

BOUGHTON MONCHELSEA PARISH COUNCIL

Minutes of the Parish Council Meeting held on 15th January 2019 in the committee room of Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.00pm

Present:

Cllrs I. Ellis (meeting Chair)
 R. Martin
 R. Edmans
 J. Gershon
 B. Brown
 J. Skinner
 D. Redfearn
 A. Whybrow
 A. Humphries

Parish Clerk
KCC Warden, Liz Lovatt
4 x residents
Mr Toby Newcomb

1. **Apologies:** Apologies were received from Cllrs Smith, Date, Herrin, Wilde and Munford. Mrs Helen Stevens also sent her apologies.
2. **Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item**
No person expressed any intention of filming, photographing or recording any item.
3. **Notification of late items for inclusion on the agenda**
No late items.
4. **Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**
It was agreed that voting in relation to agenda items 12.1 and 12.2 would be carried out as an excluded item.
5. **Reports from Maidstone Police / PCSO and KCC Rural Community Warden**
PCSO Pete Gardner was not present at the meeting. A Police report had been compiled by the clerk using the E-watch.co website. During November and December there had been 8 crimes in south ward (6 thefts, 1 incident of criminal damage and 1 break-in) and 4 crimes in north ward (1 theft, 1 incident of criminal damage, 1 break-in and 1 attempted break-in)
KCC Warden, Liz Lovatt, had provided a written report which was circulated to Councillors prior to the meeting and is summarised as follows :
 - There was a large fly tip recently at the junction of Stilebridge Lane and Lower Farm Road. Residents are encouraged to report suspicious vehicles to the Police

- Residents are reminded never to buy and sell at the door. Any threatening behaviour should be reported to Kent Police and Kent Trading Standards
- Welfare visits remain a priority

6. Open Quarter :

Residents expressed concern at construction traffic accessing the Lyewood Farm site via Church Street and the west end of Green Lane. The clerk explained that this had been discussed with the developer, Crest Nicholson, who had agreed to an approved access route via Heath Road and the east end of Green Lane. Residents asked if 'no construction traffic' signage could be erected on Church St and Green Lane. Clerk to discuss with Crest.

CLERK

Post meeting note : Crest have agreed to erect signage

Residents asked if the proposed 20mph zone in the village could be extended along Green Lane to the Lyewood Farm site entrance. The clerk advised that further traffic speed surveys would probably be required but this had been discussed with Crest Nicholson who were open to the idea of applying for the zone to be extended. This would be discussed further at the Crest meeting in February.

CLERK

A resident expressed concern at the previous week's bin collection when large amounts of rubbish had been left on the road in Church Street. Clerk to report to MBC.

CLERK

Post meeting note : MBC advised that a rogue refuse collection vehicle was to blame, which had been spilling out waste. The problem has now been rectified.

A resident expressed concern regarding ongoing development within the parish. Cllr Edmans suggested that the Parish Council try to engage more with residents. Cllr Humphries added that it was vital to continue informing residents how important the Neighbourhood Plan is. Cllr Edmans asked if further awareness sessions could be arranged. Cllr Ellis noted that the plan was almost ready to go out for consultation and that he hoped a precis plan could be distributed to every household in the parish. He asked for the clerk to include this as an agenda item for the next Parish Council meeting in March.

CLERK

Cllr Martin noted that Borough Councillor, Steve Munford, was continuing his efforts to get Boughton Monchelsea's status as a larger village reversed.

It was agreed to bring forward item 15.5 Litter signage.

15.5 Litter signage

Cllr Gershon introduced the item and referred Councillors to the report that was included in the agenda papers. Resident and lead member of the 'Boughton Monchelsea Litter Quitters' group, Mrs Caroline Lewis then spoke and paid tribute to the hard work of ex-Councillor, Sara Evans, for driving the litter quitter initiative forwards. She added that a key area now was the introduction of more visible signage for motorists, to influence their thinking and for CCTV to catch those people flouting the law.

Cllr Gershon explained that the group (comprising Caroline Lewis and Cllrs Gershon, Skinner, Ellis and Edmans) were requesting a grant of up to £5000 for signs, CCTV and bins.

Cllr Ellis proposed that a sub-group be set up to take this forward, with a budget of £4000 (exclusive of VAT). Seconded by Cllr Skinner and agreed by all members. The clerk advised that Cllr Munford had indicated that he would like to be a sub-group member so that he could provide Borough Council input on bins and CCTV. Sub-group members were agreed as Mrs Lewis and Cllrs Edmans, Skinner, Gershon and Munford. Cllr Skinner thanked Mrs Lewis for all her hard work to date.

