

**BOUGHTON MONCHELSEA PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on 5th January 2010**  
**In Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.30pm**

**Present:**

Cllrs        R. Fuller (Chairman)  
              I. Ellis  
              S. Evans  
              J. Thompson  
              S. Munford  
              G. Mumford  
              D. Smith  
              P. Herrin  
              G. Powell  
              S. Witherington  
              K. Horton

Cllr Mike Fitzgerald  
Parish Clerk  
KCC Warden, Liz Lovatt  
PC Steve Older  
1 resident

1.   **Apologies:**  
      Cllr Clarke (holiday), Cllr Bray (holiday), Cllr Powell (sick)
2.   **Notification of late items for inclusion on the agenda**  
      It was agreed that items 14.10 and 14.11 should be included as late agenda items.
3.   **Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**  
      It was agreed that the public and press should be excluded from items 11.4, 11.5 & 14.10.
4.   **Reports from Maidstone Police / PCSO and KCC Rural Community Warden**  
      The clerk reported crime figures provided by PC Steve Older as follows :
  - Two incidents of burglary (money stolen from Village Institute, disco equipment stolen from builder's yard in Heath Road)
  - Nine incidents of theft (two motor vehicles; dumper truck and other items, tools, sensor from security light, tumble dryer, garden ornament, digger, horse buckets).KCC Community Warden, Liz Lovatt reported that fly tipping had increased over the Christmas holiday period (mainly car wheels and tyres). She stated that doorstep sellers with no peddler's licences had been knocking at doors in Meadow View Road and that utility companies had been door knocking in The Quarries. An air rifle had been fired at ponies in Green Lane and Liz stressed that incidents like this should always be reported to the Police. She also reported that two men had been seen poaching in the Loose Valley.

Cllr Fuller mentioned that the recent Borough Council's 'Fit for the road – Maidstone safety review' had requested that Parish Councils notify Kent Fire and Rescue of any new areas where young people are gathering in cars. The purpose of this was to give Kent Fire and Rescue the opportunity to visit young people at these spots and educate them with regard to road safety.

5. **Open Quarter:**

Cllr Fitzgerald stated that he had received calls from several members of the public regarding concerns relating to the Albion public house. Cllr Fitzgerald stated that he could organise a meeting with the Borough Council's licensing department if necessary. It was agreed that such a meeting should be arranged.

**CLLR FITZGERALD**

Cllr Fitzgerald spoke regarding the recent planning application relating to Parkwood Farm. He also spoke regarding the number 59 bus service and stated that the service is currently out to tender.

11. **Correspondence :**

It was agreed that item 11.2 should be brought forward on the agenda.

- 11.2 Co-option of Councillor - application from Ms Kirstie Horton : Cllr Fuller proposed that Ms Horton be co-opted onto the Council. Cllr Ellis seconded the proposal which was agreed unanimously. Cllr Horton signed the Declaration of Acceptance of Office form and took her place at the meeting. The Clerk presented Cllr Horton with a copy of the Council's Standing Orders and information pack. Clerk to inform MBC accordingly.

**CLERK**

6. **Declarations of Interests:**

No interests were declared.

7. **Minutes of the last meeting:**

The minutes of the meeting held on 3 November 2009 were agreed as correct.

8. **Clerk's Report:**

The contents of the Clerk's Report were noted. Cllr Fuller noted the contents of the Parish Enforcement Update received from the Borough Council on 17<sup>th</sup> December. He stated that the case relating to Wierton Place was now in abeyance and that the Parish Council's deferred items schedule on this item should also be marked as such. Cllr Smith spoke regarding enforcement action relating to Boughton Service Station. It was noted that this case was currently in the appeal process.

9. **Matters arising from minutes not included in agenda**

Cllr Fuller noted that since Ray Puttock had now resigned as a Councillor, another Councillor was required to take forward items 14.5 (Parish Council website) and 14.9 (E-mail circle) from the November meeting minutes. Cllr Witherington agreed to take both these items forward and liaise with Ray Puttock as necessary.

