

Boughton Monchelsea Parish Council

Date: 11th May 2021

The next meeting of the Parish Council will be held in the **main hall of Boughton Monchelsea village hall on Tuesday 18th May 2021 at 7.00 pm** when the following business is to be transacted.

Members of the public are welcome to attend. We recommend you take a self-administered COVID test on the day and you must wear a face mask throughout the meeting. Other COVID protection measures will be advised at the start of the meeting.

AGENDA

1. Apologies.
2. Filming of meetings : Request for notification of whether any person intends to remotely film, photograph or record any item
3. Elections :
 - 3.1 Chairman
 - 3.2 Vice Chairman
4. Appointments :
 - 4.1 Planning & Licensing Committee : Chair, Vice Chair and members
 - 4.2 Finance Committee : members
 - 4.3 KALC Representatives : 2 voting representatives
 - 4.4 Village Hall & Recreation Ground Committee Representative/s
 - 4.5 Allotment Representative
 - 4.6 Neighbourhood Watch Representative
 - 4.7 Communication co-ordinator/s
 - 4.8 Police Liaison Representative
 - 4.9 Bus group Representative
 - 4.10 Grants Co-ordinator
 - 4.11 Highways Representative
 - 4.12 Footpaths Co-ordinator
 - 4.13 Tree Preservation Order Co-ordinator
 - 4.14 Litter group Co-ordinator
 - 4.15 Conservation Area Management Co-ordinator
 - 4.16 Speedwatch Co-ordinator
 - 4.17 Biodiversity & Environment Lead
5. Notification of late items for inclusion on the agenda.
6. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
7. Reports from Police / KCC Rural Community Warden / KCC members.
8. Open Quarter.
9. Declarations of Interest in items on the agenda / Declaration of changes to the Register of Interests / Requests for Dispensations.
10. Matters outstanding from minutes (2nd March) not included in agenda.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME
TO ATTEND**

11. Minutes of the meeting held on 2nd March 2021 : Agreement of and signature by Chairman of the Council.
12. Clerk's Report.
13. Finance.
 - 13.1 Finance report : Agreement of payments made and income received since last meeting
 - 13.2 Agreement of Parish Council accounts for 2020/21
 - 13.3 Final agreement of budget for 2021/22
 - 13.4 Parish Council debit card – agree whether to have a Parish Council debit card, supported by a suitable policy
14. Correspondence :
 - 14.1 Boughton Monchelsea playgroup : Funding request
 - 14.2 KALC : Subscription for 2021/22
 - 14.3 DEFRA : Reservoir flood plan
15. Planning Report.
16. Representatives Reports:
 - 16.1 KALC (Cllr Humphryes / Cllr Date)
 - 16.2 Allotments (Cllr Martin)
 - 16.3 Village Hall & Recreation Ground (Cllr Edmans)
 - 16.4 Neighbourhood Watch (Cllr Stevens)
 - 16.5 Police Liaison (Cllr Date)
 - 16.6 Bus group
17. Decision items :
 - 17.1 Grants for 2021/22
 - 17.2 Parish Council newsletter – decide whether to accept business adverts
 - 17.3 Litter picking – decide whether to purchase further litter pickers for use by volunteers, including those at Langley Park
 - 17.4 Wildlife cameras – decide whether to purchase cameras for re-wilding areas using BMAT grant funds
 - 17.5 Village sign at junction Heath Road / Church St – decide whether to take forward purchase and installation of second village sign
 - 17.6 Christmas tree – decide whether to plant a permanent tree on the green
18. Discussion / update items :
 - 18.1 Parkwood Farm reservoir update
 - 18.2 North Ward update, including Parish Councillor vacancy
 - 18.3 Health & Safety Issues
 - 18.4 Boundary commission
 - 18.5 Parishioner of the year
19. Deferred Items Schedule.
20. Any other Business. (Non decision items only)
21. Date of Next Meeting: Scheduled for Tuesday 6th July 2021 at 7.00 pm in main hall of village hall

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