CLLR EDMANS / SKINNER / GERSHON / MUNFORD

KCC Warden, Liz Lovatt, advised that CCTV footage was deemed supporting evidence only and would need to be backed up with witness statements.

The clerk noted that there would be significant ongoing costs in relation to any additional dog waste bins. Current emptying and disposal charges were £4 per bin per week. It would not be possible for bins be emptied at a reduced frequency for the same rate.

7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations :

As BMAT trustees, all members were given dispensation to discuss and vote on any items relating to Boughton Monchelsea Amenity Trust.

Cllr Skinner declared an interest in item 16 Deferred Items Schedule (Furfield Quarry).

8. Matters outstanding from minutes (6th November) not included in agenda:

Item 8 / 6 War memorial : Following a meeting with the resident, Cllr Brown advised that the names from the school memorial would be added to the memorial plaque in the village hall. Cllr Brown to arrange.

CLLR BROWN

Item 8 / 8 / 17.11 Rural litter bins : Cllr Munford was not present at the meeting but had agreed to set up a meeting with MBC's John Edwards to take this forward.

CLLR MUNFORD

Item 8/ 12.2 MBC Community Right to Bid : Cllr Martin to set up a meeting with other sub-group members (Cllrs Date and Whybrow) to take this forward.

CLLR MARTIN

Item 13.1 Neighbourhood Plan : Cllr Date was not at the meeting but was putting together a schedule of non-listed heritage assets and was in the process of photographing each of these.

CLLR DATE

Item 15.5 Tree policy and inspection regime : Clerk and Cllr Martin to progress once draft policy complete.

CLERK / CLLR MARTIN

9. **Minutes of the meeting held on 6th November 2018. Agreement of and signature by Chairman of the Parish Council :**

The minutes of the Parish Council meeting held on 6th November were agreed as correct. Proposed by Cllr Ellis, seconded by Cllr Edmans and agreed by all members.

10. **Clerk's report**

The contents of the clerk's report were noted. The clerk provided a further update as follows :

- Highways meeting with Cllr Hotson to take place on Friday 8th February, 9.30am in the parish office. Cllrs Gershon, Humphryes, Brown, Edmans and Redfearn expressed an interest in attending. With reference to the 20mph zone TRO, KCC were now advising that due to 85th percentile speeds being too high, traffic calming would be required. KCC had previously advised that mean speeds only would be used, which were low enough not to require this
- Complaints received regarding post office vans parking in front of houses on Church Street, especially at the weekend. Informal contact had been made in the past and where possible, vans park further up the street, beyond the houses, ie outside the social club or village hall. This is not always possible however due to congestion during the afternoon school run when post office staff are often finishing their shifts
- New log seats now ready for the Furfield Park open space. Steve Waring to install
- Shed with asbestos roof removed from allotment site by specialist asbestos removal company. Plot now ready to re-let
- A resident had reported unauthorised work to TPO'd trees off Gandys Lane on 9th January. MBC's enforcement team would have made a site visit on the same day
- MBC CIL workshop taking place in the town hall on 20th February. Cllr Gershon to attend

11. **Finance Report:**

Payments since last meeting (incl VAT) :

KCC	A4 copier paper	16.74
Broxap	Dog waste bins	361.20
Black & Veatch Ltd	Reservoir consultants fees	1,152.00
Parish Clerk	Clerk's salary - November	1,035.62
Parish Clerk	Clerk's expenses - November	145.33
HMRC	Employer / Employee NI + PAYE (Nov)	131.95
RIP Cleaning Services	Dog bin emptying - November	72.00
* Kent Asbestos Ltd	Removal and disposal of shed at allotment site	425.00
L. Date	Newsletter delivery	200.00
Kall Kwik	Newsletter printing	405.00
Solmco Ltd	Dog waste bin installation	105.00
Gill Turner Tucker	BMAT legal fees (from PC grant)	1,479.60
Salvation Army	Donation following carols on the green	300.00
Parish Clerk	Clerk's expenses – postage, stationery, carols on the green refreshments	125.64
EDF Energy	Electricity to parish hut	73.45

S. Munford	Xmas gift for clerk	30.00
RIP Cleaning Services	Dog bin emptying - December	96.00
Parish Clerk	Clerk's salary - December	1,035.62
Parish Clerk	Clerk's expenses	53.33
HMRC	Employer / Employee NI + PAYE (Dec)	131.95

Receipts:

Allotment leaseholders	Allotment rent	280.00
Allotment leaseholder	Allotment rent	17.50
Book purchaser	Upon the Quarry Hills book sale (+P&P)	13.00

Balances as at 8th January 2019 :

Current Account	75,198.94
Business Reserve	425.09
National Savings	301.14
Total Financial Assets	75,925.17

Note : Bold / asterisked items indicate payments made prior to authorisation by the Council but certified as to correctness and urgency by the Chairman and Clerk.

