

BOUGHTON MONCHELSEA PARISH COUNCIL

Minutes of the Parish Council Meeting held on 9th January 2018 in the committee room of Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.00pm

Present:

Cllrs I. Ellis (Vice-Chairman)
 S. Evans
 P. Herrin
 N. Wilde
 R. Martin
 J. Gershon
 R. Edmans
 D. Smith
 A. Whybrow

Parish Clerk
KCC Warden, Liz Lovatt
2 residents

1. **Apologies:** Apologies were received from Cllrs Munford, Brown, Skinner, Date and Redfearn. The meeting was chaired by Cllr Ellis.
2. **Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item**
No person expressed any intention of filming, photographing or recording any item
3. **Notification of late items for inclusion on the agenda**
No late items
4. **Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**
No excluded items
5. **Reports from Maidstone Police / PCSO and KCC Rural Community Warden**
PCSO Pete Gardner was not present at the meeting. A Police report had been compiled by the clerk using the E-watch.co website. The only crime recorded for November and December was one incident of theft in Boughton Lane. The clerk explained that she had contacted the PCSO for further information on any other crimes that had taken place during this period and was awaiting a response.
POST MEETING NOTE : PCSO Pete Gardner has since advised that in addition to the above there was a theft of a caravan from Heath Road and three cash theft crimes in Morris Close.

KCC Warden, Liz Lovatt was present at the meeting but had also provided a written report in advance. This included the following advice and information :

- Missing person details

- Scam phone calls from fraudsters relating to cash, music cards and PPI payments
- Work with Trading Standards regarding scam postal mail
- Work with vulnerable residents to ensure they are staying safe and well during the cold weather

6. Open Quarter :

A north ward resident spoke regarding existing traffic calming measures on the Joywood development, explaining how he felt these were excellent and that spending money on a 20mph speed limit there would be nonsense and unenforceable. He added that he had never noticed any problem with speeding on the estate and that money would be better spent on implementing a previously drawn up scheme for kerb realignment / safety improvement works at the Heath Road / Green Lane / Brishing Lane junction. He stated that a number of years ago, KCC had agreed to fund 50% of this scheme if the Parish Council were prepared to fund the remainder. The total cost of the scheme would have been approximately £12,000 but the Parish Council had decided against it at the time.

The resident went on to speak about the recent housing needs survey letter and stated that the Parish Council's choice of the word 'village' was inappropriate and alienated those residents in the north ward of the parish. He also felt that it was not appropriate to hold Parish Council meetings in Parkwood and that nobody from the Parish would attend.

The clerk responded to the resident as follows :

- The Parish Council agreed at their meeting on 7th November 2017 to carry out speed surveys in a number of locations throughout the parish, including Joywood, The Quarries, Church Street, Green Lane and Haste Hill Road. This work was carried out in December. Depending on the results and funds permitting, the Parish Council would be keen to implement 20mph zones in all these areas. Joywood is fortunate enough to benefit from existing speed tables and therefore the cost of implementing a 20mph zone there would be minimal. A number of residents had expressed concern regarding the speed of traffic in various places around the parish, including Joywood.
- A number of years ago the Parish Council had indeed investigated the possibility of kerb realignment works at Heath Road / Green Lane / Brishing Lane but decided against proceeding with this. It was agreed that the matter would be brought up again with KCC at the next meeting with Cllr Eric Hotson and highway officers
- The letter that had been sent out with the recent housing needs survey had been similar to that used for the previous housing needs survey in 2008. It was not intended to alienate anybody and the word 'parish' should have been used, rather than 'village'.
- A decision had been made in 2016 to hold a Parish Council meeting closer to north ward in an effort to be more accessible for north ward residents. There was no suitable venue in north ward itself at the time therefore the closest available location, the Fusion café in Parkwood, was used. One north ward resident had attended the meeting and he was now a valued member of the

Parish Council. A further meeting in north ward would take place during 2018 and it was hoped that this could be held in Langley Park primary school.

The clerk introduced the second resident in attendance at the meeting and explained that he had shown an interest in becoming a Parish Councillor. The casual vacancy created by the recent resignation of Kirstie Williams had now been advertised and further advice from MBC was awaited, regarding permission to co-opt.

7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations :

As BMAT trustees, all members were given dispensation to discuss and vote on any items relating to Boughton Monchelsea Amenity Trust.

