

Boughton Monchelsea Parish Council

Date: 30th August 2023

The next meeting of the Parish Council will be held in the **main hall of Boughton Monchelsea village hall on Tuesday 5th September 2023 at 7.00 pm** when the following business is to be transacted.

AGENDA

1. Apologies
2. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
3. Notification of late items for inclusion on the agenda.
4. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
5. Reports from Police / KCC Community Warden
6. County Councillor updates
7. Borough Councillor updates
8. Open Quarter.
9. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
10. Matters outstanding from minutes (4th July 2023 and 11th July 2023) not included in agenda.
11. Minutes of the meetings held on 4th July 2023 and 11th July 2023 : Agreement of and signature by Chairman of the Council
12. Clerk's Report.
13. Finance
 - 13.1 Finance report : Agreement of payments made and income received since meeting on 4th July 2023
 - 13.2 Budget monitoring report to 29th August 2023
14. Correspondence :
 - 14.1 St Peters Church – donation towards churchyard grass cutting
 - 14.2 KCC – Warden consultation
 - 14.3 MBC – Parish Charter survey

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME
TO ATTEND**

- 14.4 Resident – request for memorial bench on the village green
- 15. Planning Report.
- 16. Representatives Reports:
 - 16.1 KALC (Cllr Date)
 - 16.2 Allotments (Cllr Martin)
 - 16.3 Village Hall & Recreation Ground (Cllr Humphryes)
 - 16.4 Neighbourhood Watch (Cllr Wilde)
 - 16.5 Police Liaison (Cllr Date)
 - 16.6 Bus group (Cllr Brown)
 - 16.7 Biodiversity and environment (Cllr Jessel)
- 17. Decision items :
 - 17.1 Clerk's annual pay review
 - 17.2 Haste Hill Road allotment site – rent review
 - 17.3 Parish Council insurance policy – review renewal documentation and agree how to proceed
 - 17.4 Legal opinion on Parish Council liabilities – discuss and agree whether to engage Roger Taylor from Wellers Solicitors to provide a formal opinion
 - 17.5 Church Street play area – discuss further suggested repair works and agree whether to proceed
 - 17.6 Parish Council website – discuss and agree which pricing option to proceed with
 - 17.7 Tree surgery work on BMAT land – discuss quote and agree whether PC should fund
- 18. Update / discussion items :
 - 18.1 Parkwood Farm reservoir - update
 - 18.2 North ward - update
 - 18.3 Village hall remodelling - update
 - 18.4 Scenic Green Trail - update
- 19. Health & Safety Issues
- 20. Deferred Items Schedule
- 21. Any other Business. (Non decision items only)
- 22. Date of Next Meeting: Scheduled for Tuesday 7th November 2023 at 7.00 pm in the main hall of the village hall.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE
WELCOME TO ATTEND**