way to add interest to the overall development. The uniformity of the fenestration should be broken up by more imaginative design detailing	
	2.We are concerned at the painted brickwork design detail. This will be an ongoing maintenance problem and will look tired very quickly	
	3.The three storey properties are overbearing and should be located away from the main avenue of the development	
	4.Confirmation should be obtained from the developer that the ragstone referred to is actually natural ragstone and not a synthetic substitute	
	5.The parking arrangements appear to be inadequate and poorly laid out, in particular the tandem parking bays which will necessitate unnecessary vehicle movements to allow cars in and out. The nearby housing developments off Brishing Lane have generated numerous parking problems and complaints over the few years since they have been constructed and this development will be no different with its poorly thought out parking	
	6.The access roads around the development appear to be very narrow and as well as causing	

parking problems for residents will limit vital access for emergency services

7. Despite comments contained within the design statement summary, car parking will dominate the street scene
8. Planting at the southern end of the site should be carried out early on to give adequate time for growth and establishment and to ensure the development is properly screened from the south by the time construction work is complete
9. The buffer between the development and the adjacent industrial estate should be maintained. Access between the two areas should be for pedestrians only, not vehicles
10. Absolute assurances should be sought from the developer that the storm water from the site will not exacerbate flooding to The Quarries. Measures should be put in place to monitor this and an action plan formulated if it fails. The calculated surface water run off from the development should be linked in with the work that Kent County Council are currently doing in relation to Shaw Stream and local flooding issues
11. Sustainable Homes Code level 3 is the 'bottom rung of the ladder' and the Parish Council would expect a higher level to be used
12. Larch lap fence panelling should only be used to border gardens and should not be visible to public areas
13. The Local Centre should be constructed at an early stage of the development
14. The Parish Council welcome the mix of affordable housing in terms of scale and the spread of locations around the development. The provision of cycle sheds is also a welcome addition.



**Items dealt with under delegated authority**

None

**The following application(s) have been APPROVED by MBC:**

- 11/1194 Fairway, Church Hill, Boughton Monchelsea  
Retrospective application for the variation of Condition 2 of permission MA/09/1685 to allow the stationing of an additional mobile home
- 14/502739 FG Barnes & Sons Ltd, Sutton Road, Maidstone  
Advertisement consent for two internally illuminated fascia signs and two internally illuminated free standing pylon signs
- 14/506111 Frandor, Gandys Lane, Boughton Monchelsea  
Single storey rear extension
- 14/506715 Integra, Bircholt Road, Maidstone  
Installation of mezzanine floors to be used as B8 (Storage and Distribution) use, and the installation of two new windows
- 15/501717 13 Lockham Farm Avenue, Boughton Monchelsea  
Replacement of existing rear conservatory

**The following application(s) have been REFUSED by MBC:**

- 14/505113 Beresford Farm, The Quarries, Boughton Monchelsea  
Erection of single storey detached dwelling
- 14/505131 The Piggeries, The Quarries, Boughton Monchelsea  
Demolition of existing structure and erection of detached house
- 14/506338 Woodside View, Park Lane, Boughton Monchelsea  
Erection of single storey detached Utility / day room unit for use in association with existing mobile unit
- 15/500978 Wierton Hall Farm, East Hall Hill, Boughton Monchelsea  
Prior notification for the change of use of agricultural building to a single dwelling

**The following application(s) have been notified as WITHDRAWN**

None

**The following APPEAL(S) has / have been notified:**

- 14/503953 Lower Bell Riding School, Back Lane, Boughton Monchelsea  
Erection of 4 no. dwelling houses

**The following APPEAL DECISION(S) has / have been notified:**

None

**The following APPEALS have been notified as WITHDRAWN:**

None

- 14.1 Cllr Smith noted the four applications that had recently been refused by Maidstone Borough Council (detailed above). Cllr Munford stated that he had delivered a flyer to local residents informing them of the refusal of application 14/505113 Beresford Farm. Residents had expressed their thanks to members of the planning committee for their involvement in commenting on this application.

**15. Representatives' Reports:**

- 15.1 KALC: Cllr Ellis was not present at the meeting.

- 15.2 Allotments : Following a suggestion from Cllr Bracking it was agreed that a sub-group should be formed to look into the way the allotments are run and managed and report back to the Parish Council accordingly. Cllrs Bracking, Bray and Gershon agreed to take this on. **CLLRS BRACKING / BRAY / GERSHON**

A resident at the meeting noted that vacant plots were becoming overgrown and affecting neighbouring allotments.