**CLLR WITHERINGTON**

## 10. Finance Report:

### Payments since last meeting (incl VAT):

Village hall committee	Hall hire	28.00
South East Water	Water supply to allotments	295.00
RIP Cleaning Services	Dog bin emptying / October	49.68
Royal British Legion	Donation	250.00
In and around Loose	Magazine advert	25.00
J. Thompson	Badges for parish plan volunteers	21.25
Pococks Limited	Village hall refurb – electrical	11925.50
Pococks Limited	Village hall H&S work – electrical	1291.36
I. Edwards	Village hall H&S work – doors	1324.00
Parish Clerk	Salary / expenses	1667.24
Earth Anchors Ltd	Dog bin for Church Hill	216.09
C. Sims	Installation of dog bin on Church Hill	40.00
Lloyds TSB Commercial Finance Ltd	Community Plan questionnaire printing (Kall Kwik)	495.00
Village hall committee	Hall hire	51.00
Gilham & Gilham Glass Co. Ltd	Village hall refurb – windows and doors	9085.00
Parish Clerk	Clerk's expenses (stamps, leaving gifts for Karen Filmer & Noel Mitchell, stamps for posted newsletters)	100.73
EDF Energy	Electricity – parish hut	33.68
Natasha Tuck	Newsletter delivery	100.00
Mrs Rowe	Community plan prize draw (1 <sup>st</sup> )	50.00
Mr Matthews	Community plan prize draw (2 <sup>nd</sup> )	30.00
Mr Nolan	Community plan prize draw (3 <sup>rd</sup> )	20.00
The Cock Inn	Karen Filmer / Noel Mitchell leaving do buffet	100.00
Pococks Limited	Village hall refurb – electrical	1728.41
Roger Ward Limited	Village hall refurb – heating	3731.93
Lloyds TSB Commercial Finance Ltd	Community Plan questionnaire printing (Kall Kwik)	41.40
I. Ellis	Light bulbs for xmas tree on the green	41.40
RIP Cleaning Services	Dog bin emptying / Nov	49.68
The Maidstone Citadel Band	Donation	275.00

### Receipts:

Kent County Council	Community Plan grant	1000.00
Various	Allotment rent (£32) and book sales (£10)	42.00
Kent County Council	Village hall upgrade grant	15000.00
Various	Allotment rent (£72) and cheque from village hall committee for their contribution towards phase 1 village	2537.43

Maidstone Borough Council	hall works (£2465.43) Concurrent functions – second instalment	7495.00
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**Balances as at 29 December 2009:**

Current Account	39754.47
Business Reserve	6419.12
National Savings	38893.21
<b>Total Financial Assets</b>	<b>85066.80</b>

The statement was agreed as a true record.

10.1 It was agreed that Cllr Fitzgerald should chase up the Borough Council regarding payment of the £7000 grant for the village hall upgrade works. **CLLR FITZGERALD**

10.2 The clerk stated that the £15,000 grant for the village hall upgrade works had now been received from KCC. As such, it was agreed that the £15,000 transferred from the Parish Council's National Savings and Investment account to cover bill payments associated with this work should now be transferred back to the National Savings account. **CLERK**

**11. Correspondence:**

11.1 MBC – Parish Precepts 2010/2011 : Cllr Fuller proposed that the precept for 2010/11 be kept the same as for 09/10. Cllr Ellis proposed that the precept for 2010/11 be increased by 2% from 2009/10 to a value of £35,400. Cllr Ellis stated that this 2% increase would equate to a change for a band D property from £27.97 to £28.52. Cllr Munford seconded Cllr Ellis's proposal. 8 for, 3 against therefore it was agreed by a majority to increase the precept to £35,400 for 2010/11. Clerk and Chairman signed MBC precept form. Clerk to forward to MBC. **CLERK**

11.3 KCC – grant for broadband services to rural parishes : Clerk to pursue application with KCC. Cllr Witherington agreed to co-ordinate technical side of the application. **CLERK / CLLR WITHERINGTON**

11.4 Contractors – quotations for landscaping work at bottom of Brishing Lane : Exempt item

11.5 Contractors – quotations for removal of rubbish heaps at allotments : Exempt item

11.6 KCC – footpath KM109, The Quarries : The clerk advised that KCC are considering resurfacing this footpath. It was noted that any new surface would need to be suitable for use by horses. It was also noted that this footpath could be an important cycle link between Boughton Court and Cornwallis School. Cllr Horton advised that a meeting of the Maidstone Cycling Forum would be taking place on 6<sup>th</sup> January and that she would ensure that the subject of cycle routes in the Parish were raised. Cllr Munford stated that he had spoken to KCC Rights of Way Officer, John Pelham and that any future repairs to footpath KM109 were the responsibility of KCC and not the Parish Council. **CLLR HORTON**

11.7 MBC – strategic plan consultation : It was noted that any comments on this document should be forwarded to MBC by 2<sup>nd</sup> February. Cllr Smith agreed to co-ordinate any responses.  
**CLLR SMITH**

11.8 MBC – planning enforcement : Covered in item 8 above.

11.9 Noel Mitchell, Ray Puttock : resignation letters : Contents noted. Cllr Fuller stated that he had written to Cllr Puttock thanking him for his efforts as a Parish Councillor.