11.1 Finance report - Agreement of payments made and income received since last meeting : The above financial statement was accepted. Proposed by Cllr Ellis, seconded by Cllr Edmans and agreed by all members.

11.2 Budget monitoring report : The budget monitoring report to 8/1/19 was included in the agenda papers and was agreed by all members.

11.3 Precept for 2019/20 :

Cllr Ellis had produced a briefing note which had been circulated to members in advance of the meeting. The briefing note included the following information :

Parish precept data for 2018/19 was as follows :

Precept £69,752

Band D precept per dwelling £44.61

Tax base 1,496.5

Key data for 2019/20

Tax base 1,572.6

Current average band D precept for all Maidstone Parish Councils £59.47

Current median band D precept for all Maidstone Parish Councils £52.30

Matters to be considered

The above data highlights that Boughton Monchelsea's precept is both below average and the median in respect of other Parish Councils in Maidstone. Accordingly it cannot be accused of being profligate.

National Government has relaxed general rate restrictions on Higher Authorities for the coming year to a maximum increase of 3%. Nevertheless non statutory expenditure by them is expected to be further reduced resulting in Parish Councils having to fill this financial hole in respect of costs previously borne by District and County Authorities in parished areas. The need therefore to maintain the precept at

a level to meet these increasing demands and to ensure that projects are carried out will require an increase in precept for 2019/20.

Suggested options

It is recommended that the precept for 2019/20 needs to be increased by at least 3% but preferably by 5% in order to meet increased demands arising from the new housing developments and implementing the recommendations in the landscape masterplan and management plan produced by Colvin & Moggridge.

An increase of 3% in the precept increases the band D precept per dwelling from £46.61 / yr (2018/19) to £48.00 / yr for 2019/20, an increase of £1.39.

An increase of 5% in the precept increases the band D precept per dwelling from £46.61 / yr (2018/19) to £48.94 / yr for 2019/20, an increase of £2.33.

If a 5% increase is accepted for 2019/20 it results in a band D dwelling suffering a £0.94 weekly charge in supporting their Parish Council.

Recommendation

It is recommended that for 2019/20 the precept for a band D dwelling be £48.94 resulting in a total precept of £76,963.

Following lengthy discussion between members, Cllr Ellis proposed that the precept for 2019/20 should be set at £76,963. Seconded by Cllr Gershon and agreed by all members.

Clerk to return precept form to MBC.

CLERK

Cllr Ellis proposed that, in principle, the precept should be increased by 5% each year into the future until it is in line with the median precept for all Maidstone Parish Councils. Seconded by Cllr Gershon and agreed by all members.

12. Correspondence:

12.1 Mrs Helen Stevens – Application to become a Parish Councillor : Mrs Stevens was not present at the meeting but her written application was included in Councillors' agenda papers. Following Mr Newcomb's presentation under item 12.2 a vote was taken in private as an excluded item

12.2 Mr Toby Newcomb – Application to become a Parish Councillor : Mr Newcomb addressed the meeting and spoke of his desire to become a Parish Councillor and tackle issues such anti-social behaviour, housing and village identity. He added that he was keen to initiate 'Boughton in bloom' to encourage residents to make the parish a nicer place for us all to live. Councillors were very impressed with this idea.

It was noted that there were two applicants for one vacancy on the Parish Council. The vote was taken in private as an excluded item. Cllr Ellis thanked Mr Newcomb for his application and presentation and advised him that he would be informed of the outcome after the meeting.