Cllr Bracking advised that isolation valves had not yet been fitted to water tanks but that repairs to the polytunnel had now been carried out. Members agreed to a grant of £150 for this. Proposed by Cllr Munford, seconded by Cllr Smith and agreed by all members. A decision on hiring or purchasing a rotavator was deferred pending detailed costings. **CLLR BRACKING**

- 15.3 Village Hall & Recreation Ground : Cllr Whybrow noted that the village hall and recreation ground committee were now meeting monthly. She advised that they were currently getting quotes for resurfacing the village hall car park. She added that they wondered about the possibility of removing trees in the car park to make way for more parking spaces. Members expressed concern at this and also suggested that resurfacing the car park would be a waste of valuable funds.

Cllr Whybrow stated that the cricket pavilion was almost ready to be hired out. Concern was expressed at the lack of information provided to both the Parish Council and residents about this. Cllr Whybrow was unable to advise what the cricket pavilion would be hired out for and what the available hire days and timings would be.

Cllr Munford expressed concern that village hall and recreation ground issues were being discussed at Parish Council meetings. It was noted however that village hall and rec ground committee meetings were not advertised or open to the public and therefore residents did not have a way of easily expressing their concerns.

- 15.4 Neighbourhood Watch : Covered in item 11 above

- 15.5 PACT : Cllr Date advised that there had been no meeting since the last Parish Council meeting in March.

- 15.6 Bus group : Cllr Whybrow advised that she had attended the SMART group meeting in March . The possibility of a community bus service was discussed by members.

Cllr Smith agreed to report back to members on a successful scheme operating in another part of the country.

**CLLR SMITH**

The clerk noted that the situation was still not clear regarding the planned road closures in the parish next week and the likely effect on the bus service. It was agreed that further correspondence should be copied to Cllr Eric Hotson to ensure the Parish Council were provided with full details.

**CLERK**

**16. Items for Discussion:**

**16.1 Grants for 2015/16 - The following grants were agreed :**

- Brownies £200
- Friendship Circle £250
- Scouts £300
- St Peters Church £2500 contribution towards grass cutting. To be paid directly to Steve Waring at the end of the financial year. In addition a further £200 grant was agreed for the provision of litter and compost facilities in the south west corner of the existing graveyard
- Royal British Legion £350 (to be paid via the church prior to remembrance day)
- Salvation Army £275 (to be paid following Carols on the Green in December)
- Boughton Monchelsea village fete committee £150 towards advertising costs
- Boughton Monchelsea pantomime group : £200 for any production taking place in 2015/16
- North ward community activity £200. It was agreed that this grant would be paid for any activity with good access for residents living in north ward. Cllr Williams to advise further on this

It was noted that the north ward residents association was not yet up and running again but that a grant of £200 had been agreed by the Parish Council in May 2014. This would be paid to the association upon reforming.

**16.2 Final details for Annual Parish Meeting : It was agreed that Parish and Borough Councillors would be given a maximum of 5 minutes each to speak. County members would be given 3 minutes and village organisations 2 minutes each. A presentation on the Neighbourhood Plan would also be given, with a time slot of 30 minutes, including questions.**

Cllr Date agreed to draft a flyer advertising the meeting. Cllr Smith agreed to arrange printing. Clerk to arrange delivery to parishioners

**CLLR DATE/ CLLR SMITH/ CLERK**

**16.3 Parkwood Farm reservoir update : Cllr Herrin advised that the Parish Council were still waiting to hear about the report that KCC were producing (reviewing the numerous previous reports that had been carried out).**

It was noted that no response had been received to the Parish Council's letter dated 5/3/15, to the Environment Agency.

- 16.4 North ward update : Cllr Williams expressed concern at the vulnerability to fire of BMAT land at Furfield Quarry. It was noted that the fire engine attending the recent fire had struggled to gain access via Brishing Road.

Cllr Williams stated that lots of litter had been blowing onto the Roman Way development from the adjacent playing field. She added that a new KFC would soon be opening nearby which would no doubt add to the problem.

Cllr Williams stated that parking on the Roman Way development is a huge problem with insufficient parking spaces for families with grown up children still living at home. Cllr Munford stated that he would set up a meeting with Borough Councillors in an effort to take forward the previous proposal to use an adjacent strip of land to provide more parking spaces for residents. **CLLR MUNFORD**

Cllr Williams stated that commercial vehicles were parking on the Furfield Park development, exacerbating problems for local residents. She queried whether there was a planning condition relating to this. It was agreed that the clerk should research this with the Borough Council and report back accordingly. **CLERK**

- 16.5 Public access defibrillator site : Further to the Parish Council meeting in March, the clerk had provided costings in the agenda papers for purchase and installation of an old style red phone box to replace the existing BT box in Church Street that will shortly be decommissioned. A public access defibrillator could be installed within this. The total cost of this project would be a maximum of £4020, plus minimal ongoing costs for electricity supply to the heated cabinet and replacement defibrillator batteries and pads. Members agreed to go ahead with this project based on the costings obtained. **CLERK**

Cllr Date suggested that a more central location within the village may be more appropriate. Members agreed that the existing site next to the social club, village hall and recreation ground would be best due to the higher congregation of people at this end of Church Street.