## 12. **Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

### **MBC notified**

MA/09/1846	The Willows, Heath Road, Boughton Monchelsea Applicant : Mr Mearing Erection of close boarded wooden fence and gates to front of property <b>DECISION</b> : No objection / comment	18/11/09
MA/09/1854	3 Haste Hill Close, Boughton Monchelsea Applicant : Mr Hooker Erection of single storey front extension <b>DECISION</b> : No objection / comment	18/11/09
MA/09/1869	Parkwood Estate, Land off Bircholt Road, Maidstone Applicant : Develica, ..... Variation of condition 6 of MA/07/1094 <b>DECISION</b> : No objection / comment	18/11/09
MA/09/1685	Fairway, Church Hill, Boughton Monchelsea Applicant : Mr Lee Retrospective application for the change of use of land for the stationing of 1 no. mobile home and 1 no. touring caravan for residential purposes, stable block and utility building with associated works i.e. hardstanding and cess pool <b>DECISION</b> : Refuse on the following grounds : 1.The development, if permitted, will set a precedent for other forms of development on the south side of the B2163. The Parish Council wishes to see the planning authority strongly resist any form of new build or inappropriate development on the south side of Heath Road. Heath Road should remain a natural boundary of built development with the open countryside.  2.The proposal would result in visually intrusive and unjustified residential development within open countryside, contrary to Policy ENV28 of the Maidstone Borough Wide Local Plan 2000 and Policies CC1,CC6 and C4 of the South East Plan	18/11/09

2009.

- 3.The proposed development is outside the defined boundary of the village and would be contrary to Policy H27 of the Maidstone Borough Wide Local Plan 2000 and CC1, CC6 and C4 of the South East Plan 2009.
- 4.The proposed development would introduce unjustified additional traffic onto a rural lane which will affect its character contrary to Policy NRM10 of the South East Plan 2009.
- 5.The proposed development fronts onto Church Hill which is a quiet rural lane. Any development with permitted access onto Church Hill would destroy the character and appearance of the lane and would be contrary to Policy ENV36 of the Maidstone Borough Wide Local Plan 2000.
- 6.The proposed development is outside the defined village boundary, stands in isolation, and does not form part of any existing frontage development and would be contrary to Policies ENV28 and H29 of the Maidstone Borough Wide Local Plan 2000.
- 7.The development is set close to the edge of the road, resulting in a particularly obtrusive and prominent form of development that is detrimental to the character of the area.
- 8.The Parish Council expects the planning authority to rigorously vet the status of the applicant and his partner to determine if they fully qualify for the gypsy status they claim.

MA/09/1884 Scout Hut, Church Hill, Boughton Monchelsea  
Applicant : Mr Wilson  
Change of use of land to residential and erection of one detached bungalow

18/11/09

**DECISION** : Refuse on the following grounds :

- 1.The development, if permitted, will set a precedent for other forms of development on the south side of the B2163. The Parish Council wishes to see the planning authority strongly resist any form of new build or inappropriate development on the south side of Heath Road. Heath Road should remain a natural boundary of built development with the open countryside.

- 2.The proposal would result in visually intrusive and unjustified residential development within open countryside, contrary to Policy ENV28 of the Maidstone Borough Wide Local Plan 2000 and Policies CC1, CC6 and C4 of the South East Plan 2009.
- 3.The proposed development is outside the defined boundary of the village and would be contrary to Policy H27 of the Maidstone Borough Wide Local Plan 2000 and CC1, CC6 and C4 of the South East Plan 2009.
- 4.The proposed development would introduce unjustified additional traffic onto a rural lane which will affect its character contrary to Policy NRM10 of the South East Plan 2009.
- 5.The proposed development fronts onto Church Hill which is a quiet rural lane. Any development with permitted access onto Church Hill would destroy the character and appearance of the lane and would be contrary to Policy ENV36 of the Maidstone Borough Wide Local Plan 2000.
- 6.The proposed development is outside the defined village boundary, stands in isolation, and does not form part of any existing frontage development and would be contrary to Policies ENV28 and H29 of the Maidstone Borough Wide Local Plan 2000.
- 7.The development is set close to the edge of the road, resulting in a particularly obtrusive and prominent form of development that is detrimental to the character of the area.
- 8.The existing building on the site is a temporary structure that until recently had a specific purpose as a scout hut. The proposed development is for a permanent residential dwelling. The footprint of the proposed bungalow is significantly larger than the existing structure on the site.