8. Matters outstanding from minutes (7th November) not included in agenda:

Item 8 / 14.5 New Speedwatch site next to primary school : Outstanding.

CLLR DATE

Item 8 / 17.7 Website : Photos and Cllr details still required.

ALL CLLRS

Item 8 / 15.5 Pested Bars landscaping strip : Cllrs Ellis, Wilde and Redfearn to visit site with a view to deciding whether any immediate maintenance work is required or not. Cllr Ellis to confirm suitable meeting date.

CLLR ELLIS

Item 8 / 17.5 Domestic waste bins on Church Hill : Cllrs Munford and Ellis to make efforts to engage with residents, assisted by Cllr Martin, if required.

CLLRS MUNFORD & ELLIS

Item 10.8 Trees on the green : Cllr Ellis stated that the beech tree appears to be causing structural damage to the adjacent property. He explained that the Parish Council had applied to MBC in January 2017 for conservation area permission to remove the tree but MBC had reacted by imposing a TPO. This TPO had never been confirmed however and the clerk had been chasing MBC up since the summer for further advice, with no response. It was agreed that the clerk should contact the Parish Council's insurer to make them aware of the issue and that the homeowner should be advised to contact his insurer. It was also agreed that, since the TPO had never been confirmed, the clerk should re-apply for conservation area permission to fell the tree, citing apparent structural damage as the reason.

CLERK

9. Minutes of the meeting held on 7th November 2017. Agreement of and signature by Chairman of the Parish Council :

The minutes of the Parish Council meeting held on 7th November were agreed as correct. Proposed by Cllr Ellis, seconded by Cllr Smith and agreed by all members.

10. Clerk's report

The contents of the clerk's report were noted. Further relevant discussion was as follows :

10.1 The clerk advised that she had contacted Fernham Homes regarding transfer of the

open space at the corner of Church Street and Heath Road. Fernham Homes advised that the land is still owned by Thomas Cook at present but to contact them again at the start of February when the land transfer will be complete and a legal agreement with BMAT can be put in place. **CLERK**

10.2 The clerk advised that construction of the new path across Parkwood rec from the Roman Way development should begin in February.

11. Finance Report:

Payments since last meeting (incl VAT) :

| | | |
|-------------------------------------|--|----------|
| Royal British Legion | Donation following remembrance day | 350.00 |
| RIP Cleaning Services | Dog bin emptying - October | 57.60 |
| The Friends of Langley Park | Grant to Langley Park primary school | 300.00 |
| Mole Ember Ltd | Neighbourhood Plan consultants fees | 4,260.00 |
| KALC | Data protection workshop fee | 36.00 |
| D. Smith | Lights for Christmas tree on the green | 174.99 |
| Parish Clerk | Clerk's salary - November | 814.93 |
| Parish Clerk | Clerk's expenses – November (office allowance, phone, postage, land registry search fees) | 72.05 |
| HMRC | Employer / Employee NI - November | 39.56 |
| RIP Cleaning Services | Dog bin emptying - November | 72.00 |
| Black & Veatch | Reservoir consultants fees | 1,152.00 |
| L. Date | Newsletter delivery | 200.00 |
| Kall Kwik | Newsletter printing | 359.00 |
| A. Whybrow | Soup for carols on the green | 6.57 |
| Parish Clerk | Clerk's expenses (wheelie bin stickers, CCTV signs and adhesive, refreshments for carols on the green, gift for Cllr Williams) | 350.45 |
| Kent County Council | A4 copier paper | 30.48 |
| Parish Clerk | Clerk's expenses (refreshments for carols on the green, postage) | 62.34 |
| Salvation Army | Donation following carols on the green | 300.00 |
| The Cock Inn | Leaving event for Cllr Williams | 63.00 |
| P A Hire & Install | PA hire for carols on the green | 75.00 |
| EDF Energy | Electricity to parish hut | 45.83 |
| Parish Clerk | Clerk's salary - December | 814.93 |
| Parish Clerk | Clerk's expenses – December (office allowance, phone) | 53.33 |
| HMRC | Employer / Employee NI - December | 39.56 |
| ** P A Hire & Install ** | Payment for speaker damage caused at carols on the green | 232.00 |
| S. Munford | Christmas gift for clerk | 25.00 |

Receipts:

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| Maidstone Borough Council | Parish Services Scheme – second instalment | 1,821.50 |
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Balances as at 2nd January 2018 :

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|-------------------------------|------------------|
| Current Account | 92,305.69 |
| Business Reserve | 424.75 |
| National Savings | 299.73 |
| Total Financial Assets | 93,030.17 |

Note : Bold / asterisked items indicate payments made prior to authorisation by the Council but certified as to correctness and urgency by the Chairman and Clerk.

