

# Boughton Monchelsea Parish Council

Date: 26<sup>th</sup> April 2023

The next meeting of the Parish Council will be held in the **main hall of Boughton Monchelsea village hall on Tuesday 2<sup>nd</sup> May 2023 at 7.00 pm** when the following business is to be transacted.

## AGENDA

1. Apologies
2. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
3. Elections :
  - 3.1 Chairman
  - 3.2 Vice Chairman
4. Appointments :
  - 4.1 Planning & Licensing Committee : Chair, Vice Chair and members
  - 4.2 KALC Representatives : 2 voting representatives
  - 4.3 Village Hall & Recreation Ground Committee Representative/s
  - 4.4 Allotment Representative
  - 4.5 Neighbourhood Watch Representative
  - 4.6 Communication co-ordinator/s
  - 4.7 Police Liaison Representative
  - 4.8 Bus group Representative
  - 4.9 Grants Co-ordinator
  - 4.10 Highways Representative
  - 4.11 Footpaths Co-ordinator
  - 4.12 Tree health and preservation Co-ordinator
  - 4.13 Litter group Co-ordinator
  - 4.14 Conservation Area Management Co-ordinator
  - 4.15 Speedwatch Co-ordinator
  - 4.16 Biodiversity and Environment Lead
  - 4.17 Reservoir Co-ordinator
5. Notification of late items for inclusion on the agenda.
6. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
7. Reports from Police / KCC Community Warden
8. County Councillor updates
9. Borough Councillor updates
10. Open Quarter.
11. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME  
TO ATTEND**

12. Matters outstanding from minutes (7<sup>th</sup> March 2023) not included in agenda.
13. Minutes of the meeting held on 7<sup>th</sup> March 2023 : Agreement of and signature by Chairman of the Council
14. Clerk's Report.
15. Finance
  - 15.1 Finance report : Agreement of payments made and income received since last meeting
  - 15.2 Agreement of Parish Council accounts for 2022/23
  - 15.3 Agreement of appointment of internal auditor
  - 15.4 Final agreement of budget for 2023/24
16. Correspondence :
  - 16.1 KALC : Annual subscription
17. Planning Report.
18. Representatives Reports:
  - 18.1 KALC (Cllr Date)
  - 18.2 Allotments (Cllr Martin)
  - 18.3 Village Hall & Recreation Ground (Cllr Humphryes)
  - 18.4 Neighbourhood Watch (Cllr Wilde)
  - 18.5 Police Liaison (Cllr Date)
  - 18.6 Bus group (Cllr Brown)
  - 18.7 Biodiversity and environment (Cllr Jessel)
19. Decision items :
  - 19.1 Grants for 23/24
  - 19.2 Parish Meeting 16<sup>th</sup> May – final arrangements
  - 19.3 Parishioner of the Year
  - 19.4 Review of Parish Council policies
20. Update / discussion items :
  - 20.1 Parkwood Farm reservoir - update
  - 20.2 North ward - update
  - 20.3 Village hall remodelling - update
  - 20.4 Heath Road safety improvements - update
21. Health & Safety Issues
22. Deferred Items Schedule
23. Any other Business. (Non decision items only)
24. Date of Next Meeting: Scheduled for Tuesday 4<sup>th</sup> July 2023 at 7.00 pm in the main hall of the village hall.

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WELCOME TO ATTEND**