MA/09/1885	40 Thomas Rider Way, Boughton Monchelsea Applicant : Mr & Mrs Parr Planning permission for erection of rear conservatory <b>DECISION</b> : No objection / comment	18/11/09
MA/09/1909	Egremont House, Boughton Lane, Boughton Monchelsea Applicant : Mr Uren Retrospective application for the erection of a side	18/11/09

	conservatory	
	<b>DECISION</b> : No objection / comment	
MA/09/0604	Land at Loddington Farm, Loddington Lane, Linton Applicant : DHA Planning Erection of single storey farm shop and cold store building (amended / additional details only) <b>DECISION</b> : Comments returned as follows : 1.The Parish Council has no objection to the application provided that a condition is imposed that sight lines of 2.4x160m with no obstruction over 600mm are provided before the use is commenced. 2.Before the application is determined the applicant should be asked to either (a) set out the sight lines on the ground or (b) provide an accurate topographical survey to demonstrate that the necessary vision splays are within highway land or land within the applicant's control."	18/11/09
MA/09/1951	The Piggeries, The Quarries, Boughton Monchelsea Applicant : Miss Judge Application for conservation consent for demolition of existing buildings <b>DECISION</b> : No objection / comment	2/12/09
MA/09/1953	Fir Tree Cottage, 28 The Quarries, Boughton Monchelsea Applicant : Mr Terrell Amendments to planning permission MA/08/1752 (extension and alterations) being alterations to the style of the French doors and the height of the kitchen windows <b>DECISION</b> : No objection / comment	18/11/09
MA/09/1952	Fir Tree Cottage, 28 The Quarries, Boughton Monchelsea Applicant : Mr Terrell Amendments to listed building consent MA/08/1753 (extension and alterations) being alterations to the style of the French doors and the height of the kitchen windows <b>DECISION</b> : No objection / comment	18/11/09
MA/09/1815	2 Haste Hill Close, Boughton Monchelsea Applicant : Mr Campbell Application for the erection of a two storey rear extension, single storey front extension, new roof over existing garage with window to replace garage door and insertion of window in first floor south facing elevation plus retrospective application for a single storey front extension being the formation of the hall <b>DECISION</b> : No objection / comment	18/11/09
MA/09/2004	Cherry-Tree caravan site, Church Hill, Boughton Monchelsea Applicant : Mr & Mrs Boswell Planning permission for change of use of land to holiday caravan site for up to 10 no. static caravans including	18/11/09



access, hardstanding, cesspool, reception building,  
boundary treatment and security barrier

**DECISION** : Refuse on the following grounds :

- 1.The development, if permitted, will set a precedent for other forms of development on the south side of the B2163. The Parish Council wishes to see the planning authority strongly resist any form of new build or inappropriate development on the south side of Heath Road. Heath Road should remain a natural boundary of built development with the open countryside.
- 2.The proposal would result in unjustified residential development within open countryside, contrary to Policy ENV28 of the Maidstone Borough Wide Local Plan 2000 and Policies CC1, CC6 and C4 of the South East Plan 2009.
- 3.The proposed development is outside the defined boundary of the village and would be contrary to Policy H27 of the Maidstone Borough Wide Local Plan 2000 and CC1, CC6 and C4 of the South East Plan 2009.
- 4.The proposed development would have an adverse effect on the amenities of the occupants of The Vicarage.
- 5.The proposed development would introduce unjustified additional traffic onto a rural lane which will affect its character contrary to Policy NRM10 of the South East Plan 2009.
- 6.The site borders the remains of first century BC Belgic earth works. The setting of the earthworks will be damaged by the development, contrary to Policy BE6 of the South East Plan 2009.