CLERK

12.3 KCC – consultation on draft Libraries, Registration and Archives strategy : It was agreed that the clerk should respond to this consultation on behalf of the Parish Council. **CLERK**

12.4 Lost Words Kent campaign – request for funding : The clerk advised that this was a campaign to provide a copy of the ‘Lost Words’ book to every primary and special school in Kent. The book had been produced in response to a decision in 2007 by the Junior Oxford Dictionary to remove a whole host of words that relate to the natural environment from their new edition. The cost of each book was £10. Cllr Gershon proposed that the Parish Council donate £50 to this campaign. Cllr Brown amended this proposal to a donation of £80. Seconded by Cllr Ellis and agreed by all members. Clerk to ask for copies of the book to be sent to Boughton Monchelsea primary school, Langley Park primary academy, Cornwallis academy, Boughton Monchelsea playgroup and Five Acre Wood special school. **CLERK**

13. **Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

		MBC notified
18/505798	Nuthatch, Back Lane, Boughton Monchelsea Proposed all-weather riding surface (Re-submission of application 18/504032) DECISION : No objection / comment	4/12/18
14/505532	Four Oaks, Church Hill, Boughton Monchelsea Stationing of an additional double unit mobile home (NOTIFICATION OF APPEAL APP/U2235/W/18/3199295) DECISION : It was agreed that the following response should be returned to the Planning Inspectorate : <ul style="list-style-type: none"> The Parish Council is concerned about over-development of the site and feel that the site should be limited to the original restrictions relating to number of units. 	4/12/18
18/505886	Wierton Hall Farm Cottage, Wierton Road, Boughton Monchelsea Conversion in part of existing timber framed garage to annex and garage (Retrospective) DECISION : The Parish Council has continued concerns that applicants are being encouraged to pursue retrospective planning applications which, the majority of the time, are being granted by MBC. MBC’s Conservation Officer should be consulted on this application due to the potential effect on the adjacent listed building.	4/12/18
18/505887	Wierton Hall Farm Cottage, Wierton Road, Boughton Monchelsea	4/12/18

Listed building consent for part conversion of existing timber framed garage to annex and garage (Works completed)

DECISION :

The Parish Council has continued concerns that applicants are being encouraged to pursue retrospective planning applications which, the majority of the time, are being granted by MBC.

MBC's Conservation Officer should be consulted on this application due to the potential effect on the adjacent listed building.

18/505235 Langley Park Primary Academy, Edmett Way, Maidstone 4/12/18
Installation of flood lighting to Multi Use Games Area (MUGA) and sports field (football pitch) to allow use during winter months, evenings and community use

DECISION :

The Parish Council would like to comment on the application as follows :

- Consideration should be given to general light pollution, with regard to the effect on enjoyment of residents' private amenity space
- Any light pollution should be contained using the best available technology
- The timing of lighting should be controlled to avoid nuisance to adjacent residents
- Parking should be restricted to the school site only and not allowed to overspill on to surrounding residential roads
- Consideration should be given to potential noise pollution, both early in the morning and later in the evening

18/506120 Boughton Bottom Farm, Lower Farm Road, Boughton Monchelsea 18/12/18

TPO application to carry out works to 8 x mature poplar trees : reduce height to 15m & radial crown reduction to 3.8m

DECISION :

Maidstone Borough Council refused a recent application for the same work (ref 18/504539), stating that no evidence had been submitted to suggest that the work was necessary. No further evidence has been submitted with this new application and unless there is a tree health reason for the work to go ahead then the application should be refused.

18/505948 1 Boughton Bottom Cottages, Lower Farm Road, Boughton Monchelsea 18/12/18

Demolition of existing front and side extension and erection of two storey front and side extension

DECISION :

The Parish Council consider this to be a good balance

	between the two ends of the building, providing an amenity for the local family who live there. We cannot see any reason why this application should be refused.	
18/506172	Trailee, Heath Road, Boughton Monchelsea Demolition of existing dwelling and garage, and erection of a replacement dwelling with parking to front DECISION : No objection / comment	18/12/18
18/506253	Unit 1 Parkwood Industrial Estate, Bircholt Road, Maidstone Proposal of 2 vehicle crossovers (dropped kerbs) DECISION : No objection / comment	18/12/18
18/506158	The Mulberry Tree, Hermitage Lane, Boughton Monchelsea Conversion of existing restaurant building, flat and associated staff accommodation to form four residential dwellings with associated minor extensions and alterations to existing building, erection of detached car barns, landscaping and formation of additional vehicular access point onto Hermitage Lane DECISION : No objection / comment	18/12/18
18/506489	Kent Police Training Centre, Coverdale Avenue, Maidstone Replacement of existing boundary fencing including pedestrian and vehicle gates with new 2.4m high fencing and pedestrian and vehicle gates DECISION : Not yet decided	--
18/506494	Stilebridge Paddock, Stilebridge Lane, Linton Erection of a detached building to be used as a day room with ancillary facilities (Resubmission to 18/504791) DECISION : Not yet decided	--
18/5061589	The Mulberry Tree, Hermitage Lane, Boughton Monchelsea Conversion of existing restaurant building, flat and associated staff accommodation to form four residential dwellings with associated minor extensions and alterations to existing building, erection of detached car barns, landscaping and formation of additional vehicular access point onto Hermitage Lane (AMENDED INFORMATION ONLY) DECISION : Not yet decided	--