Cllr Gershon suggested that as well as installing the phone box, the Parish Council should look into improving the street scene in general along Church Street. This was agreed. **CLERK / CLLR GERSHON**

- 16.6 Purchase of laptop and printer : It was noted that the clerk had been using her own laptop and software for Parish Council business but that when the new clerk takes over they may prefer to use Parish Council equipment. It was agreed that a laptop, software and printer / scanner could be purchased, if necessary, to a total value of no more than £1000. Cllr Gershon to progress following appointment of new clerk. **CLLR GERSHON**

- 16.7 Village hall committee AGM : Cllr Munford explained that due to problems with the running of this year's village hall and recreation ground committee AGM the committee had agreed to the parish clerk organising, running and producing minutes for this in the future. Members agreed to this and it would be added to the schedule of responsibilities for the new parish clerk. **CLERK**

## **17. Deferred items schedule :**

17.1 The clerk noted that she was waiting to hear from the Mid-Kent Environmental Protection Team Leader regarding a further Furfield Park methane monitoring meeting.  
**CLERK**

17.2 Cllr Gershon queried why Wierton Place greenhouses had been removed from the deferred items schedule. It was noted that a decision on the Wierton Place planning application had still not been made.

## **18. Any Other Business**

18.1 Cllr Whybrow stated that she had attended the SMART meeting in March and that pollution on Loose Road had been discussed.

18.2 Cllr Brown confirmed that he was working alongside Mrs Black on a review of names listed on the Parish Council's war memorial plaque

18.3 Cllr Williams asked for the Parish Council's emergency plan to be reviewed over the next few months with regard to flooding. Cllr Herrin noted that MBC were looking into this.

18.4 Cllr Williams noted that two voting Parish Council members could join the Joint Transportation Board and suggested that Boughton Monchelsea Parish Council may want to be involved in this.

18.5 Cllr Munford expressed a vote of thanks to the Parish Clerk for all her hard work over the last 7 years.

18.6 Cllr Munford suggested that the Parish Council should purchase a board for erection in the village hall, containing names of all recipients of 'Parishioner of the Year', since its inception in 2010. Cllr Brown agreed to look into this.

**CLLR BROWN**

## **19. Date of Next Meeting:**

The next Parish Council meeting will be held on Tuesday 7<sup>th</sup> July 2015. There being no further business the meeting closed at 10.15pm.

## MINUTE 15 (Parish Council meeting 5 May 2015)

### SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:

BMPC DATE :	ITEM:	ACTION:	POSITION AS OF PARISH COUNCIL MEETING 5 May 2015
16.1.07	Furfield Quarry	Methane monitoring	Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11, 6/9/11). Latest report requested. Page & Wells to set up meeting with relevant parties to discuss (1/11/11). Meeting took place 9/12/11. Next meeting due December 2012. Clerk to request financial information from MBC (3/7/12). Correspondence received 23/7/12. Cllr Ellis to arrange further meeting with relevant parties (4/9/12, 6/11/12). Clerk to arrange further meeting (8/1/13). Meeting with MBC arranged for 17 <sup>th</sup> June. Cllrs Ellis and Evans to attend (7/5/13). Further meeting to be arranged (2/7/13). Meeting arranged for 5 <sup>th</sup> September. Cllrs Ellis and Evans to attend (3.9.13). Cllr Ellis and Evans attended meeting on 5 <sup>th</sup> Sept (5.11.13). Clerk to arrange further meeting (6/5/14, 1/7/14). Contacted MBC's Duncan Haynes 12/8/14 to arrange meeting. My Haynes has advised that he will be meeting with the consultant who manages the methane monitoring system on site in September and will arrange a meeting following this (2/9/14). Meeting with Duncan Haynes arranged for Weds 10 <sup>th</sup> Dec at 10am. Cllrs Ellis and Evans to attend (4/11/14). Cllrs Ellis and Evans attended meeting on 10 <sup>th</sup> Dec. Borough Council officer, Duncan Haynes is now arranging an annual meeting between MBC, the Parish Council and trustees of the Skinner Trust. Awaiting confirmation of date (13/1/15, 3/3/15, 5/5/15)