MA/09/2024

Parkwood Farm, Brishing Lane, Boughton Monchelsea  
Applicant : G Charlton & Sons

16/12/09

Part retrospective planning permission for the erection of polytunnels, minor land levelling works and change of use of land for the stationing of seasonal and general agricultural worker caravans with limited occupation during winter months

**DECISION** :

The Parish Council have no objection to the application subject to the Borough Council consulting with the Environment Agency with regard to the following :

- 1.Storm run-off

2.Sewage facilities for caravans		
MA/09/2038	<p>Kent Police Training Centre</p> <p>Applicant :Kent Police</p> <p>Erection of a conservatory to be used as a lobby viewing area</p> <p><b>DECISION</b> : No objection / comment</p>	16/12/09
MA/09/2041	<p>Kent Police Training Centre</p> <p>Applicant : Kent Police</p> <p>Extension to existing dining room</p> <p><b>DECISION</b> : No objection / comment</p>	16/12/09
MA/09/1976	<p>Pleasant Acres, Brishing Road, Chart Sutton</p> <p>Applicant : c/o Kent Design Partnership</p> <p>Demolition of existing single storey flat roofed extension.</p> <p>Erection of a two storey side / rear extension incorporating a first floor link</p> <p><b>DECISION</b> : No objection / comment</p>	16/12/09
MA/09/1786	<p>4 Haste Hill Close, Boughton Monchelsea</p> <p>Applicant : Mr Harwood</p> <p>Variation of Condition 1 of 63/0467/MK3 to allow the conversion of garage to habitable room and erection of a single storey rear garage extension</p> <p><b>DECISION</b> :</p> <p>The Parish Council have no objection to the application. Adequate off road parking should be provided.</p>	16/12/09
MA/09/2057	<p>85 The Quarries, Boughton Monchelsea</p> <p>Applicant : Mr Payne</p> <p>Demolition of existing dwelling and erection of a pair of semi-detached dwellings</p> <p><b>DECISION</b> : Refuse on the following grounds :</p> <ol style="list-style-type: none"> <li>1. The site is too small for the proposed development which will result in a cramped development.</li> <li>2. The size and bulk of the proposed development is over intensive for the site.</li> <li>3. The Quarries is in a flood plain. This end of The Quarries has a known flood problem. The additional surface water run off from the development will exacerbate the problem.</li> <li>4. The amenities of the adjoining properties will be adversely affected.</li> <li>5. The development will create additional vehicle movements in a road of limited width and capacity.</li> <li>6. The development will impact on the visual aesthetics of the listed building opposite.</li> </ol>	16/12/09

7. The Borough Council's conservation area appraisal document for 'The Quarries' states that the whole of The Quarries could be considered for a 'Character Area Assessment'. Until this assessment is carried out, further damage to the character of the area should be prevented. The planning application should be referred to the Borough Council's conservation team for their comment.
- |                    |  |          |
|--------------------|--|----------|
| MA/09/2119         | Former Leonard Gould Works, Pickering Street, Maidstone<br>Applicant : Mr Bourne<br>Application to alter condition 18 of Outline permission MA/04/1363<br><b>DECISION</b> : No objection / comment                     | 16/12/09 |
| MA/09/2185         | Martin House, Boxmend Industrial Estate, Bircholt Road, Maidstone<br>Applicant : Revelan Group PLC<br>Change of use to B1, B2 and B8 uses<br><b>DECISION</b> : No objection / comment                                  | 16/12/09 |
| MA/09/<br>TEMP/005 | New Line Learning Academy, Boughton Lane, Maidstone<br>Applicant : KCC<br>Proposed floodlighting of the two 3-court multi use games areas (Approved under consent ref MA/08/1700)<br><b>DECISION</b> : Not yet decided | --       |
| MA/09/2225         | Rock Cottage, Atkins Hill, Boughton Monchelsea<br>Applicant : Mr Ashton<br>Erection of a detached 3 bay garage with home office over to replace existing garage<br><b>DECISION</b> : Not yet decided                   | --       |