The following applications have been APPROVED by MBC:

18/505178	30 Church Street, Boughton Monchelsea Demolition of existing side and rear extension and erection of a two storey side and single storey rear extension
18/504969	Amber Green Cottage, Back Lane, Boughton Monchelsea Removal of conservatory to provide a flat roof single storey rear extension

- 18/506341 92 The Quarries, Boughton Monchelsea
Lawful development certificate for proposed garage
- 18/505798 Nuthatch, Back Lane, Boughton Monchelsea
Proposed all weather riding surface (Re-submission of application
18/504032)
- 18/505886 Wierton Hall Farm Cottage, Wierton Road, Boughton Monchelsea
Conversion in part of existing timber framed garage to annex and
garage (Retrospective)

The following applications have been REFUSED by MBC:

- 18/505066 Gravitts Farm, Peens Lane, Boughton Monchelsea
Erection of a single storey rear extension. Conversion of garage with
internal alterations to ground floor and stairs
- 18/505098 Gravitts Farm, Peens Lane, Boughton Monchelsea
Listed building consent for erection of a single storey rear extension.
Conversion of garage with internal alterations to ground floor and stairs

The following applications have been notified as WITHDRAWN :

- 18/505887 Wierton Hall Farm Cottage, Wierton Road, Boughton Monchelsea
Listed building consent for part conversion of existing timber framed
garage to annex and garage (Works completed)

The following APPEALS have been notified:

None

The following APPEAL DECISIONS have been notified:

None

The following APPEALS have been notified as WITHDRAWN:

None

14. Representatives' Reports:

14.1 KALC: Cllr Humphryes had nothing to report.

14.2 Allotments : Cllr Martin had nothing to report.

14.3 Village Hall & Recreation Ground : Cllr Edmans noted that the next committee meeting would take place during week commencing 21st January

14.4 Neighbourhood Watch : Nothing to report.

14.5 Police Liaison : Cllr Date was not present at the meeting.

14.6 Bus group : The clerk advised that she had attended the last bus group meeting and that KCC would shortly be consulting on a new pilot bus service. Clerk to provide summary to Cllrs Humphryes and Whybrow to enable them to inform residents at the WI community coffee morning on 26th January. **CLERK**

15. Items for Discussion:

15.1 Health and Safety Issues : Nothing to report.

15.2 Parkwood Farm reservoir update : Cllrs Edmans advised that monthly monitoring inspections were ongoing.

15.3 North Ward update : Cllr Wilde was not at the meeting. A resident had been in touch to complain about ongoing fly tipping problems on the Furfield Park public open space. The clerk advised that larger items were being brought in via the access to the public right of way on Brishing Road. She added that the motorbike barrier at this location had recently been re-set by KCC but had been pushed apart by vandals before the concrete had set. Clerk to report to KCC as a defect.**CLERK**

The clerk advised that Borough Councillor Matt Burton had agreed to look into the possibility of covert CCTV at this location but, despite chasing, had not responded. Clerk to chase again. **CLERK**

15.4 59 bus service and accessing the new medical hub at Coxheath / Linton : The clerk advised that the new pilot bus service was due to start in June. Instead of the current 3 buses per day, there would be 6 but apart from the morning and afternoon school buses, the service would terminate at Morrisons, where passengers would need to get an 82 bus to take them into Maidstone town centre. Apart from the school bus, there would be no service along Heath Road to Linton crossroads, so no access to the new medical hub at Coxheath / Linton.

At the bus meeting the clerk had attended recently, KCC had advised that the current Arriva service was not profitable and this was a way of hopefully maintaining the 59 bus into the future.