- 11.1 Finance report - Agreement of payments made and income received since last meeting : The above financial statement was accepted.

A member queried the payment made for damage to speakers at Carols on the green. The clerk confirmed that Cllrs Munford and Date were aware of the damage and that adequate supporting information and cost breakdown had been provided by the hire company.

Cllr Smith stated that the new Christmas tree lights had not worked properly and that he would be sending them back for a refund to his account. The expenses cheque the clerk had given to Cllr Smith had not been cashed and therefore this item would be removed from the Parish Council's accounts. **CLERK**

- 11.2 Budget monitoring report : The budget monitoring report to 31/12/17 was included in the agenda papers and was agreed by all members.

- 11.3 Parish Council precept for 2018/19 : Cllr Ellis had produced a briefing note which had been circulated to members in advance of the meeting. He explained that although the tax base had increased due to new housing at Langley Park, the Parish Council's spending was also increasing, for example on the Neighbourhood Plan. Cllr Smith stated that spending money on the Neighbourhood Plan was a wise investment and would allow increased CIL payments to the Parish Council in the future.

Cllr Ellis' briefing note included the following information :

Tax base information

2018/19 Tax base 1496.50

2017/18 Tax base 1357

Percentage increase in tax base 10.3% (due to new residential development at Langley Park)

Comparison with other Maidstone Parish Councils

Boughton Monchelsea band D parish precept for 2017/18 £44.39

Average band D parish precept for Maidstone parishes for 2017/18 £56.41

Median band D parish precept for Maidstone parishes for 2017/18 £53.30

Implication : Boughton Monchelsea is a low precepting Council

Comparison with Parish Councils in Maidstone with similar characteristics for Boughton Monchelsea

The most appropriate category would be all larger parish settlements as defined in MBC's Local Plan

Average band D parish precept for the larger village settlements for 2017/18 £60.18

Median band D parish precept for the larger village settlements for 2017/18 £50.83

Implication : Boughton Monchelsea is a low precepting Council in this category

These comparisons show Boughton Monchelsea in the lower quartile as to the burden of its precept on households compared with other (Maidstone) Parish Council precepts.

With the continued onslaught of spending cuts at both District and County level, the need for Boughton Monchelsea to take responsibility of meeting expenditures previously met at District and County level necessitate the need for the Parish Council to increase its current precept.

The large new housing developments taking place in the parish will result in additional expenditures having to be incurred in order that all areas of the parish are adequately serviced. This will result in additional costs to the Parish Council.

The Neighbourhood Plan is to include a strategic landscape assessment, in particular land owned by Boughton Monchelsea Amenity Trust, including proposals for improving cycle and pedestrian access routes to the various settlements making up the parish.

The Parish Council needs to be properly funded if it is to be effective in dealing with the future development and other pressures that will arise.

Cllr Ellis proposed that the precept for 2018/19 should be set at £69,752 (2017/18 was £60,237). For a band D property this precept represents £46.61 per year, an increase of £2.22 (5%) from last year's level of £44.39. This equates to a rise of 18.5 pence per month. Cllr Ellis's proposal was seconded by Cllr Smith and agreed by all members.

Clerk to return precept form to MBC.

CLERK

12. Correspondence:

12.1 JPG – Letter requesting contribution towards cost of legal advice :

The clerk advised that the Joint Parishes Group had written to all Maidstone parishes requesting a contribution of £750 each towards the cost of legal advice relating to proposed development at Woodcut Farm at junction 8 of the M20.

Following lengthy discussion between members, Cllr Smith proposed that the Parish Council should not make any such financial contribution. Seconded by Cllr Ellis and agreed by all members. Clerk to inform JPG accordingly.