**Items dealt with under delegated authority:**

None

**The following applications have been APPROVED by MBC :**

- |            |   |
|------------|---|
| MA/09/0604 | Land at Loddington Farm, Loddington Lane, Linton<br>Erection of single storey farm shop and cold store building   |
| MA/09/1258 | Fir Tree Cottage, 28 The Quarries, Boughton Monchelsea<br>Application to discharge conditions relating to MA/08/1753  |
| MA/09/1259 | Fir Tree Cottage, 28 The Quarries, Boughton Monchelsea<br>Application to discharge conditions relating to MA/08/1752  |
| MA/09/1484 | River Farm, Chart Hill Road, Chart Sutton<br>Erection of long term atmosphere controlled low temperature store  |
| MA/09/1485 | River Farm, Chart Hill Road, Chart Sutton<br>Erection of ambient receiving and packing area with temperature controlled store and packing area  |
| MA/09/1521 | Cavaliers, East Hall Hill, Boughton Monchelsea<br>Erection of a two storey rear extension, detached garage and front porch canopy, installation of two dormer windows and first floor rear balcony. Provision of a vehicular crossover and shingle drive to |

MA/09/1550	include Change of Use of existing countryside 27 Lewis Court Drive, Boughton Monchelsea Erection of a single storey rear extension
MA/09/1854	3 Haste Hill Close, Boughton Monchelsea Erection of single storey front extension
MA/09/1909	Egremont House, Boughton Lane, Boughton Monchelsea Retrospective application for the erection of a side conservatory
MA/09/1951	The Piggeries, The Quarries, Boughton Monchelsea Application for conservation consent for demolition of existing buildings
TA/0136/ 09	Cherry-Tree caravan site, Church Hill, Boughton Monchelsea An application for consent to remove significant lower branches of 1 Yew tree and remove 2 lowest branches of 1 Yew tree, remove 2 lowest branches of 1 Oak tree and remove selective lower branches of 1 Oak tree

**The following applications had been REFUSED by MBC:**

MA/09/1335	Wierton Hall Farm, East Hall Hill, Boughton Monchelsea Demolition of existing barn and the erection of 1 no. dwelling and detached garage.
MA/09/1846	The Willows, Heath Road, Boughton Monchelsea Erection of close boarded wooden fence and gates to front of property
MA/09/1884	Scout Hut, Church Hill, Boughton Monchelsea Change of use of land to residential and erection of one detached bungalow

**The following application(s) have been notified as WITHDRAWN**

None

**The following APPEALS have been notified:**

None

**The following APPEAL DECISION(S) have been notified :**

None

**The following APPEALS have been notified as WITHDRAWN:**

None

**13. Representatives' Reports:**

13.1 KALC : Cllr Ellis had nothing to report.

13.2. Allotments : The allotment representative was not at the meeting but had advised the clerk that there was nothing to report.

13.3 Village Hall & Recreation Ground: The village hall and recreation ground representative was not at the meeting but had advised the clerk that there was nothing to report.

- 13.4 Neighbourhood Watch : Cllr Witherington stated that the next Neighbourhood Watch meeting would be taking place on 13<sup>th</sup> January. Cllr Fuller noted that John Marsh had been voted Neighbourhood Watch Co-ordinator of the Year 2009. It was agreed that a letter should be sent to John congratulating him on his award and thanking him on behalf of the Parish Council for all his hard work with Neighbourhood Watch. Clerk to copy letter to Cllr Witherington to enable an article to be included within the next Parish Council newsletter. **CLERK**

Cllr Thompson stated that the Community Plan questionnaire had identified 40 people who had expressed an interest in becoming involved with Neighbourhood Watch. Cllr Thompson stated that she had forwarded this information on to Barry Boulton, Neighbourhood Watch Chairman.

- 13.5 S&W Maidstone Traffic Management Partnership (TRAMP): Cllr Munford had nothing to report

- 13.6 Local Board: Cllr Herrin had nothing to report. It was stated that the Local Board was now known as the Neighbourhood Forum.

- 13.7 PACT: Cllr Munford had nothing to report

**14. Items for Discussion:**

- 14.1 Election of Vice Chairman : No candidate for this post came forward. Item to be deferred until next Parish Council meeting. **CLERK**

- 14.2 Community Plan : Cllr Thompson stated that the next Community Plan steering group meeting would be taking place on Monday 11<sup>th</sup> January. She explained that the main agenda item would be to agree on how to analyse all the information that the questionnaires had produced. Cllr Thompson stated that the final return rate for questionnaires was expected to be approximately 54%. Cllr Ellis thanked Cllr Thompson on behalf of the Parish Council for all her hard work in co-ordinating the Community Plan steering group.

- 14.3 Parish Council website : Covered in item 9 above.