15.5 Litter signage : Covered above

15.6 Adult keep fit equipment : The clerk advised that the WI were keen to get involved in a project of some sort for the benefit of residents. After discussion with the WI Chair, the clerk advised that they wished to discuss a 'community project' in general rather than adult keep fit equipment. Clerk to arrange meeting with WI to take this forward. This meeting would involve consideration of the objectives identified in the landscape masterplan and management plan produced by Colvin & Moggridge.

CLERK

16. Deferred items schedule :

16.1 Cllr Humphryes spoke regarding Furfield Park quarry and stated that the option would be coming up in 2022 but queried whether there was any benefit in bringing this forward. If and when exercised, BMAT would become the freeholder. He stated that BMAT would need to understand decommissioning and risk liability and added that a legal view should be sought before deciding whether to proceed.

Following discussion between members, it was agreed to seek legal advice using grant money already budgeted to BMAT. Cllr Ellis to obtain quote from the trust's solicitor prior to the next meeting. **CLLR ELLIS**

17. Any Other Business :

17.1 Cllr Edmans reminded members of the parish wide litter pick taking place on Saturday 19th January.

17.2 Cllr Redfearn stated that the Rockin Robin beer barn now appeared to be closed however a final event may be taking place in the Spring.

17.3 Cllr Whybrow advised that there had been a further road traffic collision at Linton crossroads, on Christmas evening.

17.4 Cllr Ellis handed a letter to the clerk from a resident in Lewis Court Drive, relating to parked vehicles. Clerk to respond. **CLERK**

18. Date of Next Meeting:

The next full Parish Council meeting will be held on Tuesday 5th March 2019 at 7pm in the village hall.

There being no further business the meeting closed at 9.00pm.

MINUTE 16 (Parish Council meeting 15th January 2019)

SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:

BMPC DATE :	ITEM:	ACTION:	POSITION AS OF PARISH COUNCIL MEETING 15th January 2019
16.1.07	Furfield Quarry	Methane monitoring	Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11, 6/9/11). Latest report requested. Page & Wells to set up meeting with relevant parties to discuss (1/11/11). Meeting took place 9/12/11. Next meeting due December 2012. Clerk to request financial information from MBC (3/7/12). Correspondence received 23/7/12. Cllr Ellis to arrange further meeting with relevant parties (4/9/12, 6/11/12). Clerk to arrange further meeting (8/1/13). Meeting with MBC arranged for 17 th June. Cllrs Ellis and Evans to attend (7/5/13). Further meeting to be arranged (2/7/13). Meeting arranged for 5 th September. Cllrs Ellis and Evans to attend (3.9.13). Cllr Ellis and Evans attended meeting on 5 th Sept (5.11.13). Clerk to arrange further meeting (6/5/14, 1/7/14). Contacted MBC's Duncan Haynes 12/8/14 to arrange meeting. My Haynes has advised that he will be meeting with the consultant who manages the methane monitoring system on site in September and will arrange a meeting following this (2/9/14). Meeting with Duncan Haynes arranged for Weds 10 th Dec at 10am. Cllrs Ellis and Evans to attend (4/11/14). Cllrs Ellis and Evans attended meeting on 10 th Dec. Borough Council officer, Duncan Haynes is now arranging an annual meeting between MBC, the Parish Council and trustees of the Skinner Trust. Awaiting confirmation of date (13/1/15, 3/3/15, 5/5/15). Clerk to write requesting financial information on cost of maintaining facility compared to capital sum available (12/1/16, 1/3/16, 3/5/16, 5/7/16). Meeting with John Taylor has now taken place. Further information on whether the funds will meet anticipated future costs is expected at the end of 2018 (6/9/16). Annual meeting with John Taylor now due (4/7/17). Meeting will be held in June, awaiting confirmation of date from Duncan Hayes (6/3/18). Meeting took place on 5 th June, attended by Cllrs Ellis and Martin (3.7.18). BMAT to write to MBC's Duncan Hayes requesting further information (4.9.18). MBC advised they cannot insist on a meeting therefore Ian Ellis arranging meeting directly with John Taylor (6.11.18). Members agreed to take legal advice on exercising the option agreement. This would be funded from the previously agreed BMAT grant money (15.1.19)
3.5.18	The Green	Replacement trees	To agree replacement trees to be planted in place of the beech tree that was felled earlier in the year. MBC have approved a walnut tree at present. To be discussed further in October 2018. Discussed at PC meeting 4.9.18 where it was agreed to defer tree choice and planting until completion of the Neighbourhood Plan and Landscape Management Master Plan (4.9.18). MBC tree officer confirmed OK to defer tree planting until next year (6.11.18)