CLERK

13. Planning Report:

The following applications had been considered by the Planning and Licensing Committee:

MBC notified

- 17/505409 Land west of Gandys Lane, Boughton Monchelsea 7/11/17
TPO application for 3 no Hawthorn trees – Crown reduce height to 9ft and remove branches overhanging 69 Lewis Court Drive
DECISION :
No objection however any tree surgery work should be sufficient only for the amenity of the neighbouring property
- 17/504096 Dobells, Heath Road, Boughton Monchelsea 7/11/17
Change of use of land to Cattery and the erection of 3 Cattery Units
DECISION :
No objection / comment
- 17/505457 92 The Quarries, Boughton Monchelsea 7/11/17
Self-contained 4 bedroom family dwelling
DECISION :
The Parish Council would like to comment on the application as follows :
 1. The proposal is within the curtilage of the adjacent listed building. As such, we believe that listed building consent may be required
 2. The proposal is out of scale and context with the adjacent listed buildings
 3. The ground floor of the proposal is elevated from the natural ground level around it and the dwelling as a whole would negatively impact on the private amenity space of neighbouring properties
 4. We note that new soakaways are proposed but we question whether these will be effective based on the natural ground water level that exists in The Quarries
 5. Contrary to statements made in the application documents, the existence of the holding point / sluice gate at Parkwood Farm may lessen the flood risk but it does not alleviate it completely
- 17/505598 Unit 6, Langley Park Centre, Laight Road, Maidstone 28/11/17
Advertisement Consent for 3 x internally illuminated Aldi logo signcase, 1 x non-illuminated vinyl sign, 1 x non-illuminated welcome wall vinyl, 2 x internally illuminated poster boards, 1 x non-illuminated flag wall graphic vinyl, 2 x non-illuminated farmer image graphic vinyl, 1 x non-illuminated message vinyl, 1 x non-illuminated logo graphic vinyl
DECISION :
The Parish Council would like to comment on the application as follows :
 - a) The signs should be illuminated during shop opening hours only, to protect the amenity of adjacent residents and to avoid light pollution on the edge of the countryside. We understand that Aldi are currently adhering to this

b) We note that MBC included a specific condition regarding hours of illumination for planning application 17/501619 'The sign(s) shall not be illuminated before 07.00 and after 23.00 on any day; Reason : To safeguard the enjoyment of their properties by adjoining occupiers'. This condition (or similar) was not included for planning applications 17/502367 and 17/504090 but should be incorporated for this latest application

c)When approaching the new roundabout on Sutton Road (from Langley) we have concerns that the proposed illuminated signs could detract driver concentration from the roundabout ahead. This should be taken into consideration by MBC when deciding on the application

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| 17/505716 | 83 The Quarries, Boughton Monchelsea Demolition of existing garage and erection of first floor extension to existing bungalow, rear single storey extension, with new garage, internal alterations and alterations to fenestration DECISION : No objection / comment | 28/11/17 |
| 17/505869 | Land at Church Street and Heath Road, Boughton Monchelsea Variation of Condition (4) "The applicant shall use reasonable endeavours to promote and obtain a Traffic Regulation Order enabling the provision of double yellow lines on Heath Road across the entire frontage of the site and the western edge of the site on Church Street prior to occupation of the development" of planning permission 15/509961/FULL for Erection of 41 no. residential units together with associated access, parking and landscaping on land located at the Heath Road / Church Street junction DECISION : No objection / comment | 28/11/17 |
| 17/505998 | 20 Firmin Avenue, Boughton Monchelsea Proposed single storey rear extension and conversion of integral garage DECISION : No objection / comment | 28/11/17 |
| 17/503390 | River Farm, Chart Hill Road, Staplehurst Erection of a controlled atmosphere stores, covered access way, dispatch and loading bay extension and fruit processing area (ADDITIONAL INFORMATION ONLY) DECISION : Boughton Monchelsea Parish Council would like to see the application REFUSED for the following planning reasons and wish to see it reported to MBC's planning committee. | 5/12/17 |

1.The Parish Council's original response to the application still stands and we would like to reiterate all the points we have previously raised. A copy of our original response is attached.