- 14.4 Basketball Court refurbishment : The clerk advised that Cllr Bray is in the process of obtaining final quotes such that work can be completed prior to the end of the financial year. **CLLR BRAY**

- 14.5 Salt bins and provision of road salt : It was agreed that 50 no. bags of rock salt should be purchased and stored in the parish hut for replenishment of those salt bins that are maintainable by the Parish Council. In addition, it was agreed that two new salt bins should be purchased, one for the top of Bottlescrew Hill / junction with Cliff Hill Road and one for the top of Wierton Hill. **CLERK**

- 14.6 Kent Highways Parish Seminar 24<sup>th</sup> November – report by Cllr Fuller : Cllr Fuller stated that he had attended this seminar and that a presentation had been given on

county wide traffic speeds. Cllr Fuller stated that it had also been noted at the seminar that Kent Highways have been paying districts in some cases to clear highway verges rather than carrying out the work itself. Cllr Fuller wondered whether Kent Highways would consider paying the Parish Council to clear verges in Brishing Lane. He advised that the relevant KHS contact was Alan Riley. Clerk to pursue.

**CLERK**

14.7 Flooding : Cllr Fuller stated that he had now submitted a grant application to DEFRA for funding a flood alleviation scheme for The Quarries.

14.8 E-mail circle : Cllr Witherington agreed to take over the running of the e-mail circle. It was agreed that a message should be sent to all those in the circle advising that it is not acceptable to use the e-mail circle for commercial advertising purposes.

**CLLR WITHERINGTON**

14.9 Central heating oil buying club : Cllr Fuller handed a list of people in the buying club to Cllr Ellis. Cllr Ellis agreed to contact those on the list with a view to finding someone willing to take over the running of the club.

**CLLR ELLIS**

14.10 Exempt item.

14.11 Pro forma letter ref Circular 01/2006 'Planning for Gypsy and Traveller Caravan Sites' : Letter produced by Cllr Evans to be circulated to all Councillors by Cllr Fuller.

**CLLR FULLER**

**15. Deferred Items Schedule:**

15.1 Beresford's Hill footpath : Cllr Fuller stated that he had been trying to get a response from the Borough Council's planning officer regarding the revised details that had been submitted. Cllr Fuller stated that if no legal agreement could be reached with Mr Gill then KCC would use enforcement powers to allow the footpath to be constructed.

**16. Any other Business:**

16.1 Cllr Fuller suggested that the date for future January Parish Council meetings be amended to the second Tuesday in January rather than the first. This would be well outside the holiday period and would enable as many Councillors as possible to attend.

16.2 Cllr Fuller reminded Councillors that responses on issues 'discussed' via e-mail should be sent to the originator only and that 'reply all' should not be used.

**ALL COUNCILLORS**

16.3 It was agreed that the Christmas tree lights on the Green should be switched off on 6<sup>th</sup> January and that the tree should be taken down on Saturday 9<sup>th</sup> January at 10am.

16.4 Cllr Fitzgerald stated that there was a huge pothole in Green Lane which needed to be repaired. The clerk stated that this had been reported to Kent Highways.

16.5 Cllr Munford stated that liaison with the KCC Public Rights of Way officer would be required to ensure that the landscaping work off Brishing Lane complies with any restrictions regarding footpath / bridleway width. **CLERK**

17. **Date of Next Meeting:**

The next meeting will be held on Tuesday 2<sup>nd</sup> March 2010. There being no further business, the meeting was closed at 9.25pm.