2. We fully support and concur with all the comments made in the report dated 29/11/17 by Rural Planning Limited. This report should be fully considered and responded to by KCC Highways prior to the application being decided. We are particularly concerned that the applicant's additional report appears to include false baseline information. In accordance with condition 3 of 15/504713 it seems that much of the fruit processing activity that is currently occurring on site is being carried out without the necessary planning consent
3. Residents who attended our recent planning meeting have alerted us to an article in 'South East Farmer' dated 31/10/17. This article states that Bardsley Farms Ltd are progressing a 'five-stage development plan to ensure the business remains profitable, efficient and viable for decades to come.' It goes on to say 'Having had stage two and three of the five-stage growth plan officially opened, the project is now a year ahead of schedule'. It can be assumed then that this latest application relates to stage four of the growth plan. It is not known what stage five involves but we feel that Bardsley Farms Ltd should be making their long term intentions clear to Maidstone Borough Council, particularly in view of the apparent move away from local farming activities to industrial use of the site. The full article from 'South East Farmer' is available to view online using the following link
<http://www.southeastfarmer.net/section/fruit/pioneering-a-pack-house-for-the-future>
4. Maidstone Borough Council's Local Plan was adopted in October 2017 and includes several policies which are directly relevant to this application. Policy DM37 'Expansion of existing businesses in rural areas' states :
'1. Planning permission will be granted for the sustainable growth and expansion of rural businesses in the rural area where:
 - i. New buildings are small in scale and provided the resultant development as a whole is appropriate in scale for the location and can be satisfactorily integrated into the local landscape;*
 - ii. The increase in floorspace would not result in unacceptable traffic levels on nearby roads or a significant increase in use of an existing substandard access;*
 - iii. The new development, together with the existing facilities, will not result in an unacceptable loss in the amenity of the area. In particular the impact on nearby properties and the appearance of the development from public roads will be of importance; and*
 - iv. No open storage of materials will be permitted unless adequately screened from public view throughout the*

year.

2. Where significant adverse impacts on the rural environment and amenity would result from expansion, rural businesses requiring expanded premises should look to relocate to one of the Economic Development Areas identified in policy SP22 or to a site within Maidstone urban area or one of the rural service centres.'

The application appears to contradict every part of this policy.

5. Policy SP22 of Maidstone Borough Council's Local Plan is also relevant to this application and defines locations which are designated Economic Development Areas for use classes B1, B2 and B8. River Farm is not included on this list.

In summary, the Parish Council wish to see the application refused. The proposal represents an industrial facility in an unsuitable, rural location.

17/505715 83 The Quarries, Boughton Monchelsea --
Demolition of existing garage and erection of first floor extension to existing bungalow with new garage, internal alterations and alterations to fenestration

DECISION :

No response returned

17/506544 Beresfords Lodge, Beresfords Hill, Boughton Monchelsea --
Erection of a two storey side extension and a single storey infill extension to rear

DECISION :

Not yet decided

The following applications have been APPROVED by MBC :

17/503089 Haynes Bros, Sutton Road, Maidstone
Erection of 15 units for use in association with Use Class B1 (c) (light industrial), works

17/501904 Land at Langley Park, Sutton Road, Maidstone
Reserved matters application for 96 dwellings, access roads and paths, hard and soft landscaping and public open space pursuant to condition 1 of Outline permission reference 13/1149 (Appearance, Landscaping, Layout and Scale being sought)

15/508197 Land south of New Barn Farm, Park Lane, Boughton Monchelsea
Change of use of land for the stationing of 3 mobile homes and 3 touring caravans, for use by three gypsy families. Erection of amenity building and associated laying hardstanding

17/505716 83 The Quarries, Boughton Monchelsea
Demolition of existing garage and erection of first floor extension to existing bungalow, rear single storey extension, with new garage, internal alterations and alterations to fenestration

17/505598 Unit 6, Langley Park Centre, Laight Road, Maidstone

- Advertisement Consent for 3 x internally illuminated Aldi logo signcase, 1 x non-illuminated vinyl sign, 1 x non-illuminated welcome wall vinyl, 2 x internally illuminated poster boards, 1 x non-illuminated flag wall graphic vinyl, 2 x non-illuminated farmer image graphic vinyl, 1 x non-illuminated message vinyl, 1 x non-illuminated logo graphic vinyl
- 17/505457 92 The Quarries, Boughton Monchelsea
Self-contained 4 bedroom family dwelling
- 17/505409 Land West of Gandy's Lane, Boughton Monchelsea
TPO application for 3 no Hawthorn trees – Crown reduce height to 9ft and remove branches overhanging 69 Lewis Court Drive
- 17/505159 8 Petlands, Boughton Monchelsea
TPO application for 1 no. Oak Tree – 2 metres cut back, approximately 4% of the tree
- 17/505018 Gentian House, Heath Road, Boughton Monchelsea
Demolition of existing conservatory and erection of replacement single storey rear extension with a flat roof
- 17/504933 The Yard, Hermitage Lane, Boughton Monchelsea
Demolition of the existing mixed use residential/commercial building and removal of the existing hard surface areas. Erection 4no. cottages with amenity space, parking, landscaping and access.
- 17/504096 Dobells, Heath Road, Boughton Monchelsea
Change of use of land to Cattery and the erection of 3 Cattery Units

The following applications have been REFUSED by MBC:

None

The following application(s) have been notified as WITHDRAWN:

- 17/504852 Unit 1, Phoenix Park, Coldred Road, Maidstone
Temporary change of use for a 5 year period from B1, B2 and B8 to D2
- 17/503390 River Farm, Chart Hill Road, Staplehurst
Erection of a controlled atmosphere stores, covered access way, dispatch and loading bay extension and fruit processing area.

The following APPEALS have been notified:

None

The following APPEAL DECISION(S) have been notified :

None

The following APPEALS have been notified as WITHDRAWN :

None

14. Representatives' Reports:

- 14.1 KALC: Cllr Ellis stated that the next KALC meeting would be taking place on 15th January and that he would be attending. Cllr Gershon noted his apologies for this meeting.

14.2 Allotments : The clerk asked whether it would be possible for children from Five Acre Wood special school to visit the Haste Hill Road allotment site with school staff, on an organised visit. Councillors were in agreement to this but asked the clerk to confirm that the Parish Council's public liability insurance would cover this.

CLERK

14.3 Village Hall & Recreation Ground : Cllr Gershon stated that the village hall and rec ground committee had obtained a quote of approximately £4,400 for installation of 6 no. CCTV cameras to monitor the hall, car park and rec. He asked whether the Parish Council would be receptive to contributing towards the cost of this. Councillors were in agreement to this in principle and welcomed a formal request from the committee.

CLLR GERSHON

14.4 Neighbourhood Watch : Cllr Date was not present at the meeting. The clerk advised that a NHW recruitment article had been included in the last Parish Council newsletter.

14.5 Police Liaison : Cllr Date was not present at the meeting.

14.6 Bus group : Nothing to report.

15. Items for Discussion:

15.1 Health and Safety Issues : Nothing to report.

15.2 Parkwood Farm reservoir update : Cllr Herrin advised that Black & Veatch's Engineer had recently carried out the annual site inspection and that all was in order. He added that Cllr Edmans had kindly agreed to take over monthly recording of water levels

15.3 North Ward update : Cllr Wilde confirmed that the construction of the new path across Parkwood rec, from Roman Way, would be going ahead in February.

A member asked about the carol concert that had taken place in December on Joywood rec. The clerk advised that this had been organised by St Peters Church.

15.4 Speed limits : The clerk advised that speed surveys had been carried out by KCC in December and that results were awaited.

15.5 Bus provision at Langley Park : The clerk noted that a resident had contacted the Parish Council for information on potential bus provision to the new homes at Langley Park. The clerk had contacted KCC and MBC for further advice and their comments had been passed on to the resident. MBC had advised that the Sutton Road developments were all contributing significant sums to 'bus infrastructure' in the form of financial payments to enable Arriva and other bus companies to increase the frequency of buses and bus stop provision. Arriva were also said to be looking to provide a more direct bus service to Maidstone East railway station to link up with the Thameslink fast train service. KCC had advised that Arriva may be willing to divert some services into the Langley Park site, subject to an internal layout design being provided that would facilitate efficient turning. The longer term

plan would be for buses to route between Langley Park and the adjacent site south of Sutton Road.

Councillors asked the clerk to write to MBC / KCC requesting that S106 monies should be used towards a subsidised service, if necessary. **CLERK**

15.6 Litter :

The clerk explained that Cllr Skinner had asked the Parish Council to consider installing a litter bin on Church Hill, outside the primary school. The clerk explained that litter bins are located within the school grounds and on Church Street, directly opposite, therefore a further bin at this location seems inappropriate. Cllr Evans stated that there is always a huge amount of litter on Church Hill generally and that the Parish Council should consider installing a number of large litter bins on roads to the south of Heath Road, namely Church Hill, Peens Lane and Wierton Hill. She stated that volunteer litter pickers would then be able to dispose of rubbish as they pick it rather than have to take it home with them. The clerk expressed concern that litter bins in these rural locations may attract further fly tipping. She suggested that if volunteers have sacks of litter that are too heavy or cumbersome to carry home then they could phone or e-mail the clerk so that she could arrange timely collection and disposal. Cllr Ellis asked Cllr Evans to produce a report in time for the next meeting on bin requirements throughout the parish. **CLLR EVANS**