## MINUTE 15 (Parish Council meeting 1 September 2009)

### SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:

BMPC DATE :	ITEM:	ACTION:	POSITION AS OF PARISH COUNCIL MEETING 4 September 2007
11.3.03	Wierton Place	Victorian Greenhouses – conservation	MBC set up liaison group with owner's agent & architect. Considering enabling development. Meeting requested with MBC's Conservation Officer. Clerk to complain to CE MBC about lack of action and commitment to preserve these listed buildings (4.7.06). Response discussed mtg 5.9.06. Update report received from MBC (6.3.07). Clerk to write to MBC requesting that this is added to the enforcement action report. (7/7/09). E-mail sent to MBC (Denise Roy) on 22/8 requesting that this case is added to the report and requesting information on its status (1/9/09)
13.5.03	Wierton Place <b><u>IN ABEYANCE</u></b>	Untidy Site Notice	With MBC's Enforcement Team. Meeting requested with MBC's Conservation Officer. Response discussed mtg 5.9.06. Update report received from MBC (6.3.07). E-mail sent to MBC on 22/8 requesting that this case is added to the enforcement action report and requesting information on its status (1/9/09). Enforcement update received from MBC 17/12. Case marked as 'in abeyance' (29/12/09)
4.6.98	Ld at Boughton Court	Transfer from MBC to BMAT / adoption of Infrastructure	MBC awaiting transfer of open space from developer. Re-confirmed by letter 29.7.04 from MBC. Mtg with Wimpey's 4.10.06. Letter awaited. Wimpey's being chased for a response. Change in personnel. Southern Water now looking favourable on adoption of foul sewer as laid (15.1.08). Cllr Fuller reported that he had spoken to Paul Bending and that a meeting would be taking place (6.5.08). Sewers now adopted and commuted sum of £7K deposited with Southern Water (4.11.08). E-mail received from MBC on 25/8 stating that they have had a meeting with Taylor Wimpey with a view to agreeing final details prior to the adoption (1/9/09)
11.5.04	Footway; Beresfords Hill	East side: ('Beresfords' land).	Meeting held with Mr Gill 24 November 2004. Kent Highways Manager in attendance. Meeting BMPC 3.5.05 agreed to request KCC PROW to promote a Public Path Creation Order under Sec 26, Highways Act 1980 instead of a CPO through MBC. BMPC agree to bear all costs and any compensation. BMPC further agree to make offer through KCC PROW to cut hedge in perpetuity – District Valuer instructed to act. Concurrent functions bid for funds granted 2005/6 (£7.5K) subject to Order being confirmed. BMPC re-confirmed agreement to meet all costs of Order 1.11.05. Public consultation concludes 23.1.06. With KCC's Regulation Committee for decision to proceed with Order. Request Cllr Hotson to chase KCC (2.5.06). Consultation mtg



			<p>required by KCC PROW to be arranged with landowner. (4.7.06) &amp; (5.9.06). Mtg 25.10.06. Fencing issues &amp; approval to prepare scheme plans (7.11.06). Fencing issues referred to MBC planners 16.1.07). Planner's response considered. Agreed consulting engineers to be instructed to draw up scheme for submission for planning approval after consultation with the landowner. (6.3.07). Plans considered at mtg 3.7.07. Referred to KCC for comments before mtg arranged with landowner &amp; KCC. Confirmed further request from KCC that BMPC will defray all costs – agreed subject to KCC advising its costs. Future hedge cutting arrangements to be discussed with contractor (4.9.07). A meeting took place in February 08. Mr Gill has requested further details (4.3.08). Still with Mr Gill's solicitors (2.9.08). Cllr Fuller to submit planning application (6.1.09). Planning application submitted (9.3.09). Planning consent now obtained. Cllr Fuller to continue negotiations with Mr Gill and obtain quotes for construction works (5.5.09). Cllr Fuller in final negotiations with Mr Gill (7/7/09). Cllr Fuller submitted amended drawings to MBC based on Mr Gill's requirements. E-mail sent to Mr Gill's solicitors requesting that formal agreement be drafted based on the assumption that MBC will approve amendments (11/9/09). Cllr Fuller met with Mr Gill and his solicitor wc 7/9. Wrote to Mr Gill's solicitor following this meeting requesting that a formal agreement be drafted. Amended drawings submitted to MBC 25/9. Tenders invited for footpath construction work 25/9 (3.11.09). Cllr Fuller proceeding with negotiations with preferred contractor (29/12/09)</p>
16.1.07	Furfield Quarry	Methane monitoring	<p>Update reports obtained &amp; passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (29/12/09)</p>
6.11.07	Quarry Wood footpath (BMAT)	Cutting footpath through Wood	<p>Explorer scouts to cut path under supervision of their leader Andy Wright (Cllr Bray) (4.9.07). No explorer scouts locally anymore. Cllr Bray will pursue this with Andy Wright <u>once</u> more, if not, will have to get a quote for this work (4.3.08, 6.5.08). Clerk to pursue with KITS (2.9.08). Clerk to pursue with KITS (6.1.09). Cllr Bray to pursue with KITS (9.3.09, 5.5.09). Scouts have now commenced this work. Cllr Bray to check on progress (1/9/09)</p>
6.1.09	Footpath link from Furfield Park to Pested Bars	Wimpey to provide	<p>Letter received from Wimpey 4.12.08 agreeing to construct footpath link once they have obtained approval from Kent Highways (6.1.09)</p>