Cllr Evans suggested that the Parish Council should write to Boughton Monchelsea primary school asking for the children to litter pick the area outside the school on a regular basis. This was agreed by members and the clerk was given authority to purchase litter pickers, for donation to the school, to the value of £50. **CLERK**

The clerk advised that a resident had been in touch regarding an increase in litter in the vicinity of the new Aldi store at Langley Park. It was agreed that she should write to Aldi asking them to consider installing litter bins outside the store and for their staff to litter pick the site on a regular basis. **CLERK**

16. Deferred items schedule :

- 16.1 Clerk to arrange annual Furfield Quarry methane monitoring meeting with MBC and John Taylor. A forward projection of expected expenditure compared to capital fund was required. **CLERK**

17. Any Other Business :

- 17.1 Cllr Whybrow expressed concern regarding access problems along public right of way KM119 from Park Lane, next to New Barn Farm. Cllrs Gershon, Whybrow and Skinner to walk this route and advise details of any problems that need to be reported to KCC. **CLLRS WHYBROW, GERSHON & SKINNER**

- 17.2 Cllr Herrin asked when the ragstone wall on Bottlescrew Hill was going to be repaired. The clerk confirmed that the work would be taking place in January.

- 17.3 Cllr Gershon made a request for volunteers to write articles for the website.

ALL CLLRS

17.4 The clerk noted that the Parish Council would need to appoint a data protection officer before May. She advised that she would be attending a data protection regulation workshop in January and would provide a further update at the March meeting.

17.5 The clerk advised that correspondence had been received regarding a new community policing volunteer initiative. This role would be advertised in the Parish Council's noticeboards, website etc.

18. Date of Next Meeting:

The next full Parish Council meeting will be held on Tuesday 6th March 2018 at 7pm in the village hall.

There being no further business the meeting closed at 8.20pm

MINUTE 16 (Parish Council meeting 9 January 2018)

SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:

| BMPC DATE : | ITEM: | ACTION: | POSITION AS OF PARISH COUNCIL MEETING 9 January 2018 |
|-------------|-----------------|--------------------|---|
| 16.1.07 | Furfield Quarry | Methane monitoring | Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11, 6/9/11). Latest report requested. Page & Wells to set up meeting with relevant parties to discuss (1/11/11). Meeting took place 9/12/11. Next meeting due December 2012. Clerk to request financial information from MBC (3/7/12). Correspondence received 23/7/12. Cllr Ellis to arrange further meeting with relevant parties (4/9/12, 6/11/12). Clerk to arrange further meeting (8/1/13). Meeting with MBC arranged for 17 th June. Cllrs Ellis and Evans to attend (7/5/13). Further meeting to be arranged (2/7/13). Meeting arranged for 5 th September. Cllrs Ellis and Evans to attend (3.9.13). Cllr Ellis and Evans attended meeting on 5 th Sept (5.11.13). Clerk to arrange further meeting (6/5/14, 1/7/14). Contacted MBC's Duncan Haynes 12/8/14 to arrange meeting. My Haynes has advised that he will be meeting with the consultant who manages the methane monitoring system on site in September and will arrange a meeting following this (2/9/14). Meeting with Duncan Haynes arranged for Weds 10 th Dec at 10am. Cllrs Ellis and Evans to attend (4/11/14). Cllrs Ellis and Evans attended meeting on 10 th Dec. Borough Council officer, Duncan Haynes is now arranging an annual meeting between MBC, the Parish Council and trustees of the Skinner Trust. Awaiting confirmation of date (13/1/15, 3/3/15, 5/5/15). Clerk to write requesting financial information on cost of maintaining facility compared to capital sum available (12/1/16, 1/3/16, 3/5/16, 5/7/16). Meeting with John Taylor has now taken place. Further information on whether the funds will meet anticipated future costs is expected at the end of 2018 (6/9/16). Annual meeting with John Taylor now due (4/